



# Bellarmine University

## 2024 Annual Security and Fire Safety Report

Reporting crimes for Bellarmine University Campus, Flynn Building and Sports Complex covering years 2021, 2022, and 2023

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## **A Letter from the Director of Public Safety**

Thank you for taking the time to review Bellarmine University's Annual Security and Fire Safety Report. Bellarmine University is a hospitable community dedicated to educational excellence and ethical awareness that consistently ranks among the nation's best colleges and universities. Situated in the heart of Louisville Metro within the Highlands neighborhood, Bellarmine is a small, vibrant university.

This report provides information regarding security policies and procedures, crime, and on-campus fire statistics from the last three years, disciplinary policies, personal safety and security programs, on-campus housing fire statistics, evacuation procedures, and other campus policies and procedures. Bellarmine's Public Safety Director is responsible for gathering and preparing the 2024 Annual Security and Fire Safety Report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The data collected and submitted is reviewed by our Clery Compliance Committee members.

Our Public Safety Department maintains a strong partnership with our local law enforcement and emergency service authorities. The crime statistics included in this report come from incidents that have occurred in the campus jurisdiction and those received from local police for the public areas immediately adjacent to the campus. The data includes an off-campus non-residential site where academic classes occur. Public Safety also continues to enhance video recording capabilities around campus and has contracted with Rave Guardian to provide additional means of monitoring and providing students with other means of staying connected and safe.

We hope you find this report informative. Please review it carefully, especially the crime and fire prevention tips. Personal safety is a responsibility of everyone, and we need your assistance to make our campus a safe environment. We look forward to working with you to create and maintain a campus environment with minimal threats to safety and property and enhance the living, working, and learning environment in and around our campus.

Sincerely,  
Debbie A. Hash, Director of Public Safety



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# **ANNUAL SECURITY AND FIRE SAFETY REPORT**

The Annual Security and Fire Safety Report (ASR) for Bellarmine University is prepared as part of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act) of 1990. This report includes crime statistics and other security information that occurred on campus; in certain off-campus buildings or property owned or controlled by Bellarmine University; and on public property within, or immediately adjacent to and accessible from the campus. Statistics are collected for this report from the Office of Public Safety's computer aided dispatch system, the Dean of Students, Human Resources, Athletics Department, Residence Hall Staff, Campus Security Authorities (CSAs) and local law enforcement agencies. Residence Hall Fire Statistics for the past three years are also included in this report. The report includes institutional policies and procedures concerning campus safety and security, Violence Against Women Act (VAWA), Title IX and Fire Safety policies. Crime and Residence Hall Fire Statistics for 2021, 2022, and 2023 are at the end of this report.

The university community receives notice when this report is available. The completed ASR is available to students, families, faculty, staff, and the public by accessing the following websites on October 1 of each year.

<b>Department</b>	<b>Web Page</b>	<b>Location</b>
Public Safety	<a href="https://www.bellarmine.edu/public-safety/">https://www.bellarmine.edu/public-safety/</a>	Annual Security Report
Health and Safety	<a href="https://www.bellarmine.edu/parents/healthandsafety/">https://www.bellarmine.edu/parents/healthandsafety/</a>	Annual Security Report

## **DAILY INCIDENT LOG**

In addition to disclosing crime and fire statistics, the Office of Public Safety maintains a Daily Incident Log that includes criminal, alleged criminal, and fire related incidents reported to or identified by the Office of Public Safety. The Daily Incident Log contains the date, the time, the nature, the general location, and the disposition of the incident. The most recent 60 days (about 2 months) are available for public inspection in the Office of Public Safety 24 hours a day, 7 days a week, unless campus is closed, or online at: <http://www.bellarmine.edu/security/IncidentReports/>. The Office of Public Safety will post this information within two business days of receiving a report of an incident.

The Office of Public Safety reserves the right to exclude certain reports or temporarily withhold information from the log under circumstances permitted by law. In accordance with the Clery Act, information may be temporarily withheld if there is clear and convincing evidence that the release of information would jeopardize an on-going investigation, jeopardize the confidentiality of the victim, jeopardize the safety of an individual, cause a suspect to flee or evade detection or result in the destruction of evidence.

## **THE OFFICE OF PUBLIC SAFETY**

The mission of Bellarmine University's Office of Public Safety is to ensure a safe living, working, and learning environment while being sensitive to the needs of a diverse community. We are committed to achieving the highest standards of professionalism and customer service while being dedicated to fostering cooperative relationships with the Bellarmine community. We continue to strive for excellence through professionalism, collaboration through understanding the needs of the community and exceeding their expectations. Our goals are to become an elite community-based public safety department in higher education; provide highly visible, proactive patrols on our campus

to protect life and property; respond in a timely manner to reported incidents and other community needs; be approachable and resourceful to all faculty, staff, and students through practicing tolerance, patience, and compassion; and strive to make a positive difference in everything we do.

The Office of Public Safety provides services to the university to maintain a safe environment. Public Safety operates 24 hours a day, 7 days a week, monitoring the campus through a series of vehicular and foot patrols and through the video surveillance system. The Office of Public Safety has an officer force of up to 12 non-sworn personnel trained to administer CPR and first aid including the use of defibrillators stationed throughout campus buildings and in the public safety vehicle.

If you have any questions regarding safety measures at Bellarmine University or need to reach someone, please feel free to call 502.272.7777 or send an email to [publicsafety@bellarmine.edu](mailto:publicsafety@bellarmine.edu).

Our physical address:

2001 Newburg Road  
Centro Hall, Room CNTH  
054 Louisville, KY 40205

## PERSONAL RESPONSIBILITY

The cooperation and involvement of the Bellarmine community in a campus safety program is necessary. It is important that individuals assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common-sense precautions. For example, although we have a well-lit campus, students may feel comfortable traveling in pairs or using the Office of Public Safety's transportation service at night. Don't allow someone you don't recognize to tailgate in with you when you swipe into your Residence Hall. Download Bellarmine's Guardian app on campus to access safety services while on campus.

Always keep residence hall room doors locked. Secure your personal items. Register your bicycle with the Office of Residence Life if you live on campus or Public Safety if you are a commuter. Secure your bicycles in the bicycle rack with a sturdy lock; the U-Lock type is highly recommended. If you have a car, always keep it locked, secure valuables in the trunk. You should report anything suspicious or any unusual incidents to a Public Safety Officer immediately.

## REPORTING A CRIME OR EMERGENCY

All students, faculty and staff members within the Bellarmine community are strongly encouraged to report all crimes and safety related issues promptly and be as detailed as possible to the Office of Public Safety. It is important to report these crimes for investigations and for making necessary timely warnings to the campus community or if assistance is needed from local law enforcement agencies and other first responders. For emergencies, dial 911 then contact the Office of Public Safety at 502.272.7777. Off campus, callers can reach The Office of Public Safety at 502.272.7777. To report a crime in person, the Office of Public Safety is located on the ground floor of Centro Treen Hall, CNTH-054.

Information from crimes reported are used for Bellarmine's annual statistical disclosure of the Clery Act and may be the basis for issuing a campus alert. Crimes may also be reported to the Division of Student Affairs. The campus has eleven outdoor emergency blue phones programmed to call the Office of Public Safety automatically when activated. Pressing

the red button initiates an emergency call. Public Safety completes monthly testing of the emergency blue phones.

Courtesy phones are in the lobby or inside public areas of most university buildings. Students and employees can use these accessible telephones to call the Office of Public Safety.

The Bellarmine community is also encouraged to download the mobile app ‘Rave Guardian’ that allows users to communicate with the Office of Public Safety through real-time interactions including location-tagged text, calls, photos, and videos. Rave Guardian also provides emergency hotline numbers, links to webpages and other important University numbers.

In addition, you may report a crime or incident to a Campus Security Authority (CSA). A CSA is any official of the institution responsible for student and campus activities, including student conduct and student housing. This list below of CSAs is subject to modification and is not intended to be all-inclusive due to changes in titles and functions within the university and serves as an example.

- University President
- Vice Presidents, Associate Vice Presidents, and Assistant Vice Presidents
- Public Safety Department Officers, Sergeants, and Administration Officials
- Residence Hall Coordinators, Residence Hall Assistants and Residence Life Staff
- Directors and Assistant Directors
- Athletic Coaching Staff

CSAs must immediately notify the Office of Public Safety, of any crimes reported to them while acting in the capacity as a CSA even if the crime has already been reported to law enforcement. Reports from CSAs are included in the annual statistical disclosure, the campus crime log and may be the basis for a campus alert, including a Timely Warning or Emergency Notifications.

In accordance with our Mandatory Reporting requirements, all CSAs are additionally required to report any instances of sexual assault, dating violence, domestic violence, or stalking. Reports of this nature can be made in person to Chief Title IX Officer or deputies, the Office of Public Safety, or the Office of Dean of Students or by phone, or email.

The Office of Public Safety acknowledges the importance of officially reporting all crimes and is available to aid with reporting.

## **Protection of Victim Confidentiality**

With the individual’s permission the Office of Public Safety can file a report of the incident without revealing their identity. The report would not include identifying information such as, but not limited to, name, address, contact information, date of birth or other demographic information that would serve to identify any individual. The confidential report’s purpose is to comply with the individual’s desire to keep the matter private while ensuring the future safety of the individual and others.

## **Anonymous Reporting**

Those within the Bellarmine community may voluntarily and anonymously report crimes to the Office of Public Safety at <https://www.bellarmine.edu/public-safety/safety/>. Reporting may also be done through Bellarmine's Red Flag Reporting system. This system allows students, faculty members or staff to report a concern in two ways; by calling a toll-free number (1-877-647-3335) or via a web site [www.redflagreporting.com](http://www.redflagreporting.com). The toll-free number is operated 24/7 and will allow for dialogue between reporter and the operator so that the University receives enough information to help with the internal investigation. If a student, faculty, or staff member is aware of behaviors/conditions that may be harmful to others; they should also contact the Dean of Students at 502-272-8150. Students may also report a concern on-line using a Student Concern Report available <https://www.bellarmine.edu/studentaffairs/dean/student-concern-report/>.

