



BELLARMINE UNIVERSITY

School of Continuing & Professional Studies

# Spring 2013

COURSE CATALOG



# lifelong learning for seniors

## ROAD SCHOLAR

Elderhostel, Inc. the not-for-profit world leader in lifelong learning since 1975, is the creator of Road Scholar educational adventures.

Participants in Road Scholar programs come together from all over the United States to learn together. Invite your out-of-town friends and relatives to experience Road Scholar at Bellarmine University and participate yourself as a commuter. Out-of-town participants are housed at a local hotel.

### **MAR. 17 - 22, 2013**

A Week with Thomas Merton

### **OCT. 13 - 18, 2013**

A Week with Thomas Merton

For information about prices and schedules, visit [www.RoadScholar.org](http://www.RoadScholar.org) or call 502.272.8161.



The Next Learning Experience

Over 54? Eager to explore new ideas and share your wisdom? Join the Veritas Society – an organization for retired and semi-retired individuals. Membership benefits include: up to 3 free courses per semester, free parking, use of the Library and the Sports, Recreation and Fitness (SuRF) Center and a discount on Bellarmine Continuing Ed courses. Fall and spring memberships are reasonably priced at \$65 per 6-week semester. Membership for the 3-week summer semester is \$35.

For more info, visit [www.bellarmino.edu/ce](http://www.bellarmino.edu/ce) and click on “Veritas Society” in the left hand column. To be added to the mailing list, email [veritas@bellarmine.edu](mailto:veritas@bellarmine.edu). **Spring catalogs will be mailed January 16.**

## instructor-facilitated online learning

# Over **400** online courses available!

Visit [ed2go.com/Bellarmino](http://ed2go.com/Bellarmino) for a complete listing of courses.

All courses are instructor-facilitated and run for 6 weeks. Two lessons are released each week. Interactive quizzes, assignments, and online discussion areas supplement the lessons. Course fees start at \$115.

Pick Your Start Date!

Jan. 16  
Feb. 20  
Mar. 20  
Apr. 17

Questions? Call 502.272.8166

# professional development

## **PREPARING TO BECOME AN ACSM CERTIFIED PERSONAL TRAINER<sup>SM</sup>**

Enhance and advance your career as a personal trainer by obtaining a certification through the American College of Sports Medicine (ACSM). In this course you will obtain the knowledge and skills needed to take the ACSM Personal Trainer certification exam. Through engaging lectures and hands-on experiences, you will learn about ACSM guidelines, anatomy/physiology, exercise program development and implementation, fitness testing, client behavior change/motivation, and basic nutritional concepts.

**INSTRUCTOR:** Kirk Evans, M.S. (Exercise Physiology) is a Certified Strength and Conditioning Specialist (CSCS). Kirk is an Exercise Physiologist at Norton Audubon Hospital.

**PROF 424 / 10 Tuesdays / Feb. 19 – Apr. 23**  
7:30 – 9:30 p.m. / \$339, includes materials (\$349 after Feb. 12)

## **INTRO TO ADOBE PHOTOSHOP CS5**

Do you want to create more professional looking photographs, designs, and digital collages? Discover how the multi-faceted software program Adobe Photoshop can help you reach this goal. Classes will be held in a Mac lab on the Bellarmine campus.

**INSTRUCTOR:** Laura Skinner, MFA, has been using Adobe software professionally for over nine years. She currently works as a freelance photographer, designer and retoucher.

