



BELLARMINE UNIVERSITY

2001 Newburg Road
Louisville, KY 40205

502.452.8435

Application for Staff Position

Bellarmine University will consider all qualified applicants for employment without regard to race, color, creed, national origin, sex, age (40 and over), religion, sexual orientation, disability, military status or Vietnam veteran era status or other status protected by law.

PERSONAL INFORMATION *(Please print clearly and complete all requested information.)*

Position Applied For _____ Full-time Part-time Date Available: _____

Name _____
Last First Middle

Address _____
Street City State Zip Code

Phone # _____ Cell # _____ Email: _____

Have you previously applied for employment with Bellarmine University? Yes No If yes, when? _____

Are you legally eligible for employment in this country? Yes No

Note: Answering "yes" to the following questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

- Have you ever been convicted of or pled guilty (including no contest) to a crime? Yes No
- Are you now or have you ever been the subject of any investigation by your current or a former employer for misconduct (actual or alleged) or the respondent to a charge/allegation of misconduct by a student, co-worker, subordinate or supervisor? Yes No

If "yes," please provide date(s) and details _____

EDUCATION & TRAINING

Type of School	Name & Location	Number of Years Completed	Did you Graduate?	Major & Degree
High School/GED			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Business/Trade or Technical			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College(s) or University			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Advanced Degree			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Are you currently working on a degree? No Yes If yes, please indicate field/course of study _____

SKILLS & QUALIFICATIONS

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying:

- Licenses/Certificates: _____
- Computer Skills (Include software titles/programs): _____

- Other: _____

EMPLOYMENT HISTORY

Starting with most recent, list each job held. You must complete this section and attach your resume to this application if you have not submitted one previously to Human Resources.

Employer Name: _____ May we contact this employer? Yes No
Address: _____ Phone: _____
Title or Position: _____ Supervisor's Name: _____
Duties and Responsibilities: _____
Reason for Leaving: _____ Dates employed: _____

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