

#### **BELLARMINE UNIVERSITY**

**School of Continuing & Professional Studies** 

# Spring2014course catalog



# lifelong learning for seniors

#### ROAD SCHOLAR

Elderhostel, Inc. the not-for-profit world leader in lifelong learning since 1975, is the creator of Road Scholar educational adventures.

Participants in Road Scholar programs come together from all over the United States to learn together. Invite your out-of-town friends and relatives to experience Road Scholar at Bellarmine University and participate yourself as a commuter. Out-of-town participants are housed at a local hotel.

MAR. 16 - 21, 2014

A Week with Thomas Merton

OCT. 19 - 24, 2014

A Week with Thomas Merton

For information about prices and schedules, visit www.RoadScholar.org or call 502.272.8161.



The Next Learning Experience

Over 54? Eager to explore new ideas and share your wisdom? Join the Veritas Society — an organization for retired and semiretired individuals. Membership benefits include: up to 3 free courses per semester; free parking; use of the Library and the Sports, Recreation and Fitness (SuRF) Center; and a discount on Bellarmine Continuing Ed courses. Fall and spring memberships are reasonably priced at \$65 per 6-week semester. Membership for the 3-week summer semester is \$35.

For more info, visit www.bellarmine.edu/ce and click on "Veritas Society" in the left hand column. To be added to the mailing list, email veritas@bellarmine.edu. Spring catalogs will be mailed in mid-January.

# instructor-facilitated online learning

# Over 400 online courses available!

# Visit ed2go.com/Bellarmine for a complete listing of courses.

All courses are instructor-facilitated and run for 6 weeks. Two lessons are released each week. Interactive quizzes, assignments, and online discussion areas supplement the lessons. Course fees start at \$119.

Pick Your Start Date!

Jan. 15

Feb. 19

Mar. 19

Apr. 16

Questions? Call 502.272.8166

# professional development

# PREPARING TO BECOME AN ACSM CERTIFIED PERSONAL TRAINERS™

Obtain the knowledge and skills needed to take the ACSM Personal Trainer certification exam. Through engaging lectures and hands-on experiences, you will learn about ACSM guidelines, anatomy/physiology, exercise program development and implementation, fitness testing, client behavior change/motivation, and basic nutritional concepts.

**INSTRUCTOR:** Kirk Evans, M.S., is a Certified Strength and Conditioning Specialist and an Exercise Physiologist at Norton Audubon Hospital.

PROF 424 / 10 Tuesdays / Feb. 18 - Apr. 22 7:30 - 9:30 p.m. / \$339, includes handout, textbook additional (\$349 after Feb. 11)

# USING MICROSOFT EXCEL TO SUPPORT MANAGERIAL DECISION-MAKING

Topics include (but may not be limited to): decision support tools in Excel (Pivot Tables, Data Tables, Solver, Goal Seek, Scenario Manager); useful formulas and functions that can simplify worksheet creation and/or support data analysis; useful worksheet design (range names, lookup functions, audit tools); and practical decision analysis. You will receive help in applying Excel tools to your own data analysis examples.

**INSTRUCTOR:** David Collins, Ph.D., is a Professor of Accounting in the Rubel School of Business at Bellarmine University.

PROF 472 / 3 Wednesdays / Mar. 12 - 26 6:30 - 9 p.m. / \$149 (\$159 after Mar. 5)

#### **DEGREE COMPLETION**

According to a U.S. Treasury Department report "The Economic Case for Higher Education," the weekly earnings of people with a bachelor's degree are an average 64% higher than those workers with only a high school diploma. If you began working toward a bachelor's degree but dropped out of school, NOW is the time to complete your degree and reap the many benefits a college degree affords you.

Take advantage of an exciting opportunity at Bellarmine to complete your first bachelor's degree at a reduced cost! You are eligible if you are 25 years of age or over and are either:

- an incoming freshman or transfer student completing your first bachelor's degree and majoring in Liberal Studies, or
- a returning Bellarmine student completing your first bachelor's degree and have not attended Bellarmine in the last three consecutive semesters.

For additional information, call 502.272.8209.

