

BELLARMINE UNIVERSITY

The Michael Minger Act Report for 2016

Activity Reported for Calendar Year 2015

Section 1: - definition at KRS 164.948(2):

Campus Security Authority - *definition at KRS 164.948(2):* Campus Security authorities at Bellarmine University include the Director of Public Safety, Public Safety officers and staff and any official of the university who has significant responsibility for student and campus activities including student discipline, student housing, student judicial affairs and student life. Designated university officials are: President, Vice President for Business Affairs, Vice President for Academic and Student Life, Dean of Students, Assistant Vice President for Student Affairs, Assistant Dean of Students, Director of Residence Life, Assistant Director of Residence Life, Athletic Director, Basketball Coach, Baseball Coach, Volleyball Coach, Cross Country Coach, Track Coach, Softball Coach and Field Hockey Coach. The president or his designee may identify other officials if necessary.

Enforcement Authority: The Office of Public Safety officers have the responsibility for enforcing university policies and regulations and for reporting crime violations to local and state authorities. The Office of Public Safety enforces university policies regarding alcohol, the use of controlled substances, and weapons. Illegal drugs are not permitted on campus. Firearms and dangerous weapons of any type are not permitted in the residence halls or on campus by students or employees. Intentional use, possession, or sale of firearms or other dangerous weapons by students is strictly forbidden and is a violation of the student Code of Conduct.

The Department of Public Safety has no arrest authority, law enforcement or police powers. Public Safety Officers are responsible for crime reports, fire and weather related emergencies, medical emergencies and traffic accidents. They also enforce parking laws and regulations. They are trained in emergency medical procedures and CPR, including the use of defibrillators that are stationed in campus buildings and in the Public Safety vehicle.

Relationship with Law Enforcement Agencies: The Department of Public Safety works closely with the Louisville Metro Police Department and other local, state and federal law enforcement agencies. The Director of the Department of Public Safety meets regularly with police officials to discuss common crime problems and criminal activity on and near campus. The Department of Public Safety provides assistance to local law enforcement agencies when they are conducting an investigation that may involve a university student or employee. Assistance is also provided to agencies regarding incidents not related to the Bellarmine community.

The Department of Public Safety has no arrest authority, law enforcement or police powers. The Department of Public Safety also has a standing Memorandum of Understanding with Louisville Metro Emergency Services for a Satellite User's Agreement for License Plate Information Lookup.

Section 2:

Description of Information Programs.

Knightlife & Crossroads: New incoming students and their parents are informed about the services of the Department of The Office of Public Safety at student orientations which are held prior to the first day of classes.

Residence Life Orientation and Training Sessions: The Director of the Office of Public Safety meets with Residential Hall Assistants and reviews the university security protocols each year. Residential Assistants are also briefed about Public Safety services and about responding to emergency situations. Residential Assistants are required to attend Public Safety training sessions regarding fire and tornado emergency response.

When meeting with Hall Directors, the director informs about the protocol and Public Safety services. The director also gives presentations about the emergency response to particular emergencies. The Hall Directors are expected to educate students who live in dorms about Public Safety services and the emergency responses.

Safety and Security Awareness Month: During the month of September, The Office of Public safety invites multiple safety and security vendors and specialists to the student lounge area, where they inform students about security issues and answer their questions. Safety & security tips are published in the student newspaper Concord and Student Internet Portal. Students are invited to actively pursue safety information and advised about the incident reporting procedures. They are encouraged to be actively involved in safety practices and activities that prevent accidents or incidents from happening.

Office of Public Safety Web site: Students and employees can access the Public Safety Web page at <http://www.bellarmine.edu/security>. On the Web page, students and employees can access the detailed list of services and other useful information such as Office of Public safety tips and parking rules and regulations.

Online Information: Each year, students receive information online, containing the University's policies and services. Information about the Office of Public Safety as well as details about university regulations, city and state laws, student disciplinary procedures and sanctions, parking and traffic regulations on campus and a detailed description of sexual assault and sexual misconduct policies is included in the online information.

Crime Reporting:

All students, faculty and staff members within the Bellarmine community are strongly encouraged to report all crimes and safety related issues accurately and promptly to the Department of Public Safety. It is important to report these crimes for investigations, making necessary timely warnings or if assistance is needed from local law enforcement agencies and other first responders. The Department of Public Safety can be reached on campus telephones at the four-digit number 7777. Off campus callers can reach The Department of Public Safety at

502-272-7777. The Department of Public Safety is located on the ground floor of the Centro Treece Hall in CNTH-054.