**COMP 206 / 5 Mondays / Mar. 4 – Apr. 1**  
6 – 8 p.m. / \$129, includes materials (\$139 after Feb. 25)

## **UNDERSTANDING PEDIATRIC ABUSIVE HEAD TRAUMA:**

### *A Workshop for Healthcare Professionals*

As a result of Kentucky's deplorable statistics regarding child abuse deaths, House Bill 285, known as the "Shaken Baby Bill," was signed in 2010. This educational curriculum was developed to teach healthcare professionals to recognize subtle symptoms of physical child abuse and identify critical risk factors in an attempt to prevent traumatic head injuries and possible fatalities. **CEUs available.**

**INSTRUCTOR:** Therese M. Sirles, M.S., is Director of Child Advocacy at Kosair Children's Hospital.

**PROF 457 / Tuesday / Apr. 16**  
4:30 – 6:30 p.m. / \$39 (\$49 after Apr. 9)

## **USING MICROSOFT EXCEL TO SUPPORT MANAGERIAL DECISION-MAKING\***

Learn how you can use Excel to analyze data in support of your managerial decision-making. Topics include: decision support tools in Excel (Pivot Tables, Data Tables, Solver, Goal Seek, Scenario Manager); useful Excel formulas and functions that can simplify worksheet creation and/or support data analysis; useful worksheet design (range names, lookup functions, audit tools); and practical decision analysis. You will receive help in applying Excel tools to your own data analysis examples.

**INSTRUCTOR:** David Collins, Ph.D., is an Associate Professor of Accounting at Bellarmine.

**PROF 472 / 4 Thursdays / Feb. 21 – Mar. 21**  
(except Mar. 7) / 6:30 – 9 p.m. / \$149 (\$159 after Feb. 14)

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## Workshops for Counseling Professionals

### **COMPASSION FATIGUE**

**PROF 448 / Friday, Feb. 22**  
8:30 – 11:30 a.m. / \$55 (\$65 after Feb. 15)  
3.3 LCSW CEUs; LMFT CEUs pending

### **THE KENTUCKY CODE OF ETHICAL CONDUCT**

**PROF 426 / Friday, Mar. 22**  
8:30 – 11:30 a.m. / \$55 (\$65 after Mar. 15)  
3.0 LCSW ETHICS CEUs

### **HIV-AIDS**

**PROF 158 / Friday, Mar. 15**  
8:30 – 11:30 a.m. / \$55 (\$65 after Mar. 8)  
3.3 LCSW CEUs; LMFT CEUs pending

### **CLOSE CALLS:**

#### *Protecting Marriages from Temptations\**

**PROF 473 / Friday, Apr. 26**  
8:30 a.m. – 12:30 p.m. / \$75 (\$85 after Apr. 19)  
4.2 LCSW CEUs; LMFT CEUs pending

For workshop descriptions and presenters, visit [www.bellarmino.edu/ce/professional](http://www.bellarmino.edu/ce/professional)

# human resources

**Level One:** For entry-level HR, small business owners and career changers.

## Level One

### **SHRM® ESSENTIALS OF HUMAN RESOURCE MANAGEMENT**

If you're new to human resources or need to strengthen your employee management skills, the SHRM® Essentials of Human Resource Management Certificate Program is for you. Knowledge of the essentials can improve valuable on-the-job effectiveness, protect your small business from needless litigation and help advance your career. The course will arm you with practical skills you can immediately apply to your own situation.

The six learning modules cover human resource management, employment law, recruitment and selection, compensation and benefits, employee development, and performance management.

Typical job titles of students who complete the program include: HR specialist, small business owner, HR generalist, recruiter, office manager, HR administrator, staffing specialist, manager and administrative assistant.

**INSTRUCTOR:** Rebecca S. Wilson, PHR, has more than 20 years experience in HR, career counseling, organizational development, finance, business and information systems.

