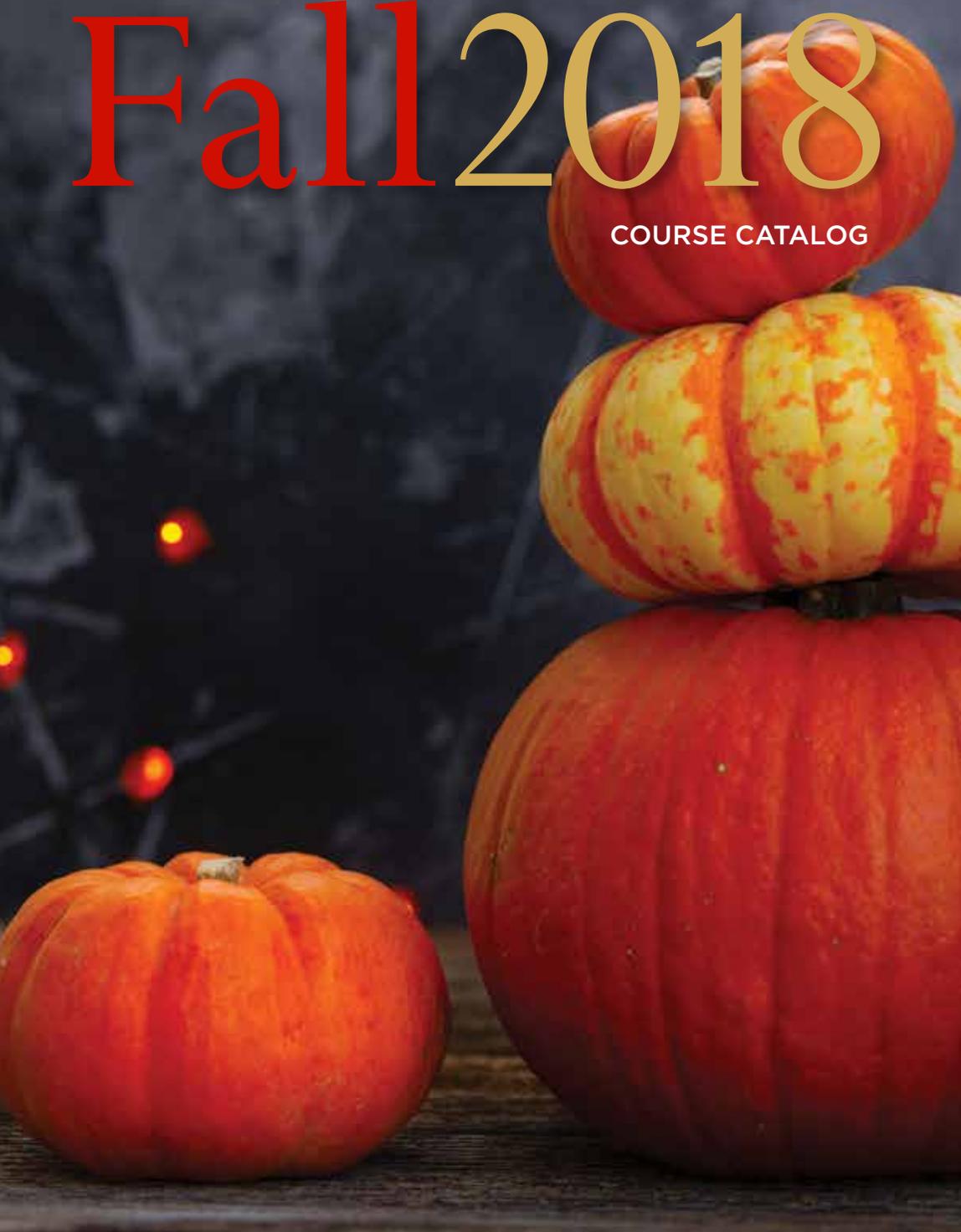


BELLARMINE UNIVERSITY

School of Continuing & Professional Studies

Fall 2018

COURSE CATALOG



instructor-facilitated online learning

Over **300** online courses available with **24-hour access!**

All courses are instructor-facilitated and run for 6 weeks. Two lessons are released each week. Interactive quizzes, assignments and online discussion areas supplement the lessons. Course fees start at \$119.