#### **Workshops for Counseling Professionals**

# THE KENTUCKY CODE OF ETHICAL CONDUCT

PROF 426 / Friday, Mar. 28 8:30 - 11:30 a.m. / \$55 (\$65 after Mar. 21) 3.0 Social Work Ethics CEUs

# APPLYING MINDFULNESS TO CORE BELIEFS DURING PSYCHOTHERAPY\*

PROF 486 / Friday, March 21 8:30 - 11:30 a.m. / \$55 (\$65 after March 14) 3.3 Social Work CEUs; 3.3 MFT CEUs

#### **DOMESTIC VIOLENCE\***

PROF 295 / Friday, April 25 8:30 - 11:30 a.m. / \$55 (\$65 after April 18) 3.3 Social Work CEUs; 3.3 MFT CEUs

#### **COUNSELING WITH COUPLES:**

Assessment and Intervention in Marital Therapy\* PROF 487 / Friday, Feb. 28 8:30 - 11:30 a.m. / \$55 (\$65 after Feb. 21) 3.3 Social Work CEUs; 3.3 MFT CEUs

For workshop descriptions and presenters, visit www.bellarmine.edu/ce/professional

#### human resources

**Level One:** For entry-level HR, small business owners and career changers.

#### Level One

# SHRM® ESSENTIALS OF HUMAN RESOURCE MANAGEMENT

If you're new to human resources or need to strengthen your employee management skills, the SHRM® Essentials of Human Resource Management Certificate Program is for you. Knowledge of the essentials can improve valuable on-the-job effectiveness, protect your small business from needless litigation and help advance your career. The course will arm you with practical skills you can immediately apply to your own situation.

The six learning modules cover human resource management, employment law, recruitment and selection, compensation and benefits, employee development, and performance management.

Typical job titles of students who complete the program include: HR specialist, small business owner, HR generalist, recruiter, office manager, HR administrator, staffing specialist, manager and administrative assistant.

**INSTRUCTOR:** Rebecca S. Wilson, PHR, has more than 20 years experience in HR, career counseling, organizational development, finance, business and information systems.

PROF 367 / 5 Wednesdays / Feb. 19 - Mar. 19 6 - 9 p.m. / \$499, includes printed manual containing 6 modules, Activities Book and access to online learning software and module-specific tests for 18 months (\$549 after Feb. 8)

SOCIETY FOR HUMAN RESOURCE MANAGEMENT

**Level Two:** For experienced HR managers preparing to earn PHR® or SPHR® certification.

#### Level Two

# SHRM LEARNING SYSTEM® FOR PHR®/SPHR® CERTIFICATION PREPARATION

The 2014 program is filled with unique features, including innovative SmartStudy tools that help streamline your study time and build confidence for passing the certification exam. Its six modules cover the entire HR Certification Institute body of knowledge, so you'll learn everything you need for the PHR or SPHR exam.

#### SHRM Learning System® - CLASSROOM

- A structured environment that enhances learning
- An experienced, dynamic instructor explains and applies concepts
- · Network and share experiences

PROF 272 / 12 Thursdays / 6 - 9 p.m. Feb. 13 - May 1 / \$1,149, includes 6 printed modules and access to an online resource center and practice tests for 18 months (\$1,199 after Feb. 3)

#### SHRM Learning System® - ONLINE

- Access the course 24/7
- High quality facilitation with an expert in the HR field
- Cost effective no travel required
- Includes video presentations of course material

PROF 407 / ONLINE / Feb. 17 - May 5 \$1,299 includes 6 printed modules and access to an online resource center and practice tests for 18 months (\$1,349 after Feb. 3)

#### **INSTRUCTOR (BOTH FORMATS):** Nancye

M. Combs, SPHR, has 35 years of executive management experience. She has presented hundreds of programs, consulted with more than 500 clients worldwide, and serves as an expert witness on issues related to employment practices.