**PROF 367 / 5 Mondays / Feb. 25 – Mar. 25 6 - 9 p.m. / \$499, includes printed manual containing 6 modules, Activities Book and access to online learning software and module-specific tests for 18 months** (\$549 after Feb. 15)

IN PARTNERSHIP WITH



SOCIETY FOR HUMAN RESOURCE MANAGEMENT

**Level Two:** For experienced HR managers preparing to earn PHR® or SPHR® certification.

## Level Two

### **HR CERTIFICATION TRAINING: The SHRM Learning System®**

Set yourself apart! Now is the time to expand your HR knowledge and demonstrate your commitment to the HR profession by earning HR certification. The SHRM Learning System course not only prepares you for the PHR and SPHR certification exams, it also improves your workplace effectiveness immediately. The SHRM Learning System course features: 6 learning modules, over 1,500 practice test questions, access to an Online Resource Center, a Smart Study plan, mobile study tools and an SPHR Preparation Book specifically for SPHR candidates.

#### **SHRM Learning System® - CLASSROOM**

- A structured environment that enhances learning
- An experienced, dynamic instructor explains and applies concepts
- Network and share experiences

**PROF 272 / 12 Thursdays / 6 - 9 p.m.**

**Feb. 7 - Apr. 25 / \$1,149, includes textbooks, access to an online resource center and mastery tests for 18 months** (\$1,199 after Jan. 28)

#### **SHRM Learning System® - ONLINE**

- Access the course 24/7
- High quality facilitation with an expert in the HR field
- Cost effective – no travel required
- Includes video presentations of course material

**PROF 407 / ONLINE / Feb. 11 - May 6**

**\$1,299 includes textbooks and access to an online resource center and mastery tests for 18 months** (\$1,349 after Jan. 28)

Tuition payment plan for HR Certification training is available through Sallie Mae.

For more information, call  
502.272.8161.

**Level Three:** Recertification credits are available for the HR Professional

## Level Three

### HR TECHNOLOGY:

#### *From Strategy to Self-Service\**

Just a few years ago, an HR professional could leave the technology talk to the IT folks or the finance folks. Now technology is a critical competency for HR practitioners. Learn what every HR professional needs to know: the strategic value of technology to deliver HR; how to structure, select and use software; how to work with business partners in information technology and finance; and how to implement and maintain a modern HR delivery system using technology. We'll explore the challenges of a fully-connected workforce using social media to accomplish business and HR objectives. **Earn 5 recertification credit hours.**

**INSTRUCTOR:** Susan Harmansky, SPHR, MBA, is Vice President of HR and HR Information Systems (HRIS) Leader at Southern Graphic Systems, International.

**PROF 474 / 4 Thursdays / Mar. 7 - 28**  
**6:30 - 8 p.m. / \$129** (\$139 after Feb. 28)



*The use of this seal is not an endorsement by the HR Certification Institute of the quality of the program. It means that this program has met HR Certification Institute's criteria to be pre-approved for recertification credit.*



**REGISTER ONLINE**  
[www.bellarmino.edu/ce](http://www.bellarmino.edu/ce)

## Employee training has never been easier!

Bellarmino offers hundreds of instructor-led ONLINE courses designed for your employee development needs.

- **CONVENIENT**  
Access courses 24/7 from anywhere, with Internet connection.
- **EXPERT INSTRUCTORS**  
Professional instructors answer questions and facilitate online discussion.
- **SHORT AND EFFECTIVE**  
Courses are available in many different time frames and formats to meet the needs of your employees.
- **EASY IMPLEMENTATION**  
We host the entire operation. There is no technology to purchase, integrate, administer or support.

To see a demo or to register online, visit [www.ed2go.com/bell-pro](http://www.ed2go.com/bell-pro)

Call 272.8166 for more information.

## Interested in teaching?

Contact the School of Continuing and Professional Studies to propose a course.

