

8 WAYS TO FUND YOUR TRAINING

SHRM Certification Prep System® and SHRM Essentials® of Human Resources



Explore Your Options. Unlock Your Potential.

Investing in your education pays off. Studies show that specialized skills lead to higher salaries, stronger job security, and greater career flexibility. Whether you're looking to move up, switch paths, or get started in HR, SHRM training can open new doors. SHRM values professional development and wants to help you make it happen.

Here are a few ways to fund your training:



1 Apply for SHRM Scholarships

The SHRM Foundation offers scholarships to support professional development and certification.

👉 Learn more at:
shrm.org/foundation/scholarships-grants-awards/scholarships

SHRM Foundation

2 Take Advantage of State Training Funds

Many states offer programs that help cover training costs so people can learn new skills and reenter the workforce.

If you're unemployed, contact your local One-Stop Career Center or Workforce Center to learn how to access available funds.

👉 Visit: servicelocator.org

3 Use Employer Tuition Reimbursement

If your employer offers tuition reimbursement, you may be able to grow your HR knowledge and credentials with little to no out-of-pocket cost.

SHRM partners with accredited colleges and universities that offer courses qualifying for most tuition reimbursement programs. Check with your employer to see what's available and start expanding your future today.



4 Connect With a Financial Aid Office

If you're enrolling through a college or university, contact their financial aid office. They can share details about programs or funding options that may help cover your training costs.

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5 Use Your Company's Training Budget

Many employers allocate funds for employee training and development beyond tuition reimbursement.

Ask your HR or Learning & Development team if your company has a corporate training budget and how you can access it for SHRM Coursework.

6 Funding for Military Members & Families

If you're a veteran, active-duty service member, or a military spouse or dependent, education benefits may be available to help you advance your career.

👉 Learn more about the GI Bill at: benefits.va.gov/gibill

👉 For active-duty military, visit: dantes.mil



7 Explore Student Loan Options

If federal grants or loans don't cover all of your costs, you can also explore private (alternative) student loans.

Before applying, check to see if you qualify for federal programs like Pell Grants, Stafford Loans, Perkins Loans, or FSEOG, as they often offer better terms.

👉 For private loan options, visit: studentlendinganalytics.com

👉 For Sallie Mae's Career Training Smart Option, visit: salliemae.com/student-loans/career-training-loan/

👉 For info on loans for continuing education, visit: collegescholarships.org/loans/continuing.htm

8 The Lifetime Learning Tax Credit

You may qualify for a tax credit of 20% of the first \$10,000 spent annually on tuition and related expenses for yourself, your spouse, or your dependents.

This credit applies to all years of postsecondary education; you don't need to be pursuing a degree to qualify.

👉 Learn more at: irs.gov/publications/p970

SHRM is Here to Help You Invest in Your Future.

The SHRM Certification Prep System and SHRM Essentials of Human Resources give you the tools and knowledge you need to meet today's HR challenges, and tomorrow's opportunities.

Goals are accomplished one step at a time. Take the first step and visit shrm.org/credentials/certification