With this information, the university can keep accurate records of the number of incidents involving students, determine where there may be a pattern of crime regarding a particular location, method, or assailant, and alert the University Community of potential danger when necessary. Reports filed in this manner are counted in the annual crime statistics for the university.

## **Crimes Reported to Confidential Reporting Resources**

Confidential resources exist to provide a safe place for community members to discuss their options, learn about resources and discuss any concerns before deciding to take any further steps. Unless there is imminent risk of serious harm, information provided without express consent cannot be shared.

Confidential Reporting Resources include:

Who	Department	Location	Phone Number
Professional Counselors	Counseling Center	Centro, Treece Hall Suite 225	502.272.8480
Ordained Clergy	Office of Campus Ministry	Centro Horrigan Hall 016	502.272.8051
Nurses and Nurse Practitioners	Health Services	1 <sup>st</sup> Floor Newman Hall Room 121	502.272.8313

Confidential Reporting Resources are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy confidential reporting resources are encouraged, when they deem it appropriate, to inform persons being treated of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. When an alleged sexual assault is reported, campus resource persons will notify the reporting party of the range of resources and alternatives available to them both on campus and in the Louisville community (see Sexual Misconduct and Advocacy Resources brochure located at <http://www.bellarmine.edu/title-ix>).

# **SECURITY AND ACCESS TO CAMPUS FACILITIES**

During normal business hours, the University (except for housing facilities, Allen Hall, and the Flynn Building) is open to the public. During non-business hours, access to certain areas of buildings may be restricted. If an individual needs access to a room/building during normal business hours, they may contact the department responsible for access. For all other building access inquiries, the Office of Public Safety personnel will follow the procedures below:

## **A. Entrance to Offices/Buildings by Individuals Without Keys**

1. Any individual whose university duties require them to enter a university building or office at a time when the area is secured may gain access to that area by contacting the Office of Public Safety, if needed.
2. No one will be admitted into any work area assigned for use by another without the permission of that individual or that individual's supervisor.
3. Individuals who need access to their workspace will go to the Office of Public Safety. They will be required to show identification and the officer admitting the access will document their name, title, the time, and the building they need access to.
4. When it is determined that the individual is authorized for access to the area requested, a member of the Office of Public Safety will be dispatched to unlock the building and/or room.
5. Students, faculty, or staff members authorized to enter a building after hours may not prop or otherwise compromise any entry or exit door.
6. Under no circumstances will persons be allowed to accompany the authorized student, faculty, or staff members into the designated building unless notification is given to the Office of Public Safety prior to entry.
7. Any person(s) accompanying an authorized student, faculty or staff member must always remain in the presence of the authorized individual.

## **B. Athletic Facilities**

Student athletes may contact the Office of Public Safety to gain access to their field or ask to have the equipment shed opened for additional practice. When a student athlete calls, the office verifies the student's identity by checking the roster provided by the Athletic Department. If the student is not on the list, the facility will remain locked until a coach calls the Office of Public Safety and verifies that it is ok for that student to be on the field or in the facility.

## **C. Laboratories**

Students will contact the Office of Public Safety to gain access to the laboratories located in Pasteur Hall and Norton Health Science Center. When a student calls the office:

1. Officers will ask for their name, the lab they are requesting access to and the name of the professor.
2. The officer will refer to the class roster.
3. If the student's name is not on the list, they will have to contact the professor, and the professor will have to e-mail/call the office to grant the student permission to the laboratory.
4. The lock should be "set" so the student can lock the door after the student's work is finished.

## **D. After Hours Entrance Policy**

After hours refers to non-business hours, the weekends and when school is closed due to normal and emergency closings. Buildings will remain closed unless otherwise specified by Bellarmine University personnel. Students, faculty, and staff members may request access to the buildings as well.

## **E. Residential Access**

If a resident is requesting access to their residence hall between the hours of 8am-5pm, they contact the Office of Residence Life. After 5pm, they should call the Resident Advisor on-call number. Between the hours of Midnight-8am, all residents are directed to call the Office of Public Safety.

# **MAINTENANCE OF CAMPUS FACILITIES**

Maintenance of facilities and landscaping is performed by the Department of Facilities in a manner that minimizes unsafe conditions. The Office of Public Safety reports malfunctioning lights and other unsafe physical conditions to the appropriate department for correction. Any potential safety hazards are prioritized and repaired, beginning with those that present the most immediate and significant safety concerns. Members of the university community are encouraged to report potentially unsafe or hazardous conditions to the Office of Public Safety at 502-272-7777.

## **TIMELY WARNING NOTICE POLICY**

Bellarmine University is required to issue a timely warning when a Clery Act crime is reported to the Office of Public Safety or law enforcement and constitutes a serious or continuing threat to the Bellarmine community. In cases of an emergency or a dangerous situation, Bellarmine University will initiate the campus notification system without delay and accounting for the safety of the community, determine the content of the notification and initiate the notification system, unless doing so will compromise efforts to assist a victim or negatively impact campus safety.

Bellarmine University will issue a timely warning regarding a Clery Act crime that occurs within the campus' geographical area or immediately adjacent to campus or on non-campus properties as defined in the Clery Act. The Director of Public Safety, or their designee (in consultation with the Vice President for Student Affairs or their designee), will assess the situation and decide if it warrants the issuance of a campus-wide timely warning.

Although not required by Federal Law, timely warnings may be issued for crimes that occur in areas outside of the defined Clery Act geographic areas or if the crime (even if not classified under Clery Act) is deemed to pose an ongoing threat to the campus community.

The content within the warnings will be developed and written in consultation with the Vice President for Student Affairs and/or the Office of Marketing and Communication to provide, as much needed information to the campus community about the issue at hand. The timely warning will include pertinent information about the crime that will aid in the prevention of similar crimes. The content released under an Emergency Notification may not be as informative as

that of a timely warning. Students, faculty, and staff members are encouraged to read these reports as soon as they receive them. Timely warnings are not required to be issued for crimes reported to a pastoral or professional counselor.

Generally, the warning will specify the type of reported crime, the time and location at which the reported crime occurred, and specific advice to the campus community regarding steps to take to avoid becoming a victim. Unless doing so would make a material, immediate difference for public safety, the timely warning will avoid wording that could lead members of our community to feel stereotyped, marginalized or profiled on campus.

Timely warnings can be issued through the University's text messaging system or by email to all students, faculty, and staff members, who have registered their information, in a manner that is timely, that withholds the names of victims as confidential, and that will aid in the prevention of similar occurrences. There are times when a timely warning will not be issued. These situations will be reviewed individually on a case-by-case basis.

## **EMERGENCY RESPONSE NOTIFICATIONS POLICY**

When an emergency occurs, the Bellarmine University Office of Public Safety or Assistant Vice President of Strategic & Integrated Communication will initiate an Emergency Notification immediately upon confirmation of a significant emergency or dangerous situation involving an immediate or impending threat to contain the situation and safeguard life and property. The President, the Vice President for Student Affairs or a designee will be notified of the situation and the need for a declaration of a campus state of emergency. The Campus Alert System will be utilized to send out these notifications through email, text messaging, or through Bellarmine's other media accounts.

Examples of the types of situations that may prompt an emergency notification include:

- Potential life-threatening situations on the campus
- Building emergencies
- Extreme weather conditions (official weather warning)
- Unplanned University closure (weather, power outages, etc.)

University officials, and their official representatives, who have the authority to issue emergency or evacuation notifications are:

- University President
- Senior Vice President
- Vice President for Student Affairs
- Assistant Vice President of Strategic and Integrated Communication
- Director of Public Safety
- Assistant Director of the Office of Public Safety

If personnel listed above are not available to issue a Campus Alert, additional Office of Public Safety personnel who have been trained may issue the alert.

Individuals may add or update their information for the University's text message system by following these steps:

1. Go to: Bellarmine Experience

2. Navigate to the Emergency Notifications card under discover more.
3. Enter your Bellarmine username and password; click on “Sign In”.
4. Click on “+Add Phone”
5. Enter your phone number and select your Cell Phone Carrier
6. Click on “Save”

Bellarmine’s community emergency notification system is tested annually. The policy and procedures will be reviewed bi-annually by the responsible units to make any necessary updates and/or changes.

If the surrounding community needs to be informed of an emergency happening on campus Louisville Metro Emergency Services will be notified so that they can determine whether to send out a notification to citizens around the Bellarmine campus. Bellarmine will provide emergency notification status updates using one of the communication methods when new information or instructions are available. An “All Clear” notification will be sent indicating the emergency has been contained and that the University has returned to normal activities.

## **EVACUATION PROCEDURES**

Should a campus state of emergency be declared, only students, faculty and staff members required to be present will be allowed to remain on campus. All others will be asked to leave until the situation permits their return.

Only those faculty and staff members who have been assigned emergency or trauma team duties by their supervisor, department head, Office of Public Safety, or the Emergency Operations Team (EOT) will be allowed to enter the immediate area of an emergency. Department heads are encouraged to assign pre-arranged roles to individuals based upon specific requirements and concerns within a department. Department heads should pre-assign at least general responsibilities to staff members. These teams will report to the Assistant Director of Public Safety and all other personnel will remain clear of the affected area(s) and continue with their regular duties unless otherwise instructed.

Each building on campus has an assigned Emergency Coordinator (EC) who is responsible for planning and implementing their assigned Emergency Action Plan (EAP). The coordinator’s role is to provide direction and information for students, faculty, staff members and visitors during an emergency.

The Office of Public Safety will educate and train the EC to ensure they are prepared to assume their duties. The EC emergency duties include the following:

- Assist in building evacuation.
- Report to the assembly area and account for evacuated personnel.
- Collect essential information for emergency personnel (i.e., location of the incident, persons still in building, and special hazards in the building, unique conditions).
- Assist physically disabled employees, students, or visitors

Building evacuations will occur when an alarm sounds or is announced over the campus emergency warning system and/or upon notification by Public Safety. When the building evacuation alarm is activated during an emergency everyone should leave by the nearest marked exit and alert others to do the same. DO NOT USE THE ELEVATOR IN CASE OF FIRE AND/OR EARTHQUAKE USE THE STAIRS. In the event of a fire alarm, all elevators are designed to recall to a predetermined floor and allow for exit.