The campus is equipped with eleven outdoor emergency blue phones that are programmed to call the Department of Public Safety automatically when activated. Pressing the red button initiates an emergency call. Courtesy phones are free of charge and located in the lobbies or inside public areas of most university buildings. Students and employees can use these accessible telephones to call the Department of Public Safety. The emergency blue phones are tested bi-weekly.

The Bellarmine community is also encouraged to download the mobile app 'LiveSafe' that allows users to communicate with the Department of Public Safety through real-time interactions including location-tagged text, calls, photos and videos.

Anonymous Reporting:

Those within the Bellarmine community may voluntarily and anonymously report crimes to the Department of Public Safety at <http://www.bellarmino.edu/security/report/>. If a student, faculty or staff member is aware of behaviors/conditions that may be harmful to others, he/she should also contact the Dean of Students at 502-272-8150.

Confidential Reporting:

Confidential resources exist in order to provide a safe place for community members to discuss their options, learn about resources and discuss any concerns before deciding to take any further steps. Unless there is imminent risk of serious harm, information provided without express consent cannot be shared. Confidential, non-reporting resources include:

Counseling Center: Located in Allen Hall, Fourth Floor, Suite 403 or call 502-272-8480.

Health Services: Located in Newman Hall, 1st Floor beside Petrik Hall or call 502-272-8313.

Office of Campus Ministry: Located in Centro Horrigan Hall Room 016 or call 502-272-8051.

With your permission, the Director of Public Safety, or his/her designee, can file a report of the incident without revealing your identity. The purpose of the confidential report is to comply with your desire to keep the matter private while taking steps to ensure the future safety of yourself and others. With this information, the university can keep accurate records of the number of incidents involving students, determine where there may be a pattern of crime with regard to a particular location, method, or assailant, and alert the university community of potential danger when necessary. Reports filed in this manner are counted and disclosed in the annual crime statistics for the university.

Crime Prevention Programs

Active Aggressor Training: The Department of Public Safety will host a number of Active Aggressor training sessions throughout the school year focusing on the protocol of Run. Hide. Fight.

Crime Prevention Publicity: Crime prevention articles are printed in the student newspaper and

the employee daily e-mail.

Daily Building/Lighting Checks: When patrolling, officers survey exterior lighting, building exterior doors and campus grounds. All maintenance problems are reported to Facilities Management.

Emergency Telephones: Exterior Emergency Blue Phones are directly linked to the Department of Public Safety's contact line.

Escort Program: The Department of Public Safety's escort service to all campus locations is available to the Bellarmine community 24 hours a day, 7 days a week.

LiveSafe: Promotes the concept of "See Something, Say Something" with two-way communication between the user and the Department of Public Safety. Has various information on safety tips including Active Aggressor and Severe Weather.

Security Awareness and Workplace Violence Training: Each semester the director provides detailed information on how to prevent workplace violence and how to identify possible offenders and the steps to take if violence occurs. The course covers warning signs information, reporting mechanisms and sources of counseling when possible offenders are identified.

Surveillance Cameras: The Department of Public Safety supports over 200 cameras placed around the campus.

Section 3: Statements of Policies and Procedures

Special Reports Policy

Safety Alerts: When the Department of Public Safety identifies or receives a report of a crime that constitutes a serious or continuing threat to the Bellarmine community, occurring either on or off campus, the Director of Public Safety (in consultation with the Vice President of Student Affairs), will issue a campus-wide "timely warning". The Department of Public Safety notifies the President's Office when a timely warning is issued.

The timely warning withholds confidential identifying information of victims and will aid in the prevention of similar crimes. Students, faculty and staff members are encouraged to read these reports as soon as they receive them. Timely warnings will be issued through the University's Rave Alert system to all students, faculty and staff members who have registered their information; this message will be labeled "TIMELY WARNING". This system will send emergency information to the Bellarmine community in three ways: by text message, by e-mail to the Bellarmine account, and by posting a notification on the home page of www.bellarmino.edu.

Individuals may add or update their information on:

[https://one.bellarmino.edu/community/tsc/services/Pages/Emergency-Notification-\(RAVE\).aspx](https://one.bellarmino.edu/community/tsc/services/Pages/Emergency-Notification-(RAVE).aspx)

The Rave Alert system is tested annually. If you encounter any issues or have any questions about the registration process, please contact the Technology Support Center at 502-272-8301.