502.272.8166

# certificate programs

## ONLINE CAREER TRAINING PROGRAMS

### Business & Professional

- Certified Global Business Professional
- Grant Writing
- Website Design Certification
- Video Game Design and Development
- Certified Bookkeeper
- Purchasing & Supply Chain Management
- Six Sigma Green/Black Belt
- Technical Writing
- And many more

### Healthcare & Fitness

- Medical Billing & Coding
- Advanced Coding for the Physician's Office
- Advanced Hospital Coding and CCS Prep
- Fitness Business Management
- Administrative Medical Specialist
- And many more

### Sustainable Energy and Going GREEN

- Principles of Green Buildings
- Performing Comprehensive Building Assessments
- Biofuel Production Operations
- Certified Indoor Air Quality Manager
- Building Analyst Quick Start: BPI BA Certification
- Certified Green Supply Chain Professional
- Certified Indoor Environmentalist
- Solar Power Professional
- Natural Gas Plant Operations
- Wind Energy Professional

### Media & Design

- Event Management and Design
- Graphic Design with Photoshop CS5
- Interior Design
- Video Game Design and Development
- Webmaster

For program descriptions, prices and demos, visit [gatlineducation.com/bellarmino](http://gatlineducation.com/bellarmino)

*Program length and prices vary.*

Questions? Call 877.221.5151

## CERTIFICATE IN PERIOPERATIVE NURSING

This program, which prepares registered nurses for basic entry into operating room practice, requires a commitment of 4 classroom hours and 4 clinical hours per week for 9 weeks. Earn 78.3 contact hours. Textbook required. Enrollment limited to 20.

**INSTRUCTORS:** Michele Harbin RN, BSN, MBA, CNOR, is the System Educator of Surgical Services for the Norton Healthcare Institute for Nursing. Linda Boley, RN, MSN, CNOR, is a Perioperative Educator, Norton Suburban Hospital. Marianne Oyler, RN, MA, CNOR, is a Clinical Educator, Perioperative Services, U of L Hospital.

**PROF 319 / 9 Mondays / Feb. 11 - Apr. 15**  
(except Apr. 1) / **4:30 - 8:30 p.m.**  
**clinical hrs TBD / \$349** (\$399 after Feb. 4)

## PARISH NURSING

The Parish Nurse Preparation Course is based on curriculum developed through The International Parish Nurse Resource Center, in consultation with the National League for Nursing and the American Nurses Association Credentialing Center. It consists of 16 modules, which are in four units: Spirituality, Professionalism, Holistic Health and Community.

**INSTRUCTOR:** Margaret Miller, Ph.D. RN, is a Professor Emeritus of Nursing. She has extensive experience in Parish Nursing.

**PROF 208 / ONLINE / Feb. 11 - Apr. 12**  
**\$425 / Earn 34 contact hrs**

**For more information, contact Dr. Margaret Miller at 800.274.4723, ext. 8051 or [maggie.miller@bellarmine.edu](mailto:maggie.miller@bellarmine.edu).**



**REGISTER BY PHONE**  
**502.272.8166**

# certificate programs

## PROFESSIONAL CERTIFICATE IN GERONTOLOGY

The U.S. Census Bureau predicts that by 2030 more than 20 percent of Americans will be over age 65. Bellarmine's Professional Certificate in Gerontology will provide you with the knowledge and skills to effectively meet the needs of the aging population in a wide range of careers.

### WHO SHOULD ATTEND

The program is relevant for nurses, social workers, occupational therapists, recreational therapists, physical therapists, respiratory therapists, psychologists, physicians, chiropractors, administration/management, religious leaders, physical fitness professionals, and financial and nonprofit personnel.

### CURRICULUM

The Professional Certificate in Gerontology is awarded for successful completion of EIGHT 6-hour WORKSHOPS (one a month Sept. 2013 thru April 2014) and a 12-hour FIELD PLACEMENT.

**INSTRUCTOR:** Patty Ingle, M.S.W., M.A., L.H.F.A., is a Health Care Administrator and she has served as a Health Facility Consultant. Patty is the recipient of a national Gerontological Public Service Award by the American College of Health Care Administrators (ACHCA).

**TUITION:** \$999, includes all materials and field placement. Continuing Education hours are available for social workers and nurses.