1. When evacuating your building or work area:
  - a. Stay calm; do not rush or panic. Safely stop your work.
  - b. Gather your personal belongings if it is safe to do so. (Reminder: take prescription medications out with you if possible; it may be hours before you are allowed back in the building).
  - c. If safe to do so, close your office door and window, but do not lock them. The last person to leave an office, classroom, or lab will close the door behind them.
  - d. Use the nearest safe stairs and proceed to the nearest exit
  - e. Be alert for individuals with disabilities or injuries who may need assistance

*However, under no circumstances should an individual risk or jeopardize their personal safety to rescue another person.*

2. Once outside proceed to the “Rally Point” for the affected building and wait for further instructions. Keep streets, fire lanes, hydrant areas, and walkways clear for emergency vehicles and personnel. IMPORTANT: Wait for further instructions from emergency responders. Do not reoccupy the building until directed to do so by responding external public agencies that the emergency is contained.
3. If there are any evacuated buildings that are suitable for re-occupancy, Public Safety, in consultation with appropriate authorities, shall determine when occupants will be allowed to re-enter those buildings. Occupants shall not be allowed to re-enter a building where there is visible smoke; in such situations, the fire department and/or Facilities will be requested to ventilate the structure prior to re-occupancy.

## Campus Evacuations

1. The Campus Alert System and/or Public Safety officials, as described, will announce evacuations of all or part of the campus grounds.
2. All persons (students, faculty, and staff) are to IMMEDIATELY vacate the site in question and relocate to another part of the campus grounds or as directed

All Bellarmine buildings have evacuation procedures posted throughout each building. These procedures should be followed in the event an emergency requires that building to be evacuated. For more information regarding Emergency Response and Evacuation Procedures, please visit: [Emergency https://www.bellarmine.edu/public-safety/emergency/Preparedness \(bellarmine.edu\)](https://www.bellarmine.edu/public-safety/emergency/Preparedness)

Each year Bellarmine conducts an annual exercise. This exercise will consist of either a drill, table-top function, or full-scale exercise. An after-action plan review is conducted afterwards to review what was learned. Public Safety or the Office of Student Affairs develops the exercise scenarios. The exercises are a way to remind the community of the emergency response procedures and to test the alert system.

## **EMERGENCY EVACUATION GUIDE**

Responsibilities of All Faculty, Staff, and Students:

- Learn locations and familiarize yourself with emergency placards of exit routes, exit stairwells, and areas of refuge in any buildings you routinely use (areas of refuge are the landings located in a stairwell)
- Know how to activate the fire alarm system
- Participate in all fire drills – Take them seriously and take every alarm as an actual emergency
- Learn in advance the needs of anyone for whom you are responsible that may need assistance during an emergency
- Know where the pre-designated rally and assembly points are located
- Know emergency phone numbers and keep them posted
- If you are first to notice an emergency, call 911 first then notify Public Safety at 502-272-7777.

### **EVACUATION INFORMATION FOR PERSONS WITH ACCESSIBILITY NEEDS**

Faculty members should be aware of students in their classes with disabilities and be prepared to assist and/or assign student assistance for students with disabilities.

The Residence Life Office provides the Office of Public Safety with an updated list of residential students who need special assistance during an evacuation.

#### **Things to know and do when assisting a person with accessibility needs:**

**Visually Impaired/Blind:** Advise the person you are assisting them. Make them aware of the nature of the emergency and offer your arm for guidance. As you walk, inform the person where you are and note any obstacles in your path. When you reach safety, orient the person to a safe area, and ask if he/she needs further assistance.

**Hearing Impaired/Deaf:** Persons who are deaf or hearing impaired may not observe an audible fire alarm. While most fire alarms on Bellarmine's campus are newer with ADA-approved type with flashing strobe light, it may still be necessary to attract the hearing-impaired individual's attention and communicate that a fire evacuation alarm has been activated. This can be done by:

Writing a quick note, informing the person of the situation, and directing them to the nearest evacuation route and the assembly area, or face them so they can read lips.

**Sample Script:** Say to them - THERE IS A FIRE! Follow me to safety; we are going to the front lawn.

Turning the light switch on and off to gain the person's attention. **DO NOT** do this in the event of a gas leak, as the electrical switch may create a dangerous ignition situation, instead indicate through writing or verbal gestures what is happening and what to do.

**Persons Using Crutches, Canes, Walkers, or Wheelchairs:** In an emergency evacuation, these individuals should be treated in the same manner as injured persons. Have the person sit in a sturdy chair, preferably with arms, and follow the procedure for non-ambulatory persons.

## **PROCEDURES FOR EVACUATING NON-AMBULATORY PERSONS**

Most non-ambulatory persons will be able to exit a building safely if they are on the ground floor. For floors above ground level, the needs and preferences will vary with the individual. Always consult the person as to his/her preferences regarding:

- Ask if the individual can be safely moved from a wheelchair
- The number of people necessary for assistance
- Whether to move or extend extremities when lifting
- The need for a seat cushion or pad
- After-care: if they are removed from the wheelchair, is a stretcher, chair, or paramedic attention necessary?

**Next:**

- Check the evacuation routes for obstructions before assisting the person to the exit
- Delegate other volunteers to bring the wheelchair
- Reunite the person with the wheelchair as soon as it is safe to retrieve it
- Be aware that some people have minimal ability to move. Lifting or moving them too quickly may be dangerous to their well-being. It may be necessary for trained rescue responders to bring the person out of the building.
- Even if this situation exists or you are physically incapable of assisting the individual in the prescribed manner, at least move the person to a “Safe Area of Rescue,” generally next to a fire exit stairwell furthest from the suspected area of the emergency to wait for assistance.



## **SPECIFIC EVACUATION PROCEDURES FOR RESIDENCE HALLS**

All residents must be familiar with their primary assigned exit and an alternate exit. Signs are posted through-out all buildings providing direction to exit. Students must also be prepared to direct guests to the proper exits and to ensure their compliance. Exit procedures will be checked by Public Safety, firefighters, and Residence Life staff.

Kennedy Hall:

Descend the stairwell closest to your room. Exit through the front lobby or the emergency fire door on the ground floor. Assemble in the parking lot area below the residence halls.

Newman Hall:

Descend the stairwell closest to your room. Exit through the front lobby or the rear emergency fire door. Assemble in the lower parking lot area.

Siena Halls:

Descend the stairwell closest to your room. Exit through the front lobby or the rear emergency fire door. Assemble in the lower parking lot area.

Petrik Hall:

Descend the stairwell closest to your suite. Exit through the front or rear exit. Do not use the elevator. Assemble in the lower parking lot area.

Anniversary Hall:

Descend the stairwell closest to your room. Exit through the lobby or the emergency fire door on the first floor. Assemble in the parking lot next to the building.

1816 Norris:

Descend the stairwell closest to your apartment. Exit through the front or rear exit. Assemble in the parking lot behind the building.

## **EDUCATIONAL, SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS**

Bellarmine University offers several programs to educate the community to ensure a safe living, working, and learning environment. The Office of Public Safety maintains comprehensive crime prevention and campus safety awareness programs. The Office of Public Safety develops and monitors procedures and programs to promote safety, security, and crime prevention. A common theme of all safety awareness programs is to encourage students, faculty, and staff members to be aware of their responsibility for their own security and the security of others.

The Office of Public Safety's responsibilities include, conducting programs, answering questions about safety and security, responding to inquiries about the Office of Public Safety's role on campus, and encouraging the community to become actively safety conscious. To help students and employees protect themselves and their property, the department develops and makes available to the university community a variety of educational programs, safety checks and services including:

**Active Aggressor Training:** The Office of Public Safety provides an online and/or Active Aggressor training program throughout the school year to faculty, staff and students focusing on the protocol of Run. Hide. Fight. These presentations are held in the Bellarmine communities working and living spaces and are available on request.

**Daily Building/Lighting Checks:** When patrolling, officers survey exterior lighting, building exterior doors and campus grounds. All maintenance problems are reported to Facilities Management. Checks are conducted daily during patrols.

**CPR Training:** Hands Only CPR training is offered to any student or student groups. This training is usually combined with our self-defense training provided by the Office of Public Safety.

**Emergency Telephones:** Exterior Emergency Blue Phones are directly linked to the Office of Public Safety's contact line; they are tested monthly.

**Transport Services:** The Office of Public Safety provides transport services to all campus locations in the Bellarmine community 24 hours a day, 7 days a week. The shuttle service runs Monday through Thursday 7:30 AM to 09:00 PM with an hour break between 04:00 PM and 05:00 PM. Friday shuttle service is provided from 07:30 AM through 05:00 PM. No shuttle service is provided on Saturday. Shuttle service for Sunday begins at 06:00 PM and lasts through 09:00 PM.

**Rave Guardian:** Promotes the concept of "See Something, Say Something" with two-way communication between the user and the Office of Public Safety. Has various information on resource phone numbers, safety tips including Active Aggressor and Severe Weather. It also includes a safety timer to provide safe monitoring while walking from location to location. You can find more information and signup for Rave notifications through this link [Stay Connected with Rave Guardian \(ravemobihttps://www.ravemobilesafety.com/rave-guardian-app/lesafety.com\)](https://www.ravemobilesafety.com/rave-guardian-app/lesafety.com)

**Ride Systems:** Shows shuttle riders where the shuttle is and when it will pick them up. It provides live location of shuttles, arrival predictions, and other important shuttle route information.

**Self-Defense Training:** This course teaches practical physical self-defense techniques to members of the Bellarmine community. Training will be held as requested.

**Surveillance Cameras:** The Office of Public Safety supports and monitors over 200 video cameras placed around the campus.

**Tips to stay safe:** Being on a college campus is an exciting experience but it is important to prevent yourself from becoming more vulnerable than necessary or putting yourself into potentially harmful situations.

