

BELLARMINE UNIVERSITY

The Michael Minger Act Report for 2014 Activity Reported for Calendar Year 2013

Section 1: - *definition at KRS 164.948(2):*

Campus Security Authority - *definition at KRS 164.948(2):* Campus Security authorities at Bellarmine University include the Director of Public Safety, Public Safety officers and staff and any official of the university who has significant responsibility for student and campus activities including student discipline, student housing, student judicial affairs and student life. Designated university officials are: President, Provost, Vice President for Student Affairs, Vice President for Business Affairs, Dean of Students, Assistant Dean of Students, Director of Residence Life, Assistant Director of Residence Life, Director of Student Activities-Orientation & Leadership, Director of Student Activities & Campus Programs, Athletic Director, Associate Athletic Director, and all athletic coaches and staff. The President or his designee may identify other officials if necessary.

Enforcement Authority: The Office of Public Safety officers have the responsibility for enforcing university policies and regulations and for reporting crime violations to local and state authorities. The Office of Public Safety enforces university policies regarding alcohol, the use of controlled substances, and weapons. Illegal drugs are not permitted on campus. Firearms and dangerous weapons of any type are not permitted in the residence halls or on campus by students or employees. Intentional use, possession, or sale of firearms or other dangerous weapons by students is strictly forbidden and is a violation of the student Code of Conduct.

Public Safety Officers are responsible for crime reports, fire and weather related emergencies, medical emergencies and traffic accidents. They also enforce parking laws and regulations. Public Safety Officers attend the Public Safety Officer Academy at Berea College and they undergo continuing training to upgrade their skills each year. They are trained in emergency medical procedures and CPR, including the use of defibrillators that are stationed in campus buildings and in the Public Safety vehicle.

Relationship with Law Enforcement Agencies: Office of Public Safety works closely with the Louisville Metro Police Department and other local, state, and federal law enforcement agencies. The director of The Office of Public Safety meets regularly with the police officials to discuss common crime problems and criminal activity on and near campus. The Office of Public Safety provides assistance to local law enforcement agencies when they are conducting an investigation that may involve a university student or employee.

Section 2:

Description of Information Programs.

Knightlife & Crossroads: New incoming students and their parents are informed about the services of the Department of The Office of Public Safety at student orientations which are held prior to the first day of classes.

Residence Life Orientation and Training Sessions: The Director of the Office of Public Safety meets with Residential Hall Assistants and reviews the university security protocols each year. Residential Assistants are also briefed about Public Safety services and about responding to emergency situations. Residential Assistants are required to attend Public Safety training sessions regarding fire and tornado emergency response.

When meeting with Hall Directors, the director informs about the protocol and Public Safety services. The director also gives presentations about the emergency response to particular emergencies. The Hall Directors are expected to educate students who live in dorms about Public Safety services and the emergency responses.

Safety and Security Awareness Month: During the month of October, The Office of Public safety invites multiple safety and security vendors and specialists to the student lounge area, where they inform students about security issues and answer their questions. Safety & security tips are published in the student newspaper Concord and Student Internet Portal. Students are invited to actively pursue safety information and advised about the incident reporting procedures. They are encouraged to be actively involved in safety practices and activities that prevent accidents or incidents from happening.

Office of Public Safety Web site: Students and employees can access the Public Safety Web page at <http://www.bellarmine.edu/security>. On the Web page, students and employees can access the detailed list of services and other useful information such as Office of Public safety tips and parking rules and regulations.

Online Information: Each year, students receive information online, containing the University's policies and services. Information about the Office of Public Safety as well as details about university regulations, city and state laws, student disciplinary procedures and sanctions, parking and traffic regulations on campus and a detailed description of sexual assault and sexual misconduct policies is included in the online information.

Crime Reporting: The Office of Public Safety is located on the ground floor of the Campus Center in Horrigan Hall.

The Office of Public Safety can be reached from on campus telephones at the four digit number 7777. Off campus, local callers can reach The Office of Public Safety at 272-7777; callers from long distance areas should dial (502) 272-7777

Bellarmino Campus is equipped with seven outdoor emergency telephones that are programmed to call The Office of Public Safety automatically when activated. Pressing the red button initiates an emergency call.

Courtesy phones, free of charge, are located in the lobbies or inside public areas of most university buildings. Students and employees can use these accessible telephones to call the Office of Public Safety at the four digit number 7777. The number is printed by or on the telephone.

The contact number of the Office of Public Safety is listed in the online office directory at <http://www.bellarmino.edu/contactus.asp>. It is included in the department's brochures and university handbooks. The number is also published on the home page of Office of Public safety at http://www.bellarmino.edu/Public_Safety/contactsec.asp.

Crime Prevention Programs

Escort Program: The Office of Public Safety's escort service to all campus locations is available to students and employees 24 hours a day, 7 days a week.

Emergency Telephones: Exterior emergency code blue phones are directly linked to the Office of Public Safety's contact line.

Surveillance Cameras: The Office of Public Safety monitors over 200 cameras placed around the campus.

Daily Building/Lighting Checks: When patrolling, officers survey exterior lighting, building exterior doors and campus grounds. All maintenance problems are reported to Facilities Management.

World Wide Web Site: The Office of Public Safety's web site contains safety and crime prevention tips at <http://www.bellarmino.edu/security/CampusSafety.asp>.

