



BELLARMINE UNIVERSITY
IN VERITATIS AMORE

Superintendent Endorsement Program

The Annsley Frazier Thornton School of Education at Bellarmine University offers a superintendent endorsement program for educators who already hold a master's degree in education. Through participation in a best practice, research based curriculum with a practical field experience candidates will receive a recommendation for Statement Of Eligibility for Provisional Certification in Instructional Leadership - Superintendent.

“Educator as Reflective Learner”

The goal of the superintendent endorsement program is to prepare a candidate seeking certification who, by employing continuous reflection of their own practice, will use their expertise to improve student learning and achievement by working in formal and informal ways with district personnel and the larger community to augment the professional skills of colleagues, to strengthen the culture of the district through learning communities, and to improve the quality of instruction through data-based decision-making. A superintendent candidate in this program will be challenged to reflect continuously upon: leadership components, coaching and mentoring, analysis of assessment data to impact instruction and district leadership and operational systems, strategies for closing the achievement gap through instructional best practices, the need to address equity and diversity in schools, and collaborative efforts to include colleagues, parents, and the community in comprehensive efforts for school and district improvement.

Furthermore, a superintendent candidate will promote the success of each student by ensuring a leader-driven management and leadership style that provides the resources necessary for a safe, efficient, and effective learning environment built on equity, adequacy and equality. Undergirding these efforts is a reflective leadership that embodies the theme of the Annsley Frazier Thornton School of Education, *Educator as Reflective Learner*, and is framed by Valli's (1997) five reflective dimensions: technical, deliberative, personalistic, critical, and reflection in-and-on action. With reflection at the core of effective leadership, the Annsley Frazier Thornton School of Education superintendent endorsement program

strives to prepare the superintendent candidate who has the knowledge, skills, and dispositions to take the risks necessary to effect positive changes in school district so that all children and adolescents can be successful.

NCATE Accreditation

All Bellarmine University Annsley Frazier Thornton School of Education teacher education programs at the advanced level recognized by the Kentucky Education Professional Standards Board are fully accredited by the National Council for the Accreditation of Teacher Education (NCATE), 2010 Massachusetts Avenue, NW, Suite 500, Washington, DC 20036.

SUPERINTENDENT ENDORSEMENT PROGRAM

Applicants for the Superintendent Endorsement Program must hold a valid Kentucky Provisional or Professional certificate reflecting both classroom and school administrator credentials. At least two (2) years experience as a principal, supervisor, guidance counselor, DPP, DoSE, school business administrator, vocational school coordinator, or coordinator/administrator/supervisor of district-wide services is required for admission consideration.

COURSE REQUIREMENTS

The Superintendent Endorsement Program requires 12 semester hours consisting of the following courses (all are 3 credit hours) to be completed at Bellarmine University:

EDAD 851	The School Superintendent: Principles of Leadership
EDAD 852	The School Superintendent and District Planning and Development
EDAD 853	The Impact of Collaboration and Communications on the School Superintendent
EDAD 854	The School Superintendent: Leadership and Planning Functions

Mentoring and Field Experience

A mentoring team comprised of a university supervisor/instructor and a school district leader will work together during the duration of the program to guide and evaluate the candidate's progress and to provide experiences necessary for candidate growth. A minimum of 90 field hour experiences, to be completed across the program, will be completed at the district level or in a school with direct connections to a school district initiative. The candidate will maintain both a log of hours and a reflective journal documenting all field experiences.

Program Objectives

- Through the Following Objectives, the Endorsement Develops Leaders Who:
- Promote the success of each P-12 student by facilitating the development, articulation,

implementation, and stewardship of a vision of learning that is shared and supported by all stakeholders;

- Promote the success of each P-12 student by advocating, nurturing and sustaining a district culture and instructional program conducive to student learning and staff professional growth focusing on 21st Century and College and Career Readiness Skills;
- Provide district leadership by ensuring management of the organization, operation, and resources for a safe, efficient, and effective learning environment;
- Promote the district's learning program by collaborating with community members, responding to diverse community interests and needs, and mobilizing community resources;
- Act with integrity, fairness, and in an ethical manner promoting cultural diversity and equal access to all district resource and initiatives; and
- Promote the success the school district by understanding, responding to, and influencing the political, social, economic, legal, and cultural contexts as they impact education.