The following tips can help you to avoid possible dangers:

1. **Do not let anyone into your residence hall, room, apartment, or house door that you do not know.** Your personal safety is of the upmost importance. Do not allow anyone to make you feel guilty about taking safety precautions or intimidate you into compromising your safety. Don't let someone you don't know tailgate behind you when unlocking doors. Always ask for them to identify themselves with their Bellarmine ID.
2. **Make sure your room is always locked.** A simple precaution to protect your personal items.
3. **Be careful with your keys and identification card.** Do not loan your keys (room or car) out to anyone. If you lose your dorm keys, pay the fine and get a new set.
4. **If you have a car, lock it.** It seems so easy to remember, yet it is so easy to forget. Also, if you live on campus, check on your car multiple times throughout the week.
5. **If you have a bike, properly secure it.** Secure bikes through the wheel and frame with a high-quality lock; the U-Lock is recommended.
6. **Secure your belongings.** Never leave items like your backpack, laptop, or cell phone unattended even if it is just for a minute. Make it a habit to take these valuables with you. Never leave them unattended in your vehicle. If you have to leave items, lock them in your trunk.
7. **Walk with another when out late at night.** There is always safety in numbers. If you do not have any friends available, please call the Office of Public Safety for an escort.
8. **Know the location of the nearest emergency phones on campus.** There are several Blue Phones on

campus. If needed; please use them in the event of an emergency; they will ring directly to the Office of Public Safety.

9. **If you see something, say something.** If you see something that looks suspicious or dangerous, please contact the Office of Public Safety immediately. If your life (or the life of another) is in imminent danger, call 911 then call the Office of Public Safety.
10. **Stay alert!** Pay attention to what is going on around you and avoid blocking sounds or using distracting devices such as a cell phone, ear pods or headsets. Your ears and eyes are your best defense to being taken by surprise.

## PROGRAMS TO PROMOTE DRUG AND ALCOHOL PREVENTION AND INTERVENTION

**Vector Solutions Drug, Alcohol & Sexual Assault Prevention:** This is an interactive online program designed to reduce negative consequences of alcohol and drug usage amongst college students. It delivers a personalized experience to all types of students dependent on their current behaviors while providing campus and community resources for harm reduction. You can contact Allison Smithkier at 502.272.7337 for more information about this program.

**Online Mental Health Screening** – Campus Wellness actively promotes the Online Mental Health Screening to students through digital marketing and in-person events twice each semester. The Counseling Center also utilizes these online mental health screenings, including screenings on Substance Use and Alcohol Use Disorder, for the entire campus community. These brief screenings are completely anonymous and confidential, and immediately following the brief questionnaire students will see their results, recommendations, and key resources.

**TAO (Therapy Assisted Online)** – TAO is a confidential online resource with self-guided, evidence-based programs to teach people skills in managing mental health including anxiety and depression. You can use the program to independently gain knowledge and skills in how to manage your symptoms—when and where it is convenient for you—using your personal computer or handheld device. TAO can also be used to supplement individual therapy services.

**University Employee Assistance Program:** Bellarmine offers employees and their families free, confidential, and professional counseling to address problems related to substance use/abuse. Contact the Human Development Company at 502.589.4357 to utilize this free program.

## EDUCATIONAL PROGRAM TO PROMOTE SEXUAL MISCONDUCT

### AWARENESS

**Brave BU:** Is a campus-wide coalition and campaign to empower students to care for themselves and each other around the issues of sexual misconduct, alcohol and/or drug abuse, harassment and bias, suicide prevention and mental health. BraveBU seeks to encourage all Bellarmine students, faculty, and staff to take steps to prevent harm to fellow community members. BraveBU programs will raise awareness and encourage each Bellarmine Knight to support a culture of care for their peers. This initiative includes campus and community partners working together to reduce harm and provide support to those who have been impacted.

**Title IX Trainings** – Annual on campus Title IX trainings to all first-year students, faculty, staff and student leaders provides critical information regarding prevention, policy and University response to issues of sexual discrimination, harassment, and assault (including sexual assault, domestic violence, dating violence and stalking). These presentations

cover community expectations, support measures and response protocol.

**Vector Solutions** – offers a complete package of student training courses that meet and exceed state and federal compliance requirements. The comprehensive, baseline course that sets the curriculum foundation includes the following topics during the first year: identity and inclusion, consent and sexual violence, alcohol, and other drugs, hazing and bullying. Bellarmine University transitioned from using *EverFi* to *Vector Solutions* in fall 2024. All first-year students were required to participate in the online educational modules at the beginning of the fall 2024 semester.

## **MISCONDUCT POLICY: SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING**

### **Policy on Discriminatory Harassment**

Students, staff, administrators, and faculty are entitled to an employment and educational environment that is free of discriminatory harassment. Bellarmine University's harassment policy is not meant to inhibit or prohibit educational content or discussions inside or outside of the classroom that include germane, but controversial or sensitive subject matters protected by academic freedom.

The sections below describe the specific forms of legally prohibited harassment that are also prohibited under Bellarmine University policy. When speech or conduct is protected by academic freedom it will not be considered a violation of Bellarmine University policy, though supportive measures will be offered to those impacted. For the full Sexual Misconduct Policy and a copy of the Resources Brochure please visit: <http://www.bellarmine.edu/title-ix>.

#### **a. Discriminatory Harassment**

Discriminatory harassment constitutes a form of discrimination that is prohibited by Bellarmine University policy. Discriminatory harassment is defined as unwelcome conduct by any member or group of the community on the basis of actual or perceived membership in a class protected by policy or law. Bellarmine University does not tolerate discriminatory harassment of any employee, student, visitor, or guest. Bellarmine University will address all forms of harassment when reported, whether or not the harassment rises to the level of creating a "hostile environment."

A hostile environment is one that unreasonably interferes with, limits, or effectively denies an individual's educational or employment access, benefits, or opportunities.<sup>1</sup> This discriminatory effect results from harassing verbal, written, graphic, or physical conduct that is severe and pervasive and objectively offensive.

When discriminatory harassment rises to the level of creating a hostile environment, Bellarmine University may also impose sanctions through application of the grievance process below. Bellarmine University reserves the right to address offensive conduct and/or harassment that 1) does not rise to the level of creating a hostile environment, or 2) that is of a generic nature and not based on a protected status. Addressing such conduct may result in the imposition of discipline under Bellarmine University policy, but may be addressed through respectful conversation, remedial actions, education, effective Alternate Resolution, and/or other informal resolution mechanisms. For assistance with Alternate Resolution and other informal resolution techniques and approaches, employees should contact the Director of Human Resources, and students should contact the Dean of Students Office.

#### **b. Sexual Harassment**

The Department of Education's Office for Civil Rights (OCR), the Equal Employment Opportunity Commission

(EEOC), and the Commonwealth of Kentucky regard Sexual Harassment, a specific form of discriminatory harassment, as an unlawful discriminatory practice. Bellarmine University has adopted the following definition of Sexual Harassment in order to address the unique environment of an academic community, which consists not only of employer and employees, but of students as well. Acts of sexual harassment may be committed by any person upon any other person, regardless of the sex, sexual orientation, and/or gender identity of those involved.

<sup>1</sup> This definition of hostile environment is based on Federal Register / Vol. 59, No. 47 / Thursday, March 10, 1994: Department of Education Office for Civil Rights, Racial Incidents and Harassment Against Students At Educational Bellarmine University's Investigative Guidance.

Sexual Harassment, as an umbrella category, includes the offenses of sexual harassment, sexual assault, domestic violence, dating violence, and stalking, and is defined as:

Conduct on the basis of sex that satisfies one or more of the following:

1. Quid Pro Quo:  
an employee of Bellarmine University, conditions the provision of an aid, benefit, or service of Bellarmine University, on an individual's participation in unwelcome sexual conduct; and/or
2. Sexual Harassment:  
unwelcome conduct, determined by a reasonable person, to be so severe, and pervasive, and, objectively offensive, that it effectively denies a person equal access to Bellarmine University's education program or activity.<sup>2</sup>
3. Sexual assault, defined as:
  - a. Sex Offenses, Forcible:  
Any sexual act directed against another person, without the consent of the Complainant, including instances in which the Complainant is incapable of giving consent.
  - b. Forcible Rape:  
Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the Complainant.
  - c. Forcible Sodomy:  
Oral or anal sexual intercourse with another person, forcibly, and/or against that person's will (non-consensually), or not forcibly or against the person's will in instances in which the Complainant is incapable of giving consent because of age<sup>3</sup> or because of temporary or permanent mental or physical incapacity
  - d. Sexual Assault with an Object:  
The use of an object or instrument to penetrate, however slightly, the genital or anal opening of the body of another person, forcibly, and/or against that person's will (non-consensually), or not forcibly or against the person's will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
  - e. Forcible Fondling:  
The touching of the private body parts of another person (buttocks, groin, breasts), for the purpose of sexual gratification, forcibly, and/or against that person's will (non-consensually), or not forcibly or against the person's will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

f. Sex Offenses, Non-forcible:

- i. Incest: Non-forcible sexual intercourse, between persons who are related to each other, within the degrees wherein marriage is prohibited by the Kentucky State law.
- ii. Statutory Rape: Non-forcible sexual intercourse, with a person who is under the statutory age of consent of Kentucky.

<sup>2</sup> Unwelcomeness is subjective and determined by the Complainant (except when the Complainant is below the age of consent). Severity, pervasiveness, and objective offensiveness are evaluated based on the totality of the circumstances from the perspective of a reasonable person in the same or similar circumstances ("in the shoes of the Complainant"), including the context in which the alleged incident occurred and any similar, previous patterns that may be evidenced.

<sup>3</sup> Per State Law

4. Dating Violence, defined as:

violence, on the basis of sex, committed by a person, who is in or has been in a social relationship of a romantic or intimate nature with the complainant

The existence of such a relationship shall be determined based on the Complainant's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition—

- i. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- ii. Dating violence does not include acts covered under the definition of domestic violence.

5. Domestic Violence, defined as:

violence, on the basis of sex, committed by a current or former spouse or intimate partner of the Complainant, by a person with whom the Complainant shares a child in common, or by a person who is cohabitating with, or has cohabitated with, the Complainant as a spouse or intimate partner, or

- a. by a person similarly situated to a spouse of the Complainant under the domestic or family violence laws of Kentucky or
- b. by any other person against an adult or youth Complainant who is protected from that person's acts under the domestic or family violence laws of Kentucky.