Pick Your Start Date

Sept. 12 • Oct. 17 • Nov. 14 • Dec. 12

Visit ed2go.com/Bellarmino for a complete listing of courses in the following categories:

Accounting & Finances	Health Care
Business	Languages
Nonprofit	Law and Legal
Children, Parents and Family	Microsoft Applications
College Readiness	Personal Enrichment
Computers	Project Management
Database Management	Teaching and Education
Digital Photography	Web Design
Graphic Design	Writing

Featured Online Courses This Fall

SECRETS OF BETTER PHOTOGRAPHY

\$129

Learn how to take better pictures by understanding your camera and how to use it in a variety of situations.

SQL SERIES

\$184

SQL is one of the most requested skills from today's data-driven employers. Learn the coding language in these easy to follow online courses.

SPEED SPANISH

\$129

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time

EFFECTIVE BUSINESS WRITING

\$129

Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

professional development

CONSIDERING A JOB OR CAREER CHANGE?

Receive guidance from a certified career coach on performing a successful job search and making good career transition decisions. You'll complete several career assessments to help you determine your career potential and learn about possible alternative professions you may want to consider.

INSTRUCTOR: Harry Hinkle, ECCP, CPM, SPHR, SHRM-SCP. For info on background of instructor, visit <http://jobsearchandcareer-coachlouisville.com>.

CEPR 110 / 4 Tuesdays / Sept. 18 – Oct. 9
6 – 8 p.m. / \$129, plus \$25 materials fee

<CODE LOU> @ BU: FRONT END WEB DEVELOPMENT

Every 90 days, there are about 100 unfilled junior software development opportunities open in the greater Louisville area, and those numbers are growing fast! If you are interested in pursuing a position as a software developer, Code Lou @ BU is the program for you!

CEPR 490 / 12 Tuesdays / Sept. 11 – Dec. 4
6 – 8 p.m. / \$349, plus \$100 Treehouse License fee

Before the course begins you must complete 20 to 30 hours of pre-work on Treehouse — our online learning partner.

DEADLINE TO REGISTER: August 20

For course description and answers to FAQs, visit www.bellarmine.edu/ce/codeLouisvilleBU.

workshops for counseling professionals

THE KENTUCKY CODE OF ETHICAL CONDUCT

CEPR 210 (01) / Friday / Sept. 28
8:30 – 11:30 a.m. / \$59

3.0 Social Work Ethics CEUs

PRESENTER: Vern Rickert, LCSW, LMFT

CEPR 210 (02) / ONLINE / \$59
available 24/7 through Nov. 16
3.0 Social Work Ethics CEUs

PRESENTER: Vern Rickert, LCSW, LMFT

SUICIDE ASSESSMENT AND INTERVENTION SKILLS FOR MENTAL HEALTH PROFESSIONALS

CEPR 550 / Thursday / Oct. 4
9 a.m. – 4 p.m. / \$119, plus \$20 for lunch and materials

6.6 Social Work CEUs

PRESENTERS: Gary Petiprin, Ph.D. and Melissa Gibson, Psy.D.

ENGAGING THE INVOLUNTARY CLIENT IN TREATMENT

CEPR 310 / Friday / Oct. 5
8:30 – 11:30 a.m. / \$59

3.3 Social Work CEUs

PRESENTER: William “Tony” Mathis, MSSW, LCSW, LCADC

PUTTING THE LATEST RESEARCH AND THEORY INTO PRACTICE: SKILLS FOR EFFECTIVE PSYCHOTHERAPY

CEPR 530 / Wednesday / Oct. 17
9 a.m. – Noon / \$59

3 CEUs approved for psychologists, clinical social workers, licensed professional counselors and LMFTs

PRESENTER: Patricia Gianotti, Psy.D.

For workshop descriptions and bio information on presenters, visit www.bellarmine.edu/ce/professional

Register online: www.bellarmine.edu/ce

human resources

Level One: For entry-level HR, small business owners and career changers.

Level One

SHRM ESSENTIALS OF HUMAN RESOURCES

This course will give you a solid overview of the key aspects of HR and provide tools you can immediately put to use in your organization. The content is newly updated with the latest HR regulations, trends and best practices. Case study exercises provide opportunities to practice applying newly acquired HR skills.

Who can benefit from this course?

- New and junior HR practitioners
- Small business owners or office managers
- Business managers
- Job seekers who are investigating HR as a new career option

You will gain practical expertise that can immediately impact job performance, a strong foundation of HR knowledge and competencies to become a better business person, an understanding of the latest laws and regulations to help reduce the risk of costly litigation, recertification credit hours and a certificate upon completion.