For additional info, visit www.bellarmine.edu/ce/professional

**Level Three:** Recertification credits are available for the HR Professional.

#### Level Three

#### NUTS AND BOLTS OF HR MANAGEMENT\*

Gain information that will help you manage your day-to-day HR operational and administrative responsibilities more smoothly. This course provides an overview of major employment laws and regulations. Among other things, we'll discuss hiring in today's market, retaliation and the recent increase in allegations, harassment, what should be in place to protect your company, personnel files, independent contractors, what to do when the EEOC comes calling and compliance.

#### Earn 6.5 recertification credit hours.

**INSTRUCTOR:** Rebecca S. Wilson, PHR, has over 20 years' experience in human resources, career counseling, organizational development, finance, business and information systems.

PROF 485 / 3 Thursdays / Feb. 20 - Mar. 6 6 - 8:30 p.m. / \$159 (\$169 after Feb. 13)



The use of this seal is not an endorsement by the HR Certification Institute of the quality of the program. It means that this program has met HR Certification Institute's criteria to be pre-approved for recertification credit.

# Employee training has never been easier!

Bellarmine offers hundreds of instructor-led ONLINE courses designed for your employee development needs.

#### CONVENIENT

Access courses 24/7 from anywhere with Internet connection.

#### EXPERT INSTRUCTORS

Professional instructors answer questions and facilitate online discussion.

#### SHORT AND EFFECTIVE

Courses are available in many different time frames and formats to meet the needs of your employees.

#### EASY IMPLEMENTATION

We host the entire operation. There is no technology to purchase, integrate, administer or support.

To see a demo or to register online, visit www.ed2go.com/bell-pro



**502.272.8166** 



REGISTER ONLINE www.bellarmine.edu/ce

## certificate programs

#### **CERTIFICATE IN TEACHING ENGLISH AS A FOREIGN LANGUAGE (TEFL)**

Via Lingua International is an institutional member of the International Association of Teaching English as a Foreign Language. Bellarmine University has partnered with Via Lingua to offer a non-credit Certificate Program that equips students with the basic skills and knowledge needed to take a position anywhere in the world as an EFL teacher. The Via Lingua job guidance program assists all successful graduates of the TEFL course in finding a suitable TEFL teaching position (visit www.vialingua.org).

The program consists of five components: TEFL pedagogy theory, language awareness, teaching skills, life skills and cultural awareness. To earn the TEFL certificate, a student must attend the full program — 130 hours (which includes 10 hours of assessed teaching practice) and complete all assignments. Classes are held at Bellarmine University. Supervised teaching practice will be held in the Louisville community.

**INSTRUCTORS:** Elizabeth Fitzgerald, Ed.D, is a certified teacher of English as a Foreign Language (C-TEFL) and a certified TEFL trainer. Elizabeth earned her certifications from Via Lingua International. Christine Hutchins is an Adjunct Faculty member in the Department of Global Languages and Cultures at Bellarmine University. She is a member of the American Council on the Teaching of Foreign Language.

PROF 453 / Monday - Friday / June 2 - 27 / 9 a.m. - 5 p.m. / \$1,895 Deadline to register: Monday, May 5

For additional information, visit www.bellarmine.edu/ce/professional/TEFL or contact efitzgerald@bellarmine.edu. To register, call 502.272.8166.

#### **ONLINE CAREER TRAINING**

- 74 Business and Professional programs, such as Six Sigma Black Belt Certification, eBusiness and others to increase your success in the business world
- 27 Healthcare and Fitness programs, such as Medical Coding, Transcription, Pharmacy, and other popular fields
- 18 Media and Design programs, such as graphic design, web design, event management and design and residential interior design
- 47 Management and Corporate programs, such as project management, IT management, lean mastery, Six Sigma and other essential management skills
- 11 Sustainable Energy and Going Green programs, such as Certified Green Supply Chain Professional, Principles of Green Buildings and Solar Power Professional

Program length and prices vary.

For program descriptions, prices and demos, visit gatlineducation.com/bellarmine

Questions? Call 877.221.5151

# CERTIFICATE IN PERIOPERATIVE NURSING

This program, which prepares registered nurses for basic entry into operating room practice, requires a commitment of 4 classroom hours and 4 clinical hours per week for 9 weeks. **Earn 37.8 contact hours.** Textbook required. Enrollment limited to 20.