*To categorize an incident as Domestic Violence, the relationship between the Respondent and the Complainant must be more than just two people living together as roommates. The people cohabitating must be current or former spouses or have an intimate relationship.*

6. Stalking, defined as:

engaging in a course of conduct, on the basis of sex, directed at a specific person, that would cause a reasonable person to fear for the person's safety, or the safety of others; or suffer substantial emotional distress.

For the purposes of this definition—

- i. Course of conduct means two or more acts, including, but not limited to, acts in which the Respondent directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- ii. Reasonable person means a reasonable person under similar circumstances and with similar identities to the Complainant.
- iii. Substantial emotional distress means significant mental suffering or anguish that may but does

not necessarily require medical or other professional treatment or counseling.

## **Force, Coercion, Consent, and Incapacitation**

As used in the offenses above, the following definitions and understandings apply:

**Force:** Force is the use of physical violence and/or physical imposition to gain sexual access. Force also includes threats, intimidation (implied threats), and coercion that is intended to overcome resistance or produce consent (e.g., “Have sex with me or I’ll hit you,” “Okay, don’t hit me, I’ll do what you want.”). Sexual activity that is forced is, by definition, non-consensual, but non-consensual sexual activity is not necessarily forced. Silence or the absence of resistance alone is not consent. Consent is not demonstrated by the absence of resistance. While resistance is not required or necessary, it is a clear demonstration of non-consent.

**Coercion:** Coercion is unreasonable pressure for sexual activity. Coercive conduct differs from seductive conduct based on factors such as the type and/or extent of the pressure used to obtain consent. When someone makes clear that they do not want to engage in certain sexual activity, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

**Consent:** knowing, and voluntary, and clear permission by word or action to engage in sexual activity.

Since individuals may experience the same interaction in different ways, it is the responsibility of each party to determine that the other has consented before engaging in the activity.

If consent is not clearly provided prior to engaging in the activity, consent may be ratified by word or action at some point during the interaction or thereafter, but clear communication from the outset is strongly encouraged. For consent to be valid, there must be a clear expression in words or actions that the other individual consented to that specific sexual conduct. Reasonable reciprocation can be implied. For example, if someone kisses you, you can kiss them back (if you want to) without the need to explicitly obtain their consent to being kissed back.

**Incapacitation:** A person cannot consent if they are unable to understand what is happening or is disoriented, helpless, asleep, or unconscious, for any reason, including by alcohol or other drugs. As stated above, a Respondent violates this policy if they engage in sexual activity with someone who is incapable of giving consent.

It is a defense to a sexual assault policy violation that the Respondent neither knew nor should have known the Complainant to be physically or mentally incapacitated. “Should have known” is an objective, reasonable person standard which assumes that a reasonable person is both sober and exercising sound judgment.

Incapacitation occurs when someone cannot make rational, reasonable decisions because they lack the capacity to give knowing/informed consent (e.g., to understand the “who, what, when, where, why, or how” of their sexual interaction).

## **SEXUAL DISCRIMINATION AND MISCONDUCT GRIEVANCE PROCEDURES**

### **Rationale for Policy**

Bellarmino University is committed to providing a workplace and educational environment, as well as other benefits, programs, and activities, that are free from discrimination, harassment, and retaliation. To ensure compliance with federal and state civil rights laws and regulations, and to affirm its commitment to promoting the goals of fairness and

equity in all aspects of the educational program or activity, Bellarmine University has developed internal policies and procedures that provide a prompt, fair, and impartial process for those involved in an allegation of discrimination or harassment on the basis of sex, and for allegations of retaliation. Bellarmine University values and upholds the equal dignity of all members of its community and strives to balance the rights of the parties in the grievance process during what is often a difficult time for all those involved.

## **Confidential Resources**

If a Complainant would like the details of an incident to be kept confidential, the Complainant may speak with:

- On-campus licensed mental health counselors through the Bellarmine Counseling Center
- On-campus health service providers and staff
- On-campus members of the clergy/chaplains working within Campus Ministry
- Off-campus Employee Assistance Program (for employees)
- Off-campus (non-employees):
  - Center for Women and Families
  - Local or state counseling agencies
  - Local or state health care staff
  - Local or state assistance agencies
  - Clergy/Chaplains
  - Attorneys

All of the above-listed individuals will maintain confidentiality when acting under the scope of their licensure, professional ethics, and/or professional credentials, except in extreme cases of immediacy of threat or danger or abuse of a minor/individual with a disability, or when required to disclose by law or court order.

Campus counselors and the Employee Assistance Program are available to help free of charge and may be consulted on an emergency basis during normal business hours.

## **Overview**

Bellarmine University will act on any formal or informal notice/complaint of violation of the Sexual Misconduct Policy that is received by the Chief Title IX Officer or any other Official with Authority by applying these procedures, known as "Process A."

The procedures below apply only to qualifying allegations of sexual harassment (including sexual assault, dating violence, domestic violence, and stalking, as defined above) involving students, staff, administrator, or faculty members.

Process B can also apply to sexual harassment (including sexual assault, dating violence, domestic violence, and stalking, as defined above) when jurisdiction does not fall within Process A, as determined by the Chief Title IX Officer.

Employees are subject to the terms of their agreements/employees' rights to the extent those agreements do not conflict with federal or state compliance obligations.

The procedures may be used to address collateral misconduct arising from the investigation of or occurring in conjunction with reported misconduct (e.g., vandalism, physical abuse of another).

## **Notice/Complaint**

Upon receipt of a complaint or notice to the Chief Title IX Officer of an alleged violation of the Policy, Bellarmine University initiates a prompt initial assessment to determine the next steps Bellarmine University needs to take.

Bellarmine University will initiate at least one of three responses:

- i. Offering supportive measures because the Complainant does not want to proceed formally; and/or
- ii. An informal resolution; and/or
- iii. A Formal Grievance Process including an investigation and a hearing.

The investigation and grievance process will determine whether or not the Policy has been violated. If so, Bellarmine University will promptly implement effective remedies designed to ensure that it is not deliberately indifferent to harassment or discrimination, their potential recurrence, or their effects.

## **Formal Grievance Process: Notice of Investigation and Allegations**

The Chief Title IX Officer (or Deputy) will provide written notice of the investigation and allegations (the “NOIA”) to the Respondent upon commencement of the Formal Grievance Process. This facilitates the Respondent’s ability to prepare for the interview and to identify and choose an Advisor to accompany them. The NOIA is also copied to the Complainant, who is to be given advance notice of when the NOIA will be delivered to the Respondent.

The NOIA will include:

- A meaningful summary of all of allegations,
- The identity of the involved parties (if known),
- The precise misconduct being alleged,
- The date and location of the alleged incident(s) (if known),
- The specific policies implicated,
- A description of the applicable procedures,
- A statement of the potential sanctions/responsive actions that could result,
- A statement that Bellarmine University presumes the Respondent is not responsible for the reported misconduct unless and until the evidence supports a different determination,
- A statement that determinations of responsibility are made at the conclusion of the process and that the parties will be given an opportunity to inspect and review all directly related and/or relevant evidence obtained during the review and comment period,
- A statement about Bellarmine University’s policy on retaliation,
- Information about the privacy of the process,
- Information on the need for each party to have an Advisor of their choosing and suggestions for ways to identify an Advisor,
- A statement informing the parties that Bellarmine University’s Policy prohibits knowingly making false statements, including knowingly submitting false information during the resolution process,
- Detail on how the party may request disability accommodations during the interview process,
- A link to Bellarmine University’s VAWA Brochure,

- The name(s) of the Investigator(s), along with a process to identify, in advance of the interview process, to the Chief Title IX Officer any conflict of interest that the Investigator(s) may have, and
- An instruction to preserve any evidence that is directly related to the allegations.

Amendments and updates to the NOIA may be made as the investigation progresses and more information becomes available regarding the addition or dismissal of various charges.

Notice will be made in writing and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address(es) of the parties as indicated in official Bellarmine University records, or emailed to the parties' Bellarmine University-issued email or designated accounts. Once mailed, emailed, and/or received in-person, notice will be presumptively delivered.

## Resolution Timeline

Bellarmine University will make a good faith effort to complete the resolution process within a sixty-to-ninety (60-90) business daytime period, including appeal, which can be extended as necessary for appropriate cause by the Chief Title IX Officer who will provide notice and rationale for any extensions or delays to the parties as appropriate, as well as an estimate of how much additional time will be needed to complete the process.

## CONDUCT SANCTIONS

Factors considered when determining any sanction(s)/responsive action(s) may include, but are not limited to:

- The nature, severity of, and circumstances surrounding the violation
- An individual's disciplinary history
- Previous allegations or allegations involving similar conduct
- The need for sanctions/responsive actions to bring an end to the discrimination, harassment, and/or retaliation
- The need for sanctions/responsive actions to prevent the future recurrence of discrimination, harassment, and/or retaliation
- The need to remedy the effects of the discrimination, harassment, and/or retaliation on the Complainant and the community
- The impact on the parties
- Any other information deemed relevant by the Chief Title IX Officer

The sanction(s) will be implemented as soon as is feasible. The sanctions described in this policy are not exclusive of, and may be in addition to, other actions taken, or sanctions imposed by outside authorities.

## Student Sanctions

The following are the sanctions that may be imposed upon students or student organizations singly or in combination:

- **Warning:** A formal statement that the behavior was unacceptable and a warning that further infractions of any Bellarmine University policy, procedure, or directive will result in more severe sanctions/responsive actions.