## ACCELERATED EXECUTIVE CERTIFICATE IN FINANCIAL PLANNING

Revitalize your career by earning CFP® certification – the certification that consumers recognize, respect and demand. **Bellarmino's Financial Planning program is designed for professionals in the brokerage, insurance, accounting, banking, and related industries.**

This program is registered with Certified Financial Planner Board of Standards Inc. Students who successfully complete the program will have met the prerequisite education requirement that allows them to apply for the CFP® certification exam.

### CLASSES MEET EVERY OTHER WEEKEND

Sept. 6, 2013 – May 31, 2014

Visit [bellarmine.edu/ce/certfinplanning](http://bellarmine.edu/ce/certfinplanning) for the complete schedule.

### TUITION

\$4,200 for six-course program. Tuition payment plan is available through Sallie Mae. Call 502.272.8161 for more information.

To learn about the requirements for earning CFP® Certification, visit [www.cfp.net](http://www.cfp.net)

Questions about the course?  
Call 502.272.8161.

*Certified Financial Planner Board of Standards Inc. owns the certification marks CFP®, Certified Financial Planner™, and federally registered CFP (with flame design) in the U.S., which it awards to individuals who successfully complete CFP Board's initial and ongoing certification requirements.*

## CERTIFICATE IN TEACHING ENGLISH AS A FOREIGN LANGUAGE (TEFL)\*

Via Lingua International is an institutional member of the International Association of Teaching English as a Foreign Language. Bellarmine University has partnered with Via Lingua to offer a non-credit Certificate Program that equips students with the basic skills and knowledge needed to take a position anywhere in the world as an EFL teacher. The program consists of five components: TEFL pedagogy theory, language awareness, teaching skills, life skills and cultural awareness. To earn the TEFL certificate, a student must attend the full program – 130 hours (which includes 10 hours of assessed teaching practice) and complete all assignments. The Via Lingua job guidance program assists all successful graduates of the TEFL course in finding a suitable TEFL teaching position. Classes are held at Bellarmine University. Supervised teaching practice will be held in the Louisville community.

**INSTRUCTOR:** Elizabeth Fitzgerald, PhD., is a certified teacher of English as a Foreign Language (C-TEFL) and a certified TEFL trainer.

**PROF 453 / Mon - Fri / May 6 - 31 (except May 27) / 9 a.m. - 5 p.m. / \$1,895 (\$1,945 after Apr. 19)**

For additional information, visit [www.bellarmino.edu/ce/professional/TEFL](http://www.bellarmino.edu/ce/professional/TEFL) or [vialingua.org](http://vialingua.org). To register, call 502.272.8166

# enrichment

## **ANGEL INVESTING:**

### ***Investing in Early Stage Private Companies***

Private equity investing can add attractive returns, but it is not for everyone. This course provides a basis for building a diversified portfolio of private equity investments using a disciplined approach to portfolio management. Topics include: deal flow, business risk, deal structures, sponsorship risks, legal considerations, return expectations, valuation, pricing, governance issues and networking with other investors in this market.

**INSTRUCTOR:** Greg Chapman, MBA, has 30 years' experience in investment management, design and deal making. Greg manages *Anchor-age Angels* funds of private investments.

**SPEC 347 / 5 Weds. / Mar. 13 – Apr. 10**  
**6:30 – 8 p.m. / \$149** (\$159 after Mar. 6)

## **CREATING YOUR OWN WORDPRESS WEBSITE OR BLOG**

WordPress is one of the world's most popular web design tools because it's free, easy-to-use and produces great results. In this class you will get hands-on experience building your own website/blog. Learn about setting up hosting, registering a domain name, using themes to get a distinct look, managing your content and more. Prerequisite: intermediate computer skills.

**INSTRUCTOR:** Jay Lane is a digital marketing strategist with 13 years of website development and digital marketing experience.