Delivery Model

Ideally participants will begin the program in a summer semester and progress by taking one or two approved courses in each of the subsequent semesters. These doctoral level courses may apply as transfer hours to a terminal degree program such as Bellarmine's EdD program. For additional information regarding our EdD program and/or how these courses would count, please contact Jordan Wiehebrink, Graduate Admission Officer, at 502.272.8245 or jwiehebrink@bellarmine.edu.

PRIORITY APPLICATION DEADLINE

Priority applications for the summer semester should be submitted by April 29, 2017. Completed applications submitted after this date will be considered on a space available basis.

TUITION AND FEES

Summer 2016 tuition cost for the Superintendent Endorsement Program will be \$800 per credit hour.

Funding Assistance

School districts may apply tuition supports for this program, please contact your school district's personnel specialist. As a non-degree seeking student in the Superintendent Endorsement Program, students would not be eligible for federally supported forms of student aid. Other private means of support may be available. Financial aid questions should be directed to the Financial Aid Office at Bellarmine University (finaid@bellarmine.edu or 502.272.7300).

PROCEDURE FOR ADMISSION

1. Submit online application at www.bellarmino.edu/applynow and pay the \$40 application fee

unless a BU alumna/e. If so, please use promo code: BUALUMFREE.

2. Submit a current resume (Note: At least two years administrative experience in a P-12 or district-wide setting; and at least three years of full-time teaching experience is required).
3. Submit a valid state issued Professional Educator Certificate reflecting classroom and school administration certification.
4. A previously completed master's degree is required with a preferred cumulative GPA of 3.50 from the advanced degree.
5. Final official transcript(s) from each college or university attended should be mailed to the Office of Graduate Admission and should not be marked "Issued to Student." If any transcript(s) or undergraduate degree(s) is from an international institution, you must provide an official copy to be evaluated by the Bellarmine International Programs Office. The Office of Graduate Admission reserves the right to request a certified copy of the original transcript(s).
6. Three recommendations from individuals who are former professors or who have supervised the applicant in a school setting. One recommendation must come from the applicant's immediate supervisor. All recommendations must be related to the professional environment. (Form provided, copy as needed).
7. Responses to the four essay questions included in this packet.
8. The Educational Autobiography (details to the right).
9. Once completed, mail official transcripts and/or credentials to:
Bellarmine University
Office of Graduate Admission
2001 Newburg Road
Louisville, KY 40205
10. A collaborative interview between the applicant, a School of Education representative and appropriate school district personnel will be arranged. A successful interview is required for an admission decision.

CONTACT INFORMATION

Sarah Shumway Schuble- Graduate Admission Officer

502.272.8271 or 1.800.274.4723 x8271 or sshumway@bellarmine.edu

INTERNATIONAL APPLICANTS

Please complete the items under Procedure for Admission and submit the following:

Language Proficiency. All students are expected to have appropriate English-language proficiency to be admitted to the university. The language proficiency is required to ensure students are adequately prepared and well positioned to succeed.

Financial Affidavit. All applicants must provide credible evidence (e.g. a bank statement, letter on bank stationary attesting to the availability of funds, etc.) of the ability to fund the cost of attending Bellarmine University for one academic year. If funds are provided by another person on behalf of the student, an affidavit must accompany the financial information.

Proof of Passport. Scan of passport ID page must show validity for 6 months post completion of the program.

EDUCATIONAL AUTOBIOGRAPHY

Using standard margins, double spacing, and 12-point font, the candidate is to complete an educational autobiography and personal goal statement and your academic, intellectual, and professional objectives. Include your own educational background and experiences from pre-school to graduate work; the ability to improve student achievement; knowledge of school laws related to school finance, school operations, and personnel matters; the ability to implement curriculum, instruction, and assessment; a commitment to ongoing professional growth; effective communication skills; and the ability to build relationships, foster teamwork, and develop network. This document is an important part of the application review process. You should take great care to produce a thoughtfully planned and well-written statement. Your work should be limited to 1000 words. Feel free to type on this form or provide your own paper; however, your completed work should be appropriately labeled and include your name.

Bellarmino University admits qualified students of any age, gender, gender identity, sexual orientation, race, disability, color, religion, and national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of age, gender, gender identity, sexual orientation, race, disability, color, religion, or national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs. Bellarmine University will not tolerate any form of sexual misconduct, which includes, but is not limited to, sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, sexual exploitation, rape or retaliation arising out of any of the above acts, as more fully defined in the Bellarmine Sexual Discrimination and Misconduct Policy in the Student and Employee Handbooks. Bellarmine University is an equal opportunity employer.

6/14/2016