- **Required Assessment:** A mandate to meet with and engage in either Bellarmine University-sponsored or external counseling to better comprehend the misconduct and its assessment.
- **Probation:** A written reprimand for violation of Bellarmine University Policy, providing for more severe disciplinary sanctions in the event that the student or organization is found in violation of any Bellarmine University policy, procedure, or directive within a specified period of time. Terms of the probation will be articulated and may include denial of specified social privileges, exclusion from co-curricular activities, exclusion from designated areas of campus, no-contact orders, and/or other measures deemed appropriate.
  - **Suspension:** Termination of student status for a definite period of time not to exceed two years, and/or until specific criteria are met. Students who return from suspension are automatically placed on probation through the remainder of their tenure as a student at Bellarmine University. At the discretion of the Chief Title IX Officer this sanction may be noted as a Disciplinary Suspension on the student's official transcript.
  - **Expulsion:** Permanent termination of student status, revocation of rights to be on campus for any reason or attend Bellarmine University-sponsored events. This sanction will be noted as a Conduct Expulsion on the student's official transcript.
  - **Withholding Diploma and/or Official Transcripts:** Bellarmine University may withhold a student's diploma and/or official transcripts for a specified period of time, and/or deny a student participation in commencement activities, if the student has an allegation pending, or as a sanction if the student is found responsible for an alleged violation.
  - **Organizational Sanctions:** Deactivation, loss of recognition, loss of some or all privileges (including Bellarmine University registration), for a specified period of time.
  - **Other Actions:** In addition to or in place of the above sanctions, Bellarmine University may assign any other sanctions as deemed appropriate.

## **Employee Sanctions**

- Performance Improvement/Management Process
- Required Counseling
- Required Training or Education
- Probation
- Loss of Annual Pay Increase
- Loss of Oversight or Supervisory Responsibility
- Demotion
- Suspension with pay
- Suspension without pay
- Termination

**Other Actions:** In addition to or in place of the above sanctions, Bellarmine University may assign any other sanctions as deemed appropriate.

## **STATE AND LOCAL LAW ENFORCEMENT AGENCIES**

The Office of Public Safety is a non-sworn office that has no arrest authority, law enforcement or police powers in the geographic areas around campus. The Office of Public Safety has a standing Memorandum of Understanding with Louisville Metro Emergency Services for a Satellite User's Agreement which allows Public Safety Officers to receive vehicle information.

The Office of Public Safety works closely with the Louisville Metro Police Department (LMPD), and Louisville Metro Emergency Services. Bellarmine doesn't currently have a working relationship with any federal law enforcement agencies. The Director of the Office of Public Safety regularly receives information from LMPD officials and discusses common crime problems and criminal activity on and near campus.

The Office of Public Safety aids local law enforcement agencies when they are investigating a university student or employee; however, there is no MOU in place regarding the investigations of alleged criminal offenses. LMPD is the agency of jurisdiction. The Office of Public Safety will aid agencies regarding incidents not related to the Bellarmine community, as needed and there are no non-campus student organizations officially that are recognized by Bellarmine University that require monitoring and recording through local police agencies for criminal activities.

### **ALCOHOL AND DRUG USE ON CAMPUS**

The use and especially the abuse of alcohol can pose a serious threat both to the full development of the individual person and the educational environment, which includes not only the campus community but the neighborhood and surrounding community. Federal regulations (Federal Drug Free Schools and Communities Amendments of 1989) require notification of the following:

- unauthorized distribution, possession, or use of any controlled substance or illegal drug as defined by the Kentucky Revised Statutes
- providing alcoholic beverages to individuals under twenty-one (21) years of age
- possession or use of alcoholic beverages by individuals under twenty-one (21) years of age
- unauthorized possession of an open container of an alcoholic beverage, public intoxication
- unauthorized distribution of alcoholic beverages or possession of alcoholic beverages for purposes of illegal distribution on Bellarmine University premises or at Bellarmine University sponsored activities.

This policy outlines the University's responsibilities and the responsibilities of those who work, study, or congregate at the University. This policy applies to students in all academic-related activities and environments on and off campus. Care has been taken to outline these responsibilities, to allow each member and guest of Bellarmine University to assume the respective responsibilities attendant to their status with Bellarmine University.

### **Risks Associated with Alcohol and Drug Use**

All substance use poses some degree of health risk. The level of risk is dependent on the type of substance, frequency, and amount used; interactions with other medications/substances, and individual risk factors including family history, previous substance abuse history, and health conditions (e.g. depression, pregnancy, diabetes, heart disease). For more information

about alcohol and drugs and/or to take a free alcohol abuse screening, please visit <https://tinyurl.com/BellarmineRecovery>.

## **Counseling and Treatment Resources**

- Bellarmine University Health Services  
502.272.8493 or [www.bellarmine.edu/studentaffairs/healthservices](http://www.bellarmine.edu/studentaffairs/healthservices)
- Bellarmine University Counseling Center  
502.272.8480 or [www.bellarmine.edu/studentaffairs/counselingcenter](http://www.bellarmine.edu/studentaffairs/counselingcenter)
- Alcoholics Anonymous  
502.582.1849 or [www.louisvilleaa.org](http://www.louisvilleaa.org)
- Jefferson Alcohol & Drug Abuse Center  
502.583.3951 or [centerstoneky.org](http://centerstoneky.org)

## **Alcoholic Beverage Policy**

The following information and guidelines apply to all Bellarmine University students, friends, and guests attending events sponsored by the University. They have been established to provide for the growth of the individuals as persons and to provide for the preservation and enhancement of the environment and communities within which this growth occurs.

Those who engage in substance abuse may be referred to appropriate internal and external assistance programs. The University provides counseling and referral services to students through the Counseling Center.

## **University Regulations Governing the Use of Alcohol**

The following regulations govern the use of alcohol on the Bellarmine University campus:

1. The use or possession of alcoholic beverages is allowed at on-campus and off-campus student sponsored events or at University-sponsored activities for students when approved by the Student Activities Center and the Dean of Students. A student-sponsored event includes, but is not limited to, private parties and events at which University or student organization funds or resources are used, and informal gatherings that could be perceived or construed to be an official event of an organization, team, or other affinity group. This policy applies, therefore, to all out-of-state travel or travel abroad, regardless of the alcohol policies/laws that exist elsewhere.
2. Intoxication and/or alcohol abuse shall not be permissible as an excuse for unlawful behavior or misconduct. Public drunkenness, as commonly defined by slurred speech, erratic behavior, and physical coordination difficulties, is prohibited. In addition, disorderly conduct, property destruction, intimidation, verbal abuse or harassment, or other infringements of the rights of others as a result of alcohol use is prohibited.
3. Alcoholic beverages of any kind are allowed at university-sponsored athletic events on and off campus for students over the age of 21 with a valid ID.

4. No driver shall consume alcoholic beverages in any University vehicle or in a University sponsored vehicle.  
State law prohibits alcohol consumption in any vehicle on public highways.

## **ALCOHOL POLICY VIOLATIONS AND SANCTIONS**

Each violation of the University Alcohol Policy will be reviewed according to the University's Code of Conduct. The following sanction per alcohol policy offense will be used as guidelines and are not requirements. The sequence of sanctions below may not be followed for more severe policy violations (e.g. excessive amounts of alcohol). Failure to meet the terms of any sanction in the allotted time period will result in further disciplinary action, including additional sanctions and/or fines.

**First offense** - Warning and completion of Vector Solutions for Sanctions within time frame allotted by Hearing Officer, Substance Education Fund Fine of \$100. While Bellarmine University provides students educational resources and opportunities to change their behavior on their own, the Dean of Students or their designee may choose to notify parents/guardians<sup>4</sup>, depending upon the severity of the offense.

**Second offense** - Substance Education Fund fine of \$150 and Parental Notification<sup>4</sup>

**Third offense** - University Probation and Parental Notification<sup>4</sup>

**Fourth offense** - University Suspension

<sup>4</sup> In accordance with the Family Educational Rights and Privacy Act, which is part of the Higher Education Act, the University has a right to notify parents/legal guardians if a student under the age of 21 violated an alcohol or drug policy or is accused of a violent crime. Bellarmine University may inform parents/legal guardians of students who have received the sanction of University of Residence Hall Probation or higher.

Additional sanctions may be assigned as deemed necessary by the appropriate student conduct body. Additional sanctions may include, but are not limited to, assignment of community service hours, residence hall probations, educational sanctions, restitution, etc.

## **State and City Laws**

Members of the University community are expected to be aware of and obey state and municipal laws or ordinances regulating the use, possession, or sale of alcoholic beverages. Alcohol concentration of or above 0.08 is the definition of intoxication in the State of Kentucky.

Students who are cited for violations of such laws or ordinances by state or municipal authorities also may face University disciplinary proceedings and/or be required to pursue counseling or treatment as a condition of continued enrollment at the University. The laws of the Commonwealth of Kentucky are applicable to every person on the Bellarmine University campus, regardless of his or her state or country of origin.

The following are important Kentucky and Louisville Metro laws or ordinances:

1. It is illegal for any person under twenty-one (21) years of age to attempt to purchase, consume, possess, or transport any alcoholic beverages.
2. It is illegal for any person under twenty-one (21) years of age to knowingly and falsely present himself or herself to be 21 years of age for the purpose of procuring any intoxicating beverage.

3. It is illegal for any person to represent to a dealer or any other person that is over 21 years of age for the purpose of incusing the dealer or other person to serve alcoholic beverages to that minor.
4. It is illegal for any person to request anyone over twenty-one (21) years of age to purchase or offer to purchase any alcoholic beverage from a licensed dealer for a minor.
5. It is illegal for any person to sell, furnish or give away any alcoholic beverage to a person under twenty-one (21) years of age or to any person who is visibly intoxicated.
6. It is illegal to operate or control a motor vehicle while under the influence of alcohol.
7. It is illegal for any person, whether or not a minor, to sell alcoholic beverages without a license.
8. It is illegal for any person to induce anyone under twenty-one (21) years of age to commit any of the above criminal acts.

Louisville Metro ordinance prohibits the consumption of alcoholic beverages and the possession of open containers of alcoholic beverages in public streets, sidewalks, highways, buildings, lanes, parking lots, recreation or park areas or other public property within Metro Louisville. The penalties for violating the above laws and ordinance are severe. Moreover, individuals may face severe financial consequences from a civil lawsuit arising out of the use or misuse of alcohol.