INSTRUCTORS: Michele Harbin RN, BSN, MBA, CNOR, is the System Educator of Surgical Services for the Norton Healthcare Institute for Nursing. Linda Boley, RN, MSN, CNOR, is a Perioperative Educator at Norton Suburban Hospital.

PROF 319 / 9 Mondays / Feb. 10 - Apr. 14 (except Mar. 31) / 4:30 - 8:30 p.m. / Clinical hrs TBD / \$349 (\$399 after Feb. 3)

Participants must attend the entire program and complete the program evaluation; contact hours will not be awarded for partial attendance.

For additional info, including objectives, visit www.bellarmine.edu/ce/professional.

To register, call 502.272.8166.

## certificate programs

# PROFESSIONAL CERTIFICATE IN GERONTOLOGY

The U.S. Census Bureau predicts that by 2030 more than 20 percent of Americans will be over age 65. Bellarmine's Professional Certificate in Gerontology will provide you with the knowledge and skills to effectively meet the needs of the aging population in a wide range of careers.

#### WHO SHOULD ATTEND

The program is relevant for nurses; social workers; occupational, recreational, physical and respiratory therapists; psychologists; physicians; chiropractors; administration/management; religious leaders; physical fitness professionals; and financial and nonprofit personnel.

#### **CURRICULUM**

The Professional Certificate in Gerontology is awarded for successful completion of EIGHT 6-hour workshops (one a month Sept. 2014 thru April 2015) and a 12-hour field placement.

**INSTRUCTOR:** Patty Ingle, M.S.W., M.A., L.H.F.A., is a Health Care Administrator and she has served as a Health Facility Consultant. Patty is the recipient of a national Gerontological Public Service Award by the American College of Health Care Administrators (ACHCA).

**TUITION:** \$999, includes all materials and field placement. Continuing Education hours are available for social workers and nurses.

For workshop descriptions, objectives, and info about the field placement & CEUs, visit www.bellarmine.edu/ce/gerontology.

# ACCELERATED CERTIFICATE IN FINANCIAL PLANNING

Revitalize your career by earning CFP® certification — the certification that consumers recognize, respect and demand. Bellarmine's Financial Planning program is designed for professionals in the brokerage, insurance, accounting, banking and related industries.

This program is registered with Certified Financial Planner Board of Standards Inc. Students who successfully complete the program will have met the prerequisite education requirement that allows them to apply for the CFP® certification exam.

CLASSES MEET EVERY OTHER WEEKEND Sept. 12, 2014 - May 1, 2015 Visit bellarmine.edu/ce/certfinplanning for the complete schedule.

#### TUITION

\$4,200 for six-course program. Tuition payment plan is available through Sallie Mae. Call 502.272.8161 for more information.

To learn about the requirements for earning  ${\sf CFP}^{\circledast}$  Certification, visit www.cfp.net

Questions about the course? Call 502,272.8161.

Certified Financial Planner Board of Standards Inc. owns the certification marks  $CFP^{\otimes}$ , Certified Financial Planner  $^{\mathbb{T}^{M}}$ , and federally registered CFP (with flame design) in the U.S., which it awards to individuals who successfully complete CFP Board's initial and ongoing certification requirements.

#### **ONLINE EXECUTIVE CERTIFICATE IN PARALEGAL STUDIES**

Paralegals are valuable members of a legal team. Among other duties, they interview clients, investigate the facts of cases, write legal memos and other documents and assist attorneys in court proceedings. The paralegal profession is expected to grow by 28% over the next decade.

Bellarmine University offers a six-course Executive Certificate in Paralegal Studies that prepares you to join the legal profession in as little as six months. This self-paced interactive online program is convenient, practical, and affordable. A mentor assists you through the program and answers questions regarding the material. Bellarmine University is offering this program in partnership with Dalton Education, a leading provider of innovative online education solutions.

#### THE CERTIFICATE PROGRAM CONSISTS OF THE FOLLOWING COURSES:

Introduction to Legal Studies & Ethics; Legal Research and Writing; Torts; Contracts; Civil Litigation; and Wills, Trusts, Estates and Probate.

