

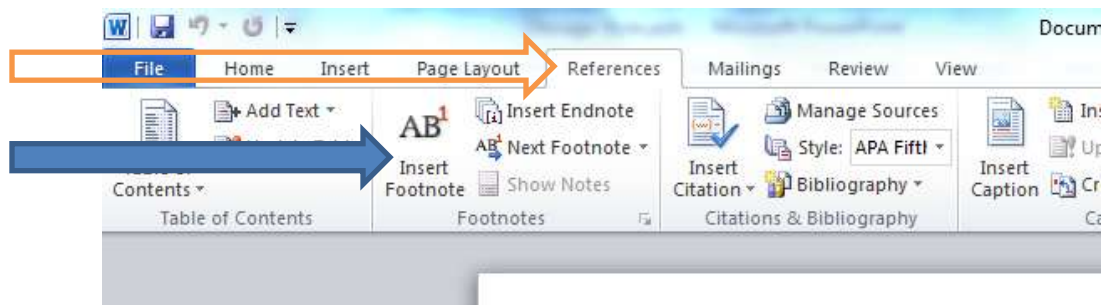
## Tips from the Writing Center: Citing with Chicago Style (CMS)

- CMS is used by those in the humanities, particularly History
- CMS governs basic writing style, formatting (font, spacing, headings, etc.), crediting sources “in-text”, and crediting sources in a complete list of citations (“Bibliography”).
- The most noticeable quality of Chicago is its in-text citations, which use a superscript that corresponds with a footnote. The footnote, at the bottom of the page, includes information such as author, title, and page numbers.

### In-text Citations (Footnotes)

- Include a footnote anytime you use or refer to another source such as quoting, summarizing, or paraphrasing.
- The superscript number goes at the end of the sentence.
- The corresponding footnote goes at the bottom of the page.
- What you include in a footnote depends on what type of source you use (such as website, book, article, film, musical score).

*How to insert footnotes with Microsoft Word*



### Bibliography Page

- Start on a new page.
- Continue numbering in top right corner.
- Title the page Bibliography (centered on page).
- List entries in alphabetical order.
- Entries should reflect all your sources included in your main text.
- Entries are similar to the first footnote, but there are key differences.
- See examples.

Visit [www.bellarmino.edu/writingcenter](http://www.bellarmino.edu/writingcenter) for appointments and information.



## Templates and Examples for Footnotes and Bibliographic Entries

|                                | Article in a journal <sup>1</sup>   | Whole Book or Musical Score <sup>2</sup>  |
|--------------------------------|---|---|
| Footnote Template              | 1 First name last name, "Title of Essay or Chapter," <i>Title of Journal</i> volume, number (year): page number referenced. | 2. First Name Last, <i>Name of Work</i> (City, State: Publisher, Year).   |
| Example Footnote               | <sup>2</sup> Ilya Bodonski, "Caring among the Forgotten," <i>Journal of Social Activism</i> 14, no.3 (1989): 117.           | <sup>2</sup> Wolfgang Amadeus Mozart, <i>Eine kleine Nachtmusik</i> , K. 525 (Bryn Mawr, PA: Theodore Presser, 1960). |
| Entry in Bibliography Template | Last name, First name. "Title of Article." <i>Title of Journal</i> volume, number (year): page range.                       | Last Name, First. <i>Name of Work</i> . City, State (if city isn't well known): Publisher, Year.                      |
| Example Bibliography Entry     | Bodonski, Ilya. "Caring among the Forgotten." <i>Journal of Social Activism</i> 14, no.3 (1989): 112-34.                    | Mozart, Wolfgang Amadeus. <i>Eine kleine Nachtmusik</i> , K. 525. Bryn Mawr, PA: Theodore Presser, 1960.              |

### Bibliography

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<sup>1</sup> Williams College Libraries, "Chicago Manual of Style," *Williams College*, last modified April 16, 2014, <http://library.williams.edu/citing/styles/chicago1.php#articles>

<sup>2</sup> Depauw University Libraries. "LibGuides Music Citations: Turabian/Chicago Style," *Depauw University*. last modified September 13, 2013, <http://libguides.depauw.edu/turabian>

