

BELLARMINE UNIVERSITY PAYMENT OPTIONS

Payment in Full by Tuition Due Date

This method requires payment in full for each semester by the published due date. To avoid interest charges, payment must be received by the date published in the semester schedule and online at experience.bellarmino.edu. If the payment is not received on or before the due date, interest charges will be assessed monthly at the rate of 1% or 12% annually. Outstanding balances must be paid in full before you will be allowed to register for any future classes.

Monthly Payment Plan (MPP)

With this “pay as you go” plan, the student pays an enrollment fee per semester and then divides tuition payments over a 6, 5, or 4-month, interest-free period. Start as early as June to enroll in the 6-month plan for Fall and by December to enroll in the 5-month plan for Spring. This plan is for the Fall and Spring semesters only. Outstanding balances must be paid in full before you will be allowed to register for any future classes. **Payment plans are self-enrolled and must be renewed each semester that you choose to enroll in a plan.** There is a \$40 enrollment fee per semester for this payment method and the minimum contract amount is \$1,000. Past-due monthly payments are subject to a \$25 late fee. Enroll online at experience.bellarmino.edu on the One Payment Gateway and feel free to contact the Office of Student Accounts with any questions.

Work-study

Students receiving work-study funds and electing to have their paycheck automatically deducted and applied to their tuition account must fill out the Tuition & Payroll Authorization Form and choose the option to post 100% of your pay directly towards your tuition. Any amount not covered by work-study must be paid by the published due date. This form is available online in your work-study information upon being awarded as well as in the Office of Student Accounts, Financial Aid and Payroll Offices.

Government Assistance

Please contact the Office of Military and Veteran Service (OMVS) if you will be receiving an ROTC scholarship, Veteran’s Administration, Active or Reserve Military, or Chapter 31 Vocational Rehabilitation. If you receive state Vocational Rehabilitation, please have your Vocational Rehab counselor provide the Office of Student Accounts with a benefit voucher each semester. The student or the government agency must provide Bellarmine with appropriate documentation **each semester**. The portion of your balance not covered by government assistance must be paid in full by the due date published in the semester schedule and online at experience.bellarmino.edu. Outstanding balances must be paid in full before you will be allowed to register for any future classes.

Deferred Payment Plan

This method is only for those students who receive tuition reimbursement from their employers and wish to defer the payment of their tuition until 30 days after grades are available each semester. **The student must provide Bellarmine with appropriate documentation from the employer at the beginning of each semester.** There is a \$50 fee per semester assessed to defer the payment. The portion of your balance not covered by your employer must be paid in full by the due date published in the semester schedule and online at experience.bellarmino.edu. If the account is not paid in full by the due date, finance charges are assessed monthly in the amount of 1% or 12% annually. Please contact your employer’s Fringe Benefit Coordinator to find out the company reimbursement policy. Outstanding balances must be paid in full before you will be allowed to register for any future classes.

Employer and Third-Party Payments

This plan is only for students who have their tuition paid directly to the University by their employer or a third party. This plan carries no interest charges provided the tuition is paid in full within 30 days from the date grades are available to the student. **The student must provide Bellarmine with appropriate documentation from the employer at the beginning of each semester.** To qualify, students must provide a letter from their employer or a third party each semester stating their intention to pay Bellarmine University directly. Bellarmine Office of Student Accounts will bill the employer or third party based on the rules outlined in the letter or voucher. The portion of your balance not covered must be paid in full by the due date published in the semester schedule and online at experience.bellarmino.edu on the Office of Student Accounts portal. If the account is not paid in full within 30 days, the account carries a 1% finance charge monthly or 12% annually. Outstanding balances must be paid in full before you will be allowed to register for any future classes.

Any past-due balance may result in a hold on your future registration, diploma and/or official transcript.