**COMP 226 / 2 Wednesdays / Mar. 20 & 27**  
**6:30 – 9 p.m. / \$79** (\$89 after Mar. 13)

## **DRAWING WITHOUT FEAR**

Have you ever said "I wish I could draw?" Well, you CAN draw. We will focus on basic steps to drawing successfully and on making the Left-brain & Right-brain connection. Along the way, you will discover, and be able to embrace, your own unique style of drawing. Each class session will build upon the last to culminate in getting the "whole picture" and being able to relax and enjoy focusing on the world around you.

**INSTRUCTOR:** Susan Lacewell Clements, M.F.A., has taught at the University, College and Museum levels.

**ARTS 171 / 6 Wednesdays / Mar. 13 – Apr. 17**  
**6:30 – 8:30 p.m. / \$119** (\$129 after Mar. 6)

## **A FOREIGN POLICY FOUR-PACK\***

Roy Martin is introducing a new concept in his popular foreign policy series. He will address four timely, yet disparate, foreign policy topics, one each week for four weeks: Israeli Foreign Policy and U.S. National Interests; Bold Initiatives: Embracing India, Africa, and South America; The Art of Diplomacy: Leadership and Foreign Policy; and Global Hotspots: Up to the Minute Analysis of current hot topics.

**INSTRUCTOR:** Roy M. Martin, MBA, MA, is a foreign policy consultant and a member of the Directors' Circle of The Chicago Council on Global Affairs.

**HMAN 458 / 4 Mondays / Mar. 4 – 25**  
**6:30 – 8:30 p.m. / \$89** (\$99 after Feb. 25)

## **THE FRENCH WINE ACADEMY**

Learn about the wines of Beaujolais, Bordeaux, Rhone and Burgundy through the official curriculum on French wine created by the French Wine Society and endorsed by the National French Wine Office. In each class you will taste the wines from the major regions. Course held at the Bristol Bar and Grille 614 W. Main St. Participants must be at least 21.

**INSTRUCTOR:** Scott Harper is a Master Sommelier, Certified Wine Educator and a licensed French Wine Academy instructor. He works as Corporate Wine and Beverage Director for the Bristol Bar and Grille Inc.

**LEIS 194 / 4 Mondays / Mar. 4 – 25**  
**6:30 – 8:30 p.m. / \$159 per person, \$299 per couple – includes \$40 materials fee per person** (\$169/person, \$309/couple after Feb. 25)

## **INTRO TO DIGITAL PHOTOGRAPHY**

Enjoy learning the basics of the digital camera. You'll also be introduced to f-stops, shutter speeds, ISO, depth-of-field and composition. Assignments include: architectural detail, nature, and people, followed by group critiques for hands-on learning. (Computers will not be used in class.)

**INSTRUCTOR:** Judy Rosati, M.Ed., Rank 1 in Arts Education, has been teaching photography for 29 years. She taught at Manual's Visual Arts Magnet Program, Artopia and Bellarmine.

**LEIS 108 / 4 Wednesdays / Mar. 6 – 27**  
**6:30 – 8:30 p.m. / \$99** (\$109 after Feb. 27)

## ITALIAN FOR TRAVELERS

Delve into hearing, speaking, and reading Italian. Topics include: introductions, asking or receiving directions, making reservations, public transportation, numbers and time, shopping, ordering in restaurants and making new friends.

**INSTRUCTOR:** Melody Carriere, Ph.D., is an instructor of Interdisciplinary Studies at Bellarmine University.

**HMAN 141 / 7 Mondays / Feb. 11 – Mar. 25**  
**5:30 – 7:30 p.m. / \$159, includes \$10 materials fee** (\$169 after Feb. 4)

## SPANISH FOR TRAVELERS

Would you like to be able to greet your Spanish-speaking contacts appropriately? Ask simple, basic questions during your travels? Exchange money? Purchase a meal in a restaurant? This course will utilize videos as well as a text.

