**Faculty Proposal Incentive Fund**

Bellarmine University is able to fund a limited number of proposal incentives for investigators on a competitive basis. The program is available to tenured or tenure track faculty. The fund will provide a

$500 stipend upon submission of an extramural grant to an external funding agency or foundation with

a minimum budget of $25,000 with the expectation that the proposal will be revised and re-submitted if funding is initially declined by the target sponsor. If resubmission is not permitted, the investigator should work with the Office of Sponsored Programs to identify an alternative, if possible. Currently funded investigators may apply—but previously unfunded faculty will be given priority. Grant renewals and/or program extensions are excluded from the incentive program. The incentive can be shared by more than one faculty investigator; but the total available is $500 per submission.

The deadlines for requests are: October 1st (or the first business day thereafter) and February 1st (or the first business day thereafter). All requests should be made via the Wufoo form on the Office of Sponsored Projects website.

**REQUIRED ELEMENTS**

1. Name
2. Email
3. Phone number
4. Proposed project title
5. Funding agency or foundation
6. One-paragraph summary of the project
7. Submission deadline
8. General estimate of the overall cost (i.e. sponsor request)