For complete program details visit www.bellarmine.edu/ce/paralegal, or 877.426.2373.

#### INTRO TO DIGITAL PHOTOGRAPHY

Enjoy learning the basics of the digital camera. You'll also be introduced to F-stops, shutter speeds, ISO, depth-of-field and composition. Assignments include: architectural detail, nature and people, followed by group critiques for hands-on learning. (Computers will not be used in class.)

INSTRUCTOR: Judy Rosati, M.Ed., Rank I in Arts Education, has been teaching photography for 29 years. She taught at Manual's Visual Arts Magnet Program, Artopia and Bellarmine University.

LEIS 108 / 4 Wednesdays / Mar. 12 - Apr. 2 6:30 - 8:30 p.m. / \$99 (\$109 after Mar. 5)

#### **REJUVENATE YOUR RETIREMENT™**

This unique course focuses on lifestyle issues and financial concepts important to retirees. Learn about tax-efficient income planning, lifestyle preservation, inflation protection, providing a legacy, retirement income sources, health care planning, estate planning and the 5 critical mistakes retirees make.

**INSTRUCTOR:** Mark T. Lamkin, CFP<sup>®</sup>, MBA, RFC, is president and CEO of Lamkin Wealth Management. He has appeared on CNBC and Fox Business News and is often quoted in the Wall Street Journal.

SPEC 351 / Senior discounted price \$59 (each session) Spouse/guest may attend at no additional charge, but fee includes only 1 workbook.

Session A: 2 Tuesdays / Feb. 18 & 25 2 - 4 p.m. (\$69 after Feb. 11)

Session B: 2 Thursdays / Feb. 20 & 27 9 - 11 a.m. (\$69 after Feb. 13)



**REGISTER ONLINE**www.bellarmine.edu/ce

#### AN EVENING WITH ROY:

Up-to-the-Minute Topics in Foreign Policy\*
Join us for five weeks of provocative and insightful discussions about up-to-the-minute foreign policy topics. Developments in the world of international affairs happen at a fast pace, and for those who have taken Roy's previous courses, you know that he is always on top of the latest trends and developments. Rapidly changing situations throughout the world will be addressed in a timely fashion. Will there be a significant breakthrough in U.S. relations with Iran? Is gridlock in Washington causing the U.S. to lose influence and respect in the world? Are there any positive developments and opportunities for American foreign policy?

**INSTRUCTOR:** Roy M. Martin, MBA, MA, is a foreign policy consultant and a member of the Directors' Circle of The Chicago Council on Global Affairs.

HMAN 464 / 5 Tuesdays / Feb. 18 - Mar. 18 7 - 9 p.m. / \$109 (\$119 after Feb. 11)

#### **DRAWING WITH CONFIDENCE\***

If you want to return to drawing after having been away from it for a while and/or want a follow-up class to "Drawing without Fear," this is the class for you! The instructor will assign certain drawing exercises, but you will also be able to choose areas you want to concentrate on. Classes will consist of Drawing Sessions rather than short exercises, allowing you to have valuable, focused time to draw.

INSTRUCTOR: Susan Lacewell Clements, M.F.A., has taught at the University, College & Museum levels. She also taught in the Notre Dame/Memorial Hospital Humanities Project.

ARTS 176 / 6 Wednesdays / Feb. 26 - Apr. 2 6:30 - 8:30 p.m. / \$119 (\$129 after Feb. 19)



**REGISTER BY PHONE** 502.272.8166

#### **BEATLEMANIA '64 -'65:**

#### Your Ticket to Ride

The Beatles were a cultural phenomenon that took America and the world by storm in two exciting years. We will explore their growth in songwriting ability and recording artistry on US and UK record releases spanning from "Meet the Beatles" through "Rubber Soul." The Beatles' two landmark films "A Hard Day's Night" and "Help!" will be shown in their entirety, with class discussion on behind the scenes history. Enjoy the excitement and camaraderie with fellow Beatles fans as we celebrate the 50th anniversary of Beatlemania throughout 2014!