Disclosure of the existence of fire suppression system in on campus housing:

In accordance with Senate Bill 63, Residence Life informs all residential students that we currently have fire suppressant systems in Anniversary, Kennedy, Newman, Petrik, Siena Primo, Siena Secondo, Siena Terzo and Siena Quarto Residence Halls. All residence halls are within regulated fire code of the state of Kentucky and fire safety information is covered at required residential floor meetings and in the information provided to students online.

Policy for giving students with disabilities priority for first floor housing: Students requesting first floor housing should contact the Disability Services Office at 502-272-8490. The Director of Disability Services enforces University's policies and services for students with disabilities. The Director of Disability Services also maintains records of any on campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities

If students require any assistance evacuating the residence halls in an emergency, they must notify the Director of Residence Life at the beginning of the semester and include the nature of assistance needed. This information will be shared with the Residence Life, Public Safety and Fire Department personnel.

Policy for maintaining a record of any on campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities

If students require any assistance evacuating the residence halls in an emergency, they must notify the Director of Residence Life at the beginning of the semester and include the nature of assistance needed. This information will be shared with the Residence Life, Security and Fire Department personnel.

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Section 3: Campus Crime Statistics for 2015

**Table 1 – Crimes
Crimes Reported to Law Enforcement**

Crime Category ¹	On Campus		Off Campus	
	Total Campus Property Crimes ²	Residential Facility Crimes ³ (subset of Campus)	Recognized/owned/leased/controlled Property Crimes ⁴	Public Property Crimes ⁵
Arson	0	0	0	0
Assault	0	0	0	1
Burglary	0	0	1	0
Criminal Damage	0	0	0	1
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	3
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Hate Crimes ⁶				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	0	0	0	2
Liquor-law Violations	2	0	0	1
Other Alcohol Violations	0	0	0	0

Notes for Preceding Chart

- ¹ These are crime categories as required by the Federal and State Statute.
- ² On-campus property includes all property owned by the institution and any reports taken by institution law enforcement officers on adjacent streets.
- ³ Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus totals.
- ⁴ Non-Campus Property is any of the officially recognized/owned/leased/controlled institution

properties that are located off the main campus area.

⁵ Information as reported from the Louisville Metro Police Department.

⁶ Hate Crimes – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.

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Section 3: Campus Crime Statistics for 2015
Table 2 – Criminal Attempts
Reported To Law Enforcement

Crime Category ¹	On Campus		Off Campus	
	Total Campus Property Attempts ²	Residential Facility Attempts ³ (subset of Campus)	Recognized/owned/leased/controlled Property Attempts ⁴	Public Property Attempts ⁵
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Hate Crimes ⁶				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

Notes for Preceding Chart

- ¹ These are crime categories as required by the Federal and State Statute.
- ² On-campus property includes all property owned by the institution and any reports taken by institution law enforcement officers on adjacent streets.
- ³ Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus totals.
- ⁴ Non-Campus Property is any of the officially recognized/owned/leased/controlled institution properties that are located off the main campus area.

- ⁵ Information as reported from the Louisville Metro Police Department.
- ⁶ Hate Crimes – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.

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Section 3: Campus Crime Statistics for 2015

Table 3 – Incidents Reported by Non-Law Enforcement Officials

Incidents and Crimes Reported to University Security

Crime Category ¹	On Campus		Off Campus	
	Total Campus Property Incidents ²	Residential Facility Incidents ³ (subset of Campus)	Recognized/owned/leased/controlled Property Incidents ⁴	Public Property Incidents ⁵
Arson	0	0	0	0
Assault	1	0	0	0
Burglary	0	0	1	0
Criminal Damage	19	1	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	1	0	0	0
Terroristic Threatening	1	0	0	0
Theft	32	13	0	
Wanton Endangerment	0	0	0	0
Weapons Possession	3	3	0	0
Hate Crimes ⁶				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	0	0	0	0
Liquor-law Violations	2	0	0	1
Other Alcohol Violations	0	0	0	0

Notes for Preceding Chart

- ¹ These are crime categories as required by the Federal and State Statute.
- ² On-campus property includes all property owned by the institution and any reports taken by institution law enforcement officers on adjacent streets.
- ³ Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus totals.
- ⁴ Non-Campus Property is any of the officially recognized/owned/leased/controlled institution

properties that are located off the main campus area.

⁵ Information as reported from the Louisville Metro Police Department.

⁶ Hate Crimes – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.

⁷ Drug related, liquor law and alcohol reports are for arrest only.