Shuttle Transportation Program: The Office of Public Safety oversees a Shuttle Bus operation, transporting students, faculty and staff to campus locations. The hours of operation vary. Information on route times and drop off locations is available at <http://www.bellarmino.edu/security/documents/SHUTTLEBUSSCHEDULE.doc>.

Security Awareness and Workplace Violence Training: Each semester, the director provides detailed information on how to prevent workplace violence, how to identify possible offenders and what to do if violence occurs. The information which covers; warning signs information, reporting mechanisms and sources of counseling when possible offenders are identified; is available through attendance at one of the following:

1. Security & Safety workshops.
2. R A Training sessions.
3. Safety Committee meetings.

Section 3: Statements of Policies and Procedures

Special Reports Policy

Safety Alerts: Timely warning policy is in place to notify the University community of potentially harmful situations and to provide information about precautionary measures. The University community is warned of unsafe, threatening and harmful conditions in the University and surrounding community by a campus wide email alert and text messaging system. Select Campus Officials are authorized to send alert emails and text messages. Other means of communication during crises include: megaphones, and use of voice intercom systems where available. Officers of the Public Safety Department work with assigned Building Coordinators in each campus building, who are trained to inform students and employees about emergency situations. To ensure that the university's public information response to an emergency is quick, accurate, sensitive and responsible, the Office of Communication and Public Affairs coordinates all crisis communications with Campus and off campus constituencies.

Disclosure of the existence of fire suppression system in on campus housing:

In accordance with Senate Bill 63, Residence Life informs all residential students that we currently have fire suppressant systems in Anniversary, Kennedy, Newman, Petrik, Siena Primo, Siena Secondo, Siena Terzo and Siena Quattro Residence Halls. All residence halls are within regulated fire code of the state of Kentucky and fire safety information is covered at required residential floor meetings and in the information provided to students online.

Policy for giving students with disabilities priority for first floor housing:

Students requesting first floor housing should contact the Disability Services Office at (502) 272-8480 (V) or (502) 272-8440 (TTY).

The Coordinator for Disability Services enforces University's policies and services for students with disabilities.

Policy for maintaining a record of any on campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities:

Is the following: Resident Life keeps a list of students requiring evacuation assistance and provides the Department of Public Safety a copy of the list at the beginning of each semester and keeps an updated record throughout the year.

BELLARIMINE UNIVERSITY
Michael Minger Act

Section 3: Campus Crime Statistics for 2013

**Table 1 – Crimes
Crimes Reported to Law Enforcement**

Crime Category ¹	On Campus		Off Campus	
	Total Campus Property Crimes ²	Residential Facility Crimes ³ (subset of Campus)	Recognized/owned/ leased/controlled Property Crimes ⁴	Public Property Crimes ⁵
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	8
Criminal Damage	0	0	0	5
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	1
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	1	0	0	0
Theft	0	0	0	24
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Hate Crimes ⁶				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

Notes for Preceding Chart

¹ These are crime categories as required by the Federal and State Statute.

² On-campus property includes all property owned by the institution and any reports taken by institution law enforcement officers on adjacent streets.

³ Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus totals.

⁴ Non-Campus Property is any of the officially recognized/owned/leased/controlled institution properties that are located off the main campus area.

⁵ Information as reported from the Louisville Metro Police Department.

⁶ Hate Crimes – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.

BELLARMINE UNIVERSITY
Michael Minger Act
Section 3: Campus Crime Statistics for 2013
Table 2 – Criminal Attempts
Reported To Law Enforcement

Crime Category ¹	On Campus		Off Campus	
	Total Campus Property Attempts ²	Residential Facility Attempts ³ (subset of Campus)	Recognized/owned/leased/controlled Property Attempts ⁴	Public Property Attempts ⁵
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Hate Crimes ⁶				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

Notes for Preceding Chart

- ¹ These are crime categories as required by the Federal and State Statute.
- ² On-campus property includes all property owned by the institution and any reports taken by institution law enforcement officers on adjacent streets.
- ³ Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus totals.
- ⁴ Non-Campus Property is any of the officially recognized/owned/leased/controlled institution properties that are located off the main campus area.
- ⁵ Information as reported from the Louisville Metro Police Department.
- ⁶ Hate Crimes – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.

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Michael Minger Act
Section 3: Campus Crime Statistics for 2013
Table 3 – Incidents Reported by Non-Law Enforcement Officials
Incidents and Crimes Reported to University Security

Crime Category ¹	On Campus		Off Campus	
	Total Campus Property Incidents ²	Residential Facility Incidents ³ (subset of Campus)	Recognized/owned/leased/controlled Property Incidents ⁴	Public Property Incidents ⁵
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	34	4	1	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	1	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	4	4	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	1	0	0	0
Terroristic Threatening	3	1	0	0
Theft	51	10	0	1
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Hate Crimes ⁶				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	0	0	0	0
Liquor-law Violations	2	0	0	0
Other Alcohol Violations	0	0	0	0

Notes for Preceding Chart

- ¹ These are crime categories as required by the Federal and State Statute.
- ² On-campus property includes all property owned by the institution and any reports taken by institution law enforcement officers on adjacent streets.
- ³ Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus totals.
- ⁴ Non-Campus Property is any of the officially recognized/owned/leased/controlled institution properties that are located off the main campus area.
- ⁵ Information as reported from the Louisville Metro Police Department.
- ⁶ Hate Crimes – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.
- ⁷ Drug related, liquor law and alcohol reports are for arrest only.