**INSTRUCTORS:** John Logsdon and Roy Martin are lifelong Beatles fans who bring passion and enthusiasm to this subject.

HMAN 413 / 5 Mondays / Feb. 10 - Mar. 10 6:30 - 8:30 p.m. / \$69 (\$79 after Feb. 3)

# POST-RETIREMENT FINANCIAL PLANNING

If you're retired, this class is for you! We'll cover all of the major areas that impact finances during the retirement years, including the current economic environment, investments and markets, taxation and estate planning. Learn how to avoid fraud and dangerous fads, as well as how to identify legitimate choices and spot opportunities. Bring your questions and prepare to enjoy a dynamic, interactive learning environment.

INSTRUCTOR: Steve Franklin, MBA, CFP®, CFS, GEPC, LUTCF, works exclusively with the retired. He is a Senior Financial Consultant with Kentucky Planning Partners in Louisville. Steve offers securities and investment advice through, LPL Financial member FINRA/SIPC.

SPEC 338 / 3 Thursdays / Feb. 20 - Mar. 20 1 - 3 p.m. / Senior discounted price \$59 (\$69 after Feb. 13) Spouse/guest may attend at no additional charge.

#### **BUDDHISM 101**

Would you like to know why the Dalai Lama always smiles? Discover how he and a million Buddhists around the world utilize the Buddhist distinctive philosophy and practice to achieve peacefulness and happiness in daily life. Explore the establishment of Buddhism, its core teachings, and its approach in solving fundamental problems of human life. (Internet access required.)

INSTRUCTOR: Reverend Thich Hang Dat, MA, is abbot of four Buddhist centers: Corydon, Louisville, Egg Harbor Township (NJ), and St. Louis. He has been a guest lecturer at many universities, churches, schools and communities across the U.S. and has taught credit classes at IUS Southeast.

HMAN 404 / 6 Wednesdays / Mar. 19 - Apr. 23 6 - 8 p.m. / \$119 (\$129 after Mar. 12)

# THE WINES OF TUSCANY AND PIEDMONT

Tuscany and Piedmont are Italy's most important wine regions, and two of its most beautiful and historic areas. Learn about the major sub-regions of Tuscany and Piedmont through a series of lively lectures and informative tasting sessions. Try the major grape varieties from these areas finest wine regions and wineries.

**INSTRUCTOR:** Scott Harper is a Master Sommelier and Certified Wine Educator. Scott works as Corporate Wine and Beverage Director for the Bristol Bar and Grille Inc.

LEIS 201 / 3 Mondays / Mar. 3 - 17 6:30 - 8:30 p.m. / \$119 per person; \$219 per couple - includes \$30 materials fee per person (\$129/person; \$229/couple after Feb. 24)

#### Interested in teaching?

Contact the School of Continuing and Professional Studies to propose a course.

502.272.8166

# DOWNSIZING AND/OR BUYING A NEW HOME IN THE CURRENT MARKET\*

Thinking about moving or helping an aging parent move? If it has been many years since you've bought or sold a home, you need to learn what to expect in the current Real Estate Market. We'll discuss downsizing strategies, the process of buying or selling a home, costs associated with moving, what to expect from a Realtor and current market trends.

INSTRUCTOR: Kristin Lally, a Realtor with Re/Max Metro, has been a Realtor for ten years and is a certified Seniors Real Estate Specialist.®

SPEC 140 / 2 Wednesdays / Feb. 19 & 26 6 - 7:30 p.m. / \$49 (\$59 after Feb. 12)

#### **CREATIVE WRITING: Poetry**

Are you a budding writer? Want to put pen to paper but just don't know where to start? This course uses prompts, short readings and friendly critique to introduce you to the basic elements of writing poetry. We will cover everything from where to start to where to finish, and everything in between. Leave this class confident that you can write a good poem — and knowing you can easily begin another.

**INSTRUCTOR:** John James holds an M.F.A. from Columbia University. His work has appeared in Boston Review, The Kenyon Review, Pleiades, Best New Poets 2013 and elsewhere.