INSTRUCTOR: Rebecca S. Wilson, PHR, has more than 20 years experience in HR, career counseling, organizational development, finance, business and information systems.

**CEPR 150 / 6 Thursdays / Sept. 20 - Oct. 25
6 - 8:30 p.m. / \$319, plus \$230 materials fee**

Level Two: For HR professionals who want to earn certification.

Level Two

2018 SHRM LEARNING SYSTEM® FOR SHRM-CP AND SHRM-SCP CERTIFICATION PREPARATION

Learn knowledge, skills and behavioral competencies that will help you be more effective in your HR role and build your confidence for passing the SHRM-CP/SHRM-SCP exam. For complete information about the course, visit www.bellarmino.edu/ce/shrm. For information on the SHRM credentials, visit www.SHRMcertification.org. Course materials include five comprehensive learning modules, innovative SmartStudy™ tools, and interactive online multi-media resources. You can access the SHRM Learning System via your PC, laptop, mobile device or e-reader.

CLASSROOM VERSION

- A structured environment that enhances learning
- An experienced, dynamic instructor explains and applies concepts
- Network and share experiences

**CEPR 100 (01) / 12 Thursdays
Sept. 13 - Dec. 6 / 6 - 9 p.m. / \$704, plus
\$495 materials fee**

ONLINE VERSION

- Access the course 24/7
- High quality facilitation with an expert in the HR field
- Cost effective – no travel required
- Includes video presentations of course material

**CEPR 100 (02) / ONLINE / Sept. 18 - Dec. 11
\$854, plus \$495 materials fee**

INSTRUCTOR (BOTH FORMATS): Nancye M. Combs, SPHR, has 35 years of executive management experience. She has consulted with more than 500 clients worldwide and serves as an expert witness on issues related to employment practices.

**To register for this course,
call 502.272.8166.**



Level Three: Recertification credits are available for the HR Professional.

Level Three

BUILDING A HIGH PERFORMANCE TEAM

Building a high-performing, cohesive team is extremely hard, but it is essential because true teamwork is a “competitive advantage.” Learn how to implement an effective team infrastructure, including defining team mission, values, ground rules and a team operating agreement. Explore how to identify stages of team development and impact on productivity, communications and overall team effectiveness, as well as the appropriate leadership needed in each stage. Learn the team and individual skills that all teams must develop to overcome critical team dysfunctions.

Earn 8 SHRM recertification credit hours.

INSTRUCTOR: Deanna D. Philpott, M.S., has over 20 years of experience as a Human Resources and Organizational Development professional, including serving as Vice President of Human Resources in a Fortune 50 company. Deanna founded the management consulting team of “People Strategy Consulting,” where she is currently the Principal Consultant.

**CEPR 320 / 4 Wednesdays / Sept. 19 – Oct. 10
6 – 8 p.m. / \$189**



Bellarmine University is recognized by SHRM to offer Professional Development Credits (PDCs) for SHRM-CPSM or SHRM-SCPSM.

This program is valid for 8 PDCs for the SHRM-CPSM or SHRM-SCPSM. For more information about certification or recertification, please visit shrmcertification.org.



REGISTER ONLINE
www.bellarmine.edu/ce

Employee training has never been easier!

Bellarmine offers hundreds of instructor-led ONLINE courses designed for your employee development needs.

- **CONVENIENT**
Access courses 24/7 from anywhere with Internet connection.
- **EXPERT INSTRUCTORS**
Professional instructors answer questions and facilitate online discussion.
- **SHORT AND EFFECTIVE**
Courses are available in many different time frames and formats to meet the needs of your employees.
- **EASY IMPLEMENTATION**
We host the entire operation. There is no technology to purchase, integrate, administer or support.

To see a demo or to register online, visit www.ed2go.com/bell-pro

certificate programs

THE LEARNING SYSTEM FOR PMP® EXAM PREPARATION

Position yourself for a big career move with PMP® Certification.

Project Management Professional (PMP)® certification is a proven way to enhance your résumé, elevate your career potential and boost your earnings.

Why Enroll in Bellarmine University's Prep Course?

