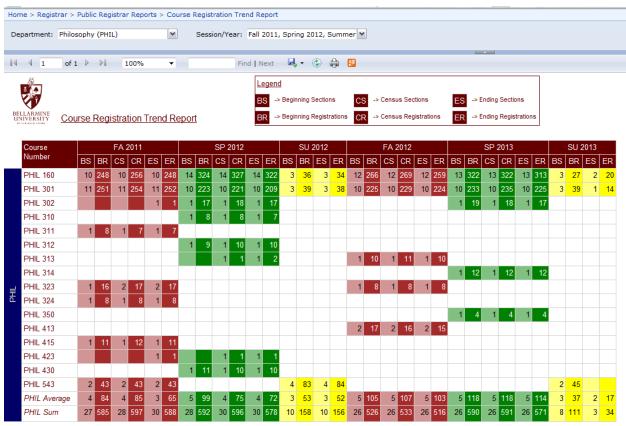# Course Registration Trend Report

This report allows you to obtain the number of sections offered and the number of students enrolled in courses at the beginning of the term, on the term's census date, and at the end of the term, for as many terms as you wish to see going back to 2006. It is useful for analyzing enrollment trends over time, as well at seeing attrition over the semester. This report can only be run by Bellarmine faculty or staff members, and only from an on-campus location. Using Internet Explorer is recommended.

1. Open an Internet Explorer browser and paste in this URL. It will take you directly to the SSRS report server: http://sqlrps.bellarmine.edu/Reports/Pages/Folder.aspx?ItemPath=%2fRegistrar%2fPublic+Registrar+Reports&ViewMode=List

2. You'll be presented with a logon prompt. Enter your regular username but prefaced with *BELLARMINE*. For example, *BELLARMINE\aolsen* and then your regular password.

3. Select the Course Registration Trend Report by clicking on it.

4. Make a selection in the Department pull down box and then the Session/Year pull down box. You may limit your report output by selecting only the departments and terms you wish to view.

5. Click the View Report button on the far right (you may have to scroll over to see it).

   Here's an example of the report's output. In this example, the Philosophy department was selected, and terms Fall 2011 through Summer 2013 were selected. Terms are color coded for visual ease in comparing same terms:

Home > Registrar > Public Registrar Reports > Course Registration Trend Report

Department: Philosophy (PHIL)　　　Session/Year: Fall 2011, Spring 2012, Summer

| 1 | of 1 | 100% | Find | Next |

Course Registration Trend Report

Legend
- **BS** -> Beginning Sections
- **CS** -> Census Sections
- **ES** -> Ending Sections
- **BR** -> Beginning Registrations
- **CR** -> Census Registrations
- **ER** -> Ending Registrations

Course Number	FA 2011 BS	BR	CS	CR	ES	ER	SP 2012 BS	BR	CS	CR	ES	ER	SU 2012 BS	BR	ES	ER	FA 2012 BS	BR	CS	CR	ES	ER	SP 2013 BS	BR	CS	CR	ES	ER	SU 2013 BS	BR	ES	ER
PHIL 160	10	248	10	256	10	248	14	324	14	327	14	322	3	36	3	34	12	266	12	269	12	259	13	322	13	322	13	313	3	27	2	20
PHIL 301	11	251	11	254	11	252	10	223	10	221	10	209	3	39	3	38	10	225	10	229	10	224	10	233	10	235	10	225	3	39	1	14
PHIL 302				1		1	1	17	1	18	1	17											1	19	1	18	1	17				
PHIL 310							1	8	1	8	1	7																				
PHIL 311	1	8	1	7	1	7																										
PHIL 312							1	9	1	10	1	10																				
PHIL 313									1	1	1	2					1	10	1	11	1	10										
PHIL 314																							1	12	1	12	1	12				
PHIL 323	1	16	2	17	2	17											1	8	1	8	1	8										
PHIL 324	1	8	1	8	1	8																										
PHIL 350																							1	4	1	4	1	4				
PHIL 413																	2	17	2	16	2	15										
PHIL 415	1	11	1	12	1	11																										
PHIL 423				1		1			1	1	1	1																				
PHIL 430							1	11	1	10	1	10																				
PHIL 543	2	43	2	43	2	43							4	83	4	84													2	45		
PHIL Average	4	84	4	85	3	65	5	99	4	75	4	72	3	53	3	52	5	105	5	107	5	103	5	118	5	118	5	114	3	37	2	17
PHIL Sum	27	585	28	597	30	588	28	592	30	596	30	578	10	158	10	156	26	526	26	533	26	516	26	590	26	591	26	571	8	111	3	34

This report is owned by the Registrar's Office. It was created on July 30, 2013, most recently updated on August 1, 2013, and executed by BELLARMINE\aolsen on August 14, 2013 at 4:18:39 PM.

A few notes about the report:

- The report can only display data from the past. For enrollment data in semesters that have not yet begun, please use the Class Schedule on the public website.
- Summer term does not have an official census date so the two census-related columns will not display for summers.
- Some departments show courses at the bottom of the list with sections MET, ELE, or ELU. These are placeholders for Metroversity and transfer courses and can be ignored.
- ACES/ACCESS sections and enrollments are excluded from this report.

If you have any questions or feedback about this report, contact Ann Olsen, Registrar, at aolsen@bellarmine.edu or 272-8230.