HMAN 147 / 5 Wednesdays / Feb.19 - Mar. 19 6 - 7:30 p.m. / \$79 (\$89 after Feb. 12)

#### TAI CHI FOR ARTHRITIS SUFFERERS\*

If you suffer with arthritis, discover how Tai Chi can improve your quality of life by improving joint flexibility and reducing pain and stiffness. This course is based on the Sun Style of Tai Chi, which is safe and easy to learn and practice. The course has been adapted by the Arthritis Foundation of the U.S.A.

**INSTRUCTOR:** Armone Melton, RN, is a Tai Chi instructor. She practices this form of Tai Chi daily for her own self-care of arthritis.

SPEC 354 / 6 Wednesdays / Mar. 5 - Apr. 9 6:30 - 7:30 p.m. / \$69 (\$79 after Feb. 26)

# PEOPLES AND POLITICS OF THE MODERN MIDDLE EAST:

An Introduction\*

America's leaders have identified our interests in the Middle East region as vital to our national security. In addition to our own armed involvement, we continue to support our allies in the region with arms and financial assistance. We'll explore the region's peoples and politics, with special emphasis on the role of religion and culture in conflicts.

INSTRUCTOR: Kenneth Stammerman is a Louisville native with long experience as a Foreign Service Officer in the Middle East. He began his service in the region at our Embassy in Tel Aviv in 1967 and was the U.S. Consul General in Dhahran, Saudi Arabia during the first Gulf War. Now retired, Ken continues his interest in the region with annual visits to Israel, the Palestinian Territories and Jordan.

HMAN 465 / 4 Wednesdays / Feb. 19 - Mar. 12 6:30 - 8 p.m. / \$69 (\$79 after Feb. 12)

#### **BELLARMINE WELCOMES MILITARY SPOUSES**

Spouses of active duty military members around the world are eligible for a \$4,000 career education benefit funded through the Department of Defense. Bellarmine is an approved provider of career training for military spouses. We have a variety of training options available through distance learning and on-campus programs (both degree and certificate programs) in all of the approved fields enabling you to take advantage of that \$4,000 career education benefit.

Visit the Military Spouse Career Advancement Accounts (MyCAA) web page: www.aiportal.acc. af.mil/mycaa/Default.aspx to establish an account. Be sure to choose Bellarmine as your school.

# registration information

You must register before attending a class and payment must be received before your enrollment is confirmed. We reserve the right to cancel any class that does not have adequate enrollment. To avoid disappointment, register early!



#### Call 502.272.8166

Please be prepared to provide your charge card number



#### Click "Enroll Now"

at www.bellarmine.edu/ce

Complete registration form found at www.bellarmine.edu/ce/registration



#### Mail form with payment

(Visa, MasterCard, Discover, American Express or check)
To: Continuing Studies, 2001 Newburg Rd., Louisville, KY 40205



#### Fax form with payment

to 502.272.8203

#### Refunds

#### Five or more sessions:

- 100% if notification is received 10 or more days before the first class.
- 50% if notification is received less than 10 days before the first class but prior to the second class.
- · No refund after the second class.

#### Four or fewer sessions:

- 100% if notification is received 10 or more working days before the first class.
- 50% if notification is received less than 10 days before the first class.
- · No refunds after the course begins.

# All refunds are subject to a minimum \$10 administrative fee

#### **Discounts**

- · Please indicate eligibility when registering.
- Discounts cannot be honored when registering online.
- Some courses/programs are exempt.
- Discounts subject to space availability.
- · Discounts do not apply to materials fees.

Seniors age 60+: (10%)

**Veritas Society members:** (15%)

**Bellarmine alumni:** (15%)

Part-time Bellarmine students: (25%)

Full-time Bellarmine students: (50%)



If you have accessibility questions or other disability-related needs, please contact the Disability Services Coordinator at 502.272.8480 at least two weeks prior.

#### **SCHOOL OF CONTINUING & PROFESSIONAL STUDIES**

Dr. Sean Ryan
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Linda S. Bailey
Director of Continuing Education
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mstrobel@bellarmine.edu
502.272.8166

# this spring.

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