## **ILLEGAL DRUG USE POLICY**

Bellarmine does not allow the use of illegal substances. Because the use of illegal drugs is dangerous to the well-being of individual users, and to the goals of this educational community, the following regulations are in effect. Students involved in the manufacture, sale, offering to sell, delivery, use or possession of a controlled substance or paraphernalia will be referred to the Dean of Students. Additionally, the misuse/abuse of legal substances may also be considered a violation of student conduct if deemed a significant risk to the well-being of the individual or others. Such conduct may entail probation, educational sanctions, BASICS, fine, suspension or expulsion from the University and/or a requirement that the student enroll and actively participate in a drug counseling and rehabilitation program as a condition of continued enrollment or readmission. The University reserves the right to evict a residential student involved in any of the above-mentioned behaviors from its residence halls at any time during the academic year. These regulations are not a substitute for criminal sanctions provided for by state and federal statutes.

### **Laws Concerning Illicit Drugs**

The following laws concerning specific illicit drugs are drawn from the Controlled Substance Act of the Commonwealth of Kentucky. A representative listing of specific drugs and the violations inherent in illegal activities related to such drugs is provided below. The failure to list all drugs included in the above act does not exonerate individuals from responsibility for their actions as it relates to illegal drugs, nor does it preclude the University from taking steps to address illegal activity in terms of its own internal counseling and referral system or its conduct system.

Among others, the following acts and the causing thereof are prohibited within the Commonwealth of Kentucky:

- The manufacture, sale, or delivery, holding, offering for sale, or possession of any controlled substance or drug paraphernalia.
- The penalty for violation of these acts is based upon the nature or schedule of the drug involved and the weight of the substance.

## **Possession of Marijuana**

1. A person is guilty of possession of marijuana when they knowingly and unlawfully possess marijuana. Possession of marijuana can be a misdemeanor or felony depending on the amount in possession and number of offenses.
2. A person is guilty of marijuana cultivation when they knowingly and unlawfully possess marijuana plants with the intent to sell. Possession of five or more plants of marijuana is a felony.

### **Criteria for Classification of a Schedule 1 Narcotic**

A Schedule 1 narcotic is one that has high potential for abuse and has no accepted medical use in treatment in the United States. Possession of a Schedule 1 narcotic for a first offense is a class D felony.

### **Criteria for Classification of a Schedule 2 Narcotic**

A Schedule 2 narcotic is one that has a high potential for abuse and has a current medical use in treatment in the United States. Possession of a Schedule 2 narcotic without a prescription provided by a medical professional for a first offense is a class A misdemeanor. Trafficking in narcotics or marijuana within one thousand (1,000) yards of any school is a class D felony.

### **Possession of Drug Paraphernalia**

Possession of any drug paraphernalia is a class A misdemeanor; however, the presence of any illegal controlled substance in/on this campus may change this to a class D felony.

## **WEAPONS POLICY**

Firearms and other dangerous weapons are prohibited in University buildings and on the university grounds unless secured in a personal vehicle. The university policy also includes any item that can be perceived as threatening including replica or toys that resemble weapons. Notwithstanding the University's general policy, individuals are permitted to possess firearms, ammunition, and deadly weapons in a factory-original compartment of their personal vehicle consistent with Kentucky state law.

### **Arrests and Referrals for Disciplinary Action**

1. **Drug Abuse Violations:** the violation of state or local laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local law or ordinances, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and

making of narcotic drugs.

2. **Liquor Law Violations:** the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.
3. **Weapon Law Violations:** the violation of state or local laws prohibiting the manufacture, sale purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature

## SEX OFFENDER REGISTRATION

Pursuant to KRS 17.580, the Kentucky State Police provides sex offender registration information to the public at <https://kentuckystatepolice.org/sex-offender-registry/>. The intent of this site is to promote public safety and awareness by alerting possible victims of potential danger, not to punish or embarrass offenders.

Convicted sex offenders have always lived in our communities; only in recent years have laws been passed which have required these offenders to register with authorities. Unfortunately, many convicted sex offenders do re-offend. There is an overriding public interest and need to ensure the safety of the public by providing information concerning registered offenders to the public. It is important to note that not all criminal offenses require registration with the Kentucky State Police, only those covered by statute.

The Family Educational Rights and Privacy Act (FERPA) was amended to make it clear that institutions may disclose information received through the state registration and community notification programs, even if the sex offender is a student.

## MISSING STUDENT POLICY

Bellarmine University takes student safety very seriously. To this end, we have developed policies and procedures to assist in locating missing Bellarmine residential students. Individuals who believe a residential student to be missing should contact the Office of Public Safety at 502-272-7777 to complete a missing person report.

Upon notification that a student is missing the Office of Public Safety will conduct an investigation to confirm that the student is missing and determine when they were last seen. When a student has been determined to be missing for 24 hours or more the student's designated contact person will be notified by the Vice President for Student Affairs or a designee. The designated contact person is confidential. If the student does not have a designated contact person, the local Police Department will be contacted no later than 24 hours after the student has been determined missing.

Students who are under 18 years of age will have their parents or guardians notified by the Vice President for Student Affairs or a designee that they are missing. Residence Life asks for the name of an emergency contact person for all residential students.

# REPORTABLE CLERY OFFENSE DEFINITIONS

Hierarchy Rule: A requirement in the FBI's Uniform Crime reporting (UCR) system that, for the purposes of reporting crimes, when more than one criminal offense was committed during a single incident, only the most serious offense is counted. Arson is exempt from the hierarchy rule and is reported even when it occurs in combination with other crimes.

1. **Murder/Non-Negligent Manslaughter:** The willful killing of one human being by another.
2. **Manslaughter by Negligent:** The killing of another person by gross negligence.
3. **Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or by putting the victim in fear.
4. **Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.
5. **Burglary:** The unlawful entry of a structure to commit a felony or a theft. Must meet three conditions to be classified as burglary:
  - a. There must be evidence of unlawful entry (trespass)
  - b. The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.
  - c. The unlawful entry into a structure must show evidence that the entry was in order to commit a felony or theft.
6. **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.
7. **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
8. **Hate Crimes:** A criminal offense committed against a person or property, which is motivated, in whole or in part, by the offender's bias.

Categories of bias are:

Race

Gender

Religion

Gender Identity

Ethnicity

Natural Origin

Sexual Orientation

Disability

Hate crimes are reported for the crimes of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and any other crime involving bodily injury, as well as larceny-theft, simple assault, intimidation, and destruction/damage/vandalism

## VAWA Offenses

- 1. Domestic Violence:** Includes misdemeanor and felony crimes of violence committed against a victim when the offender is the spouse of the victim, a former spouse of the victim, or a partner cohabitating or has cohabitated with the victim or has a child in common with the victim. Domestic violence also includes misdemeanor or felony crimes of violence when the victim is a minor subject to the control of the offender or is an incapacitated individual subject to the control of the offender. Under KRS 403.720, Domestic violence and abuse means physical injury, serious physical injury, stalking, sexual abuse, strangulation, assault, or the infliction of fear of imminent physical injury, serious physical injury, sexual abuse, strangulation, or assault between family members or members of an unmarried couple; "Family member" means a spouse, including a former spouse, a grandparent, a grandchild, a parent, a child, a stepchild, or any other person living in the same household as a child if the child is the alleged victim; "Member of an unmarried couple" means each member of an unmarried couple which allegedly has a child in common, any children of that couple, or a member of an unmarried couple who are living together or have formerly lived together.
- 2. Dating Violence:** Violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was, such relationship will be gauged by its length, type, and frequency of interaction. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. **The State of Kentucky does not define the term dating violence.**
- 3. Stalking:** A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress. Note: the physical location of the course of conduct or portions of it does not matter. **Kentucky law defines stalking as an intentional course of conduct that serves legitimate purpose directed at a person which would cause a reasonable person substantial mental distress.**
- 4. Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Sexually touching someone in an unwanted or offensive way generally constitutes sexual assault. **In Kentucky, this crime is called "sexual abuse" and it is divided into three separate crimes depending on the circumstances surrounding the act.**

## Sex Offenses

1. **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim.
2. **Fondling:** The touching of the private body parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
3. **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degree wherein marriage is prohibited by law.
4. **Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

## GEOGRAPHIC DEFINITIONS FROM THE CLERY ACT

**On-Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified in this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

**Non-campus building or property:** (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) any building or property (other than a branch campus) owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property:** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the same reasonably contiguous geographic area, or immediately adjacent to and accessible from the campus.



# **SECURITY AND SAFETY AT FLYNN BUILDING**

## **NURSE ANESTHETIST PROGRAM**

Bellarmine's Nurse Anesthetist program is located at 1961 Bishop Lane. The campus consists of classrooms, laboratory and administrative offices in this building that is managed by Bellarmine University. The Bellarmine University Juneja Nurse Anesthesia Program is designed for post-BSN students seeking doctoral preparation for advanced practice as a Nurse Anesthetist.

No on-campus housing is provided at the Flynn Building location. Safety measures at this location include:

- Emergency messaging alert systems offered by Bellarmine's alert system
- Bellarmine students and staff gain access into the building through an electronic access system
- Camera system that is monitored by the main campus
- Public Safety patrols the building and parking lot multiple times throughout the day and night.

If a situation arises near the Flynn campus, Public Safety is alerted by the Metro's 911 center, if it's determined by the Director of Public Safety (or their designee) that the situation constitutes an ongoing or continuing threat to the Flynn campus, a campus-wide alert is issued to all students, faculty, and staff.

Anyone who becomes a victim of a crime at the Flynn Building is encouraged to report the incident to Public Safety and to call 911. To report a non-emergency event please contact the Office of Public Safety at 502.272.7777.

Crime statistics for the Flynn Building are contained in the section below under the Campus Security Act and Crime Statistics. The statistics are based on information gathered from Louisville Metro Police Department, Campus Administrators, and other designated Campus Security Authorities. A daily crime log that identifies criminal incidents reported is maintained in the Office of Public Safety.

All University policies listed in this annual security report are applicable to the Flynn Building location. Students seeking to report or obtain assistance regarding an incident implicating one of these policies are advised to contact the Office of Public Safety at 502-272-7777, DNP-NA Program & Compliance Specialist at 502.272.8995 or the Dean of Students at 502-272-8150.