**HMAN 252 / 10 Mondays / Feb. 11 – Apr. 22**  
 (except Apr. 1) / **5:30 – 6:30 p.m. / \$115**  
 (\$125 after Feb. 4)

## FRENCH FOR TRAVELERS

Perhaps you studied French in the past but did not learn to speak with confidence. French for Travelers is for you! We will focus on the most basic phrases needed for travel but can include any specific needs you may have.

**HMAN 429 / 10 Mondays / Feb. 11 – Apr. 22**  
 (except Apr. 1) / **6:45 – 7:45 p.m. / \$115**  
 (\$125 after Feb. 4)

**INSTRUCTOR:** Page Curry, D.M.L., is an adjunct Associate Professor at Bellarmine.

## THOMAS MERTON:

### *Insights from a Personal Friend\**

Thomas Merton was an acclaimed Catholic spiritual writer, poet, author and social activist. Gain insights on Merton's life, thoughts, and spirituality from one of his personal friends. Explore Merton's ecumenical perspectives, his view of monasticism in today's world, his search for the true self, his understanding of contemplation and the need for it in a world of action, his commitment to peace and his thoughts regarding spiritual direction.

**INSTRUCTOR:** Glenn Hinson, DPhil, taught Church history at Southern Baptist Theological Seminary for 30 years. He has published a number of essays on Merton.

**HMAN 456 / 5 Thursdays / Mar. 7 – Apr. 11**  
 (except Mar. 28) / **6:30 – 8 p.m. / \$59** (\$69 after Feb. 28)

## GET YOUR ACT TOGETHER

Gain some last-minute tips to help you do well on the April ACT exam! In this prep course you'll learn test-taking strategies for each of the four sections (English, Math, Reading, Science). It is 100% test-based, meaning that you will learn through the test to pick up on patterns and high-frequency questions.

**INSTRUCTOR:** Jed Hilbert, M.A., teaches English and is also the Standardized Testing Coordinator at St. Xavier High School. He helps students from all over the Louisville area prepare for both the SAT and ACT.

**YOUTH 189 / Mon – Fri / Apr. 1 – 5**  
**10 a.m. – noon / \$149** (\$159 after Mar. 25)

## IN THE SPIRIT OF VATICAN COUNCIL II:

### *Conversations between Jews, Christians, and Muslims\**

Vatican Council II, which met between October 1962 and December 1965, sparked a new way of thinking about the various religious traditions that inspire the various peoples of human history. Fifty years later the excitement has faded, but the core insight of Vatican Council II is more important than ever. Through intergenerational conversations, this course attempts to bring together contemporary insights and issues that can unite us. Visit [www.bellarmino.edu/ce/EnrichmentCoursespg](http://www.bellarmino.edu/ce/EnrichmentCoursespg) for a list of the topics to be covered and additional important information about the course.

**INSTRUCTOR:** Rev. Dr. Adam Bunnell, OFM Conv., Ph.D., is Special Assistant to the President for International and Interfaith Relations, Bellarmine University.

**HMAN 459 / 7 Tuesdays / Mar. 5 – Apr. 16 / 4:30 – 5:45 p.m. / \$35** (\$45 after Feb. 26)

# adult studies

## **HOPING TO ADVANCE YOUR CAREER WITH A COLLEGE DEGREE?**

### **THINKING ABOUT COMPLETING THE DEGREE YOU STARTED YEARS AGO?**

Take advantage of an exciting new opportunity at Bellarmine to complete your first bachelor's degree at a reduced cost! **For those who qualify, tuition is reduced by 47%.** You are eligible if you are 25 years of age or over and are either:

- an incoming freshman or transfer student completing your first bachelor's degree and majoring in Liberal Studies, or
- a returning Bellarmine student completing your first bachelor's degree and have not attended Bellarmine in the last three consecutive semesters.

For spring 2013 tuition is \$400 per credit hour, plus any course or comprehensive fees. Both full and part time students will be charged per credit hour.

