



Organization Name: _____ Division/Department: _____

Supervisor's Name: _____ Term/Year: [] Fall [] Spring [] Summer 20____

Student's Name: _____ Student's Major: _____

Excellent = Top 10% Good = Top 30% Average = Middle 40% Fair = Bottom 30% Poor = Bottom 10% N/O = Not Observed

Skills, Abilities and Characteristics	Excellent	Good	Average	Fair	Poor	N/O
Adaptability, flexibility, versatility						
Analysis, curiosity, problem solving						
Appearance, attendance, punctuality						
Assertiveness, self-confidence						
Collaboration, teamwork, humility						
Commitment to quality, attention to detail						
Critical thinking, judgment, decision making						
Dedication, commitment, responsibility						
Listening, attention, empathy, understanding						
Influence, persuasion, negotiation						
Innovation, creativity, resourcefulness						
Integrity, compliance, trustworthiness						
Leadership, professionalism, maturity						
Motivation, drive, enthusiasm, initiative						
Organizing, planning, scheduling						
Respecting others, valuing diversity						
Setting goals and priorities, managing projects						
Sociability, likability, positive attitude						
Spoken communication, presentations						
Written communication						

1. Describe the student's greatest strengths and talents.

2. Describe the student's most significant accomplishment or contribution during the internship.

3. Identify opportunities to improve the student's future performance and success.

4. Please provide additional comments you may have about this student or internship experience.

Have you reviewed this evaluation with student? [] Yes [] No Would you hire this student again? [] Yes [] No

Supervisor's Signature: _____ Evaluation Date: _____

Please return completed form to Career Development: internships@bellarmine.edu, 502-452-8242 fax, or 225 Horrigan Hall.