## CAMPUS SECURITY ACT & CRIME 2021 – 2023 Main Campus

CATEGORY	VENUE	2021	2022	2023
Murder and Non-Negligent Manslaughter	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Manslaughter by Negligent	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Rape	➤ On Campus**	3	0	2
	➤ On-campus student housing facilities	3	0	2
	➤ Non-campus building or property	1*	0	0
	➤ On public property	0	1	0
Fondling	➤ On Campus**	0	2	1
	➤ On-campus student housing facilities	0	1	1
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Incest	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Statutory Rape	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Robbery	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Aggravated Assault	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Burglary	➤ On Campus**	0	1	0
	➤ On-campus student housing facilities	0	1	0
	➤ Non-campus building or property	0	0	2
	➤ On public property	0	1	0
Motor Vehicle Theft	➤ On Campus**	1	1	1
	➤ On-campus student housing facilities	1	1	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Arson	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0

	➤ On Campus**	0	0	0
Domestic Violence	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
	➤ On Campus**	1	1	6
Dating Violence	➤ On-campus student housing facilities	1	1	6
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
	➤ On Campus**	5	4	4
Stalking	➤ On-campus student housing facilities	2	1	4
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0

#### ARREST FOR:

CATEGORY	VENUE	2021	2022	2023
Alcohol Policy Violations	➤ On Campus**	0	1	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Drug Related Violations	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Weapons Possession	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0

#### DISCIPLINARY REFERRALS FOR:

Alcohol Policy Violations	➤ On Campus**	58	31	40
	➤ On-campus student housing facilities	58	31	40
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Drug Related Violations	➤ On Campus**	0	1	1
	➤ On-campus student housing facilities	0	1	1
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Weapons Possession	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0

#### HATE CRIME STATISTICS

- 2021 – No hate crimes reported
- 2022 – No hate crimes reported
- 2023 – No hate crimes reported

\*\*This “On Campus” category includes all on-campus incidents, including those listed in the category, “On-campus student housing facilities.” Therefore, the two categories are not cumulative, but duplicative.\*\*

## FLYNN BUILDING CAMPUS

CATEGORY	VENUE	2021	2022	2023
Murder and Non-Negligent Manslaughter	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Manslaughter by Negligent	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Rape	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Fondling	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Incest	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Statutory Rape	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Robbery	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Aggravated Assault	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Burglary	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Motor Vehicle Theft	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Arson	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0

Domestic Violence	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Dating Violence	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Stalking	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0

#### ARREST FOR:

CATEGORY	VENUE	2021	2022	2023
Alcohol Policy Violations	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Drug Related Violations	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Weapons Possession	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0

#### DISCIPLINARY REFERRALS FOR:

Alcohol Policy Violations	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Drug Related Violations	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0
Weapons Possession	➤ On Campus**	0	0	0
	➤ On-campus student housing facilities	0	0	0
	➤ Non-campus building or property	0	0	0
	➤ On public property	0	0	0

#### HATE CRIME STATISTICS

- 2021 – No hate crimes reported
- 2022 – No hate crimes reported
- 2023 – No hate crimes reported

\*\*This “On Campus” category includes all on-campus incidents, including those listed in the category, “On-campus student housing facilities.” Therefore, the two categories are not cumulative, but duplicative.

## **POLICY FOR FIRE SAFETY**

### **Disclosure of the existence of fire suppression system in campus housing**

In accordance with Senate Bill 63, Residence Life informs all residential students that the University currently has fire suppressant systems in all Residence Halls. All residence halls are within regulated fire code of the State of Kentucky and fire safety information is covered at required residential floor meetings and in the Bellarmine University Student Handbook.

### **Fire Drills**

A fire drill is a practice exercise entailing the prompt, complete, controlled, orderly, and quiet evacuation of a building. Kentucky law requires a minimum number of fire drills for university buildings each academic year. This trial run familiarizes residents with proper evacuation procedures. Fire drills are held to ensure an efficient evacuation procedure for each residence hall. At the sound of an alarm, it should be assumed that it is an emergency and not a drill or a false alarm. No one is permitted to remain in the building any time a fire alarm is sounded.

### **Fire Extinguishers**

There are fire extinguishers in every building, a total of 341 on campus. All fire extinguishers are inspected monthly by the Office of Public Safety and inspected bi-annually by a vendor selected by the Office of Public Safety. All inspections records are maintained in the Office of Public Safety.

### **How to Report That a Fire Has Occurred**

For purposes of counting and disclosing fires in the University's annual fire statistics, individuals should notify the Office of Public Safety at 502-272-7777. The individuals managing the statistics are the Assistant Director of Public Safety and the Public Safety Coordinator.

### **Policy for appliances regarding fire safety concerns**

Limitations are imposed on electrical appliances because of fire safety concerns. Acceptable appliances include iron, radio, stereo, TV, study lamp, video game console, electric razor, hair dryer, personal computer, and DVD players. Small coffeepots and hot air corn poppers with an automatic cutoff element and enclosed heating unit are permitted, provided they do not exceed 5000 watts or 120 volts. Hot plates, toasters, toaster ovens, electric grills, space heaters and other open element electrical appliances are not permitted in the residence hall rooms. In addition, halogen lamps are not allowed in the residence hall rooms for safety reasons. Prohibited electrical equipment will be confiscated and returned at semester break.

## **Procedures Used to Educate the Campus Community about Fire Safety**

The University's Office of Public Safety is assigned the task of educating and informing the campus community on safety and emergency response procedures. Each year throughout the semester the following information, training, and drills are made available to students, faculty, and staff members.

- Fire drills are held once a year in main buildings and in the residence halls.
- Building evacuation training for all student Resident Assistants
- Campus wide email sent to students, faculty, and staff, on fire safety concerns as needed.
- Campus wide Annual Safety awareness during Severe Weather Awareness Week and National Preparedness Month.

## **Fire Safety Improvements**

The University assesses and upgrades fire safety equipment to ensure that all equipment meets National Fire Safety standards. The University continues to evaluate and improve smoke/heat detection systems, as necessary, to meet life safety requirements and protect University assets. It periodically assesses the need for other improvements in fire safety, making recommended improvements as soon as possible.

## **UNIVERSITY SMOKING POLICY**

### **Tobacco Use Policy**

In keeping with Bellarmine's intent to provide a safe and healthy learning environment, tobacco use is not permitted in any University buildings, on the campus property, or in University-owned vehicles. Tobacco may be used in individual's own personal vehicles. Tobacco products means all forms of tobacco including but not limited to cigarettes, cigars, pipes, e-cigarettes, water pipes (hookahs), electronic cigarettes and smokeless tobacco products. This policy applies to all individuals including but not limited to faculty, staff, students, volunteers, parents, customers, contractors, and visitors to the campus.

### **Smoke Free Environment**

All residence halls, university building and campus property are smoke-free. No smoking is allowed anywhere within the residence halls. Students found smoking inside the residence halls will be subject to conduct sanctioning.

Name of Residence Hall/ Property	YEAR	SUMMAR Y	# OF FIRE S	CAUS E OF FIRE	# OF INJURIE S	# OF DEATHS RELATED TO FIRE	VALUE OF PROPERT Y DAMAGE D BY A FIRE
Anniversary	2021	N/A	0	N/A	0	0	\$0.00
Anniversary	2022	N/A	0	N/A	0	0	\$0.00
Anniversary	2023	N/A	0	N/A	0	0	\$0.00
Kennedy	2021	N/A	0	N/A	0	0	\$0.00
Kennedy	2022	N/A	0	N/A	0	0	\$0.00
Kennedy	2023	N/A	0	N/A	0	0	\$0.00
Newman	2021	N/A	0	N/A	0	0	\$0.00
Newman	2022	N/A	0	N/A	0	0	\$0.00
Newman	2023	N/A	0	N/A	0	0	\$0.00
Norris Apartment	2021	N/A	0	N/A	0	0	\$0.00
Norris Apartment	2022	N/A	0	N/A	0	0	\$0.00
Norris Apartment	2023	N/A	0	N/A	0	0	\$0.00
PETRIK	2021	N/A	0	N/A	0	0	\$0.00
PETRIK	2022	N/A	0	N/A	0	0	\$0.00
PETRIK	2023	N/A	0	N/A	0	0	\$0.00
Siena Primo	2021	N/A	0	N/A	0	0	\$0.00
Siena Primo	2022	N/A	0	N/A	0	0	\$0.00
Siena Primo	2023	N/A	0	N/A	0	0	\$0.00
Siena Secondo	2021	N/A	0	N/A	0	0	\$0.00
Siena Secondo	2022	N/A	0	N/A	0	0	\$0.00
Siena Secondo	2023	N/A	0	N/A	0	0	\$0.00
Siena Terzo	2021	N/A	0	N/A	0	0	\$0.00

<b>Siena Terzo</b>	<b>2022</b>	<b>N/A</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Siena Terzo</b>	<b>2023</b>	<b>N/A</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Siena Quarto</b>	<b>2021</b>	<b>N/A</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Siena Quarto</b>	<b>2022</b>	<b>N/A</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Siena Quarto</b>	<b>2023</b>	<b>N/A</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>

## FIRE SAFETY SYSTEMS IN RESIDENTIAL FACILITIES

Name of Residence Hall	Address	Fire Sprinkler Protection (Full or Partial)	Detection Type	Audio/Visual Type	System Monitored by	Fire Extinguisher Devices	Evacuation Plans & Placards	Number of Evacuation Drills each Calendar Year (How Often)	Fire Safety Inspection (How Often)
Anniversary Hall	2450 Ursuline Drive	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	1-Annually	Annually
Kennedy Hall	2417 Ursuline Drive	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	1-Annually	Annually
Newman Hall	2416 Ursuline Drive	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	1-Annually	Annually
Norris Apartment	1816 Norris Place	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	1-Annually	Annually
Petrik Hall	2407 Ursuline Drive	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	1-Annually	Annually
Siena Primo	2552 Thomas Merton Lane	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	1-Annually	Annually
Siena Quarto	2556 Thomas Merton Lane	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	1-Annually	Annually
Siena Secondo	2560 Thomas Merton Lane	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	1-Annually	Annually
Siena Terzo	2554 Thomas Merton Lane	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	1-Annually	Annually

## FIRE INCIDENTS FOR 2021-2023

There are no fires, fire related deaths, fire related injuries or property cost damage to report for 2021-2023.



IN VERITAS AMORE