According to a U.S. Treasury Department report "The Economic Case for Higher Education," the weekly earnings of people with a bachelor's degree are an average of 64 percent higher than those workers with only a high school diploma.

**If you began working toward a bachelor's degree but dropped out of school, NOW is the time to complete your degree and reap the many benefits a college degree affords you.**

**For additional information, call 502.272.8166**

## **BELLARMINE WELCOMES MILITARY SPOUSES**

Spouses of active duty military members around the world are eligible for a \$4,000 career education benefit funded through the Department of Defense. Bellarmine is an approved provider of career training for military spouses. We have a variety of training options available through distance learning and on-campus programs (both degree and certificate programs) in all of the approved fields enabling you to take advantage of that \$4,000 career education benefit. We have knowledgeable people available to assist you in making your career decision and using your training benefit.

Visit the Military Spouse Career Advancement Accounts (MyCAA) web page: [www.aiportal.acc.af.mil/mycaa/Default.aspx](http://www.aiportal.acc.af.mil/mycaa/Default.aspx) and establish an account. Be sure to choose Bellarmine as your school, and we will be able to view your approved MyCAA voucher when complete.

**For details, call 502.272.8166  
or visit the MyCAA web page above.**

# registration information

You must register before attending a class and payment must be received before your enrollment is confirmed. We reserve the right to cancel any class that does not have adequate enrollment. To avoid disappointment, register early!



## Call 502.272.8166

Please be prepared to provide your charge card number



## Click “Enroll Now”

at [www.bellarmine.edu/ce](http://www.bellarmine.edu/ce)

Complete registration form found at [www.bellarmine.edu/ce/registration](http://www.bellarmine.edu/ce/registration)



## Mail form with payment

(Visa, MasterCard, Discover, American Express or check)

To: Continuing Studies, 2001 Newburg Rd., Louisville, KY 40205



## Fax form with payment

to 502.272.8203

## Refunds

### Five or more sessions:

- 100% if notification is received 10 or more working days before the first class.
- 50% if notification is received less than 10 days before the first class but prior to the second class.
- No refund after the second class.

### Four or fewer sessions:

- 100% if notification is received 10 or more working days before the first class.
- 50% if notification is received less than 10 days before the first class.
- No refunds after the course begins.

**All refunds are subject to a minimum \$10 administrative fee**

## Discounts

- Please indicate eligibility when registering.
- Discounts cannot be honored when registering online.
- Some courses/programs are exempt.
- Discounts subject to space availability

**Seniors age 60+:** (10%)

**Veritas Society members:** (15%)

**Bellarmino alumni:** (15%)

**Part-time Bellarmine students:** (25%)

**Full-time Bellarmine students:** (50%)



*If you have accessibility questions or other disability-related needs, please contact the Disability Services Coordinator at 502.272.8480 at least two weeks prior.*

## SCHOOL OF CONTINUING & PROFESSIONAL STUDIES

**Michael Mattei, Ph.D.**

Dean of Professional Studies  
[mmattei@bellarmine.edu](mailto:mmattei@bellarmine.edu)  
502.272.8441

**Linda S. Bailey**

Director of Continuing Education  
[lbailey@bellarmine.edu](mailto:lbailey@bellarmine.edu)  
502.272.8161

**Martha Strobel**

CE Enrollment Coordinator  
[mstrobel@bellarmine.edu](mailto:mstrobel@bellarmine.edu)  
502.272.8166

# this spring...

**lifelong learning for seniors** PAGE 1

**online courses** PAGE 1

**professional development** PAGES 2 - 6

**enrichment courses** PAGES 7 - 8

**degree completion** PAGE 9

**military spouses benefit** PAGE 9

**registration information** PAGE 10

[www.bellarmine.edu/ce](http://www.bellarmine.edu/ce)



[facebook.com/BUContinuingEd](https://facebook.com/BUContinuingEd)



School of Continuing  
and Professional Studies  
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