- Learn from an experienced and certified instructor
- Meet the 35-hour project management education prerequisite
- Discuss topics and share experiences with peers from diverse backgrounds
- Study with premium quality reading materials and interactive online study tools and quizzes
- Stay on track and motivated to pass the PMP exam
- Take advantage of your employer's tuition reimbursement program

For info regarding curriculum, course materials, and PMP Exam materials, visit www.bellarmino.edu/ce/PMPEXamPrep

5 Saturdays / Oct. 13 - Nov. 10 / 9 a.m. - 4:30 p.m. / \$1,000 plus \$395 materials fee

Course materials include comprehensive printed reading materials and interactive online study tools to expand, apply and solidify your knowledge

INSTRUCTOR: A. Curtis Nall, PMP

To register call 502.272.8166 and be prepared to give credit card information.
Deadline to register: Oct. 5, 2018

PMP, PMI, PMBOK and the Registered Education Provider logo are registered marks of the Project Management Institute, Inc.

CERTIFICATE IN ADVANCED PSYCHOTHERAPY

The Wayne Institute at Bellarmine University offers a 12-month Certificate Program in Advanced Psychotherapy. **Designed for licensed mental health professionals (psychology, psychiatry, clinical social work, marriage and family and educational counseling)**, this program emphasizes practical application through the instruction of skill-building and incorporates cutting-edge discoveries in attachment theory, interpersonal neurobiology, trauma and systems theories.

CURRICULUM:

- Three **onsite residencies** at Bellarmine University. Nationally acclaimed faculty provide students with “hands-on” experiences through a combination of lecture, practice application, videotaped case illustration and group discussion
- The first 3-day residency will be held May 20-22, 2019 at Bellarmine University.
- **Distance-learning** throughout the 12 months, which includes 4.5 hours of case consultation meetings a month and six live, interactive webinars.

CONTINUING EDUCATION HOURS: The Wayne Institute is approved for CEU credit through APA, NASW, NBCC and LMFT.

For info regarding curriculum, objectives and tuition, visit www.wayneinstitute.com

To register, call 502.272.8166.

Deadline to register: May 1, 2019

certificate programs

PROFESSIONAL CERTIFICATE IN GERONTOLOGY

The U.S. Census Bureau predicts that by 2030 more than 20 percent of Americans will be over age 65. Bellarmine's Professional Certificate in Gerontology will provide you with the knowledge and skills to effectively meet the needs of the aging population in a wide range of careers.

WHO SHOULD ATTEND: The program is relevant for nurses, social workers, occupational therapists, recreation therapists, physical therapists and respiratory therapists.

CURRICULUM: The Professional Certificate in Gerontology is awarded for successful completion of EIGHT 6-hour workshops (the second Friday of each month, Sept. 14, 2018 through April 12, 2019) and a 12-hour field placement.

CONTINUING EDUCATION HOURS: Available for Social Workers and Nurses

TUITION: \$999*, includes all materials and field placement

*A Payment Plan is available.

Questions? Call 502.272.8161.

For workshop dates and objectives and info about instructors and field placement, visit www.bellarmino.edu/ce/gerontology.

CERTIFICATE IN PERIOPERATIVE NURSING

This program prepares registered nurses for basic entry into operating room practice.

Earn 28 contact hours.

Enrollment limited to 20.

Visit www.bellarmino.edu/ce/ professional for course objectives and to register.

INSTRUCTORS: Michele Harbin, RN, BSN, MBA, CNOR, Norton Healthcare; Linda Bolley, RN, MSN, CNOR, Perioperative Educator at Norton Women's and Children's Hospital.

CEPR 120 / 8 Mondays / Sept. 17 - Nov. 5 4:30 - 8:30 p.m.

Clinical hours TBD / \$349

ACCELERATED CERTIFICATE IN FINANCIAL PLANNING

Revitalize your career by earning CFP® certification – the certification that consumers recognize, respect and demand.

This program is registered with Certified Financial Planner Board of Standards Inc. Students who successfully complete the program will have met the prerequisite education requirement that allows them to apply for the CFP® certification exam.

CLASSES MEET EVERY OTHER WEEKEND

Sept. 14, 2018 – May 25, 2019

Visit bellarmine.edu/ce/certifinplanning to view the complete schedule.

TUITION: \$4,200 for six-course program.

A Payment Plan is available.

Questions? Call 502.272.8161.

To learn about the requirements for earning CFP® Certification, visit www.cfp.net.

Certified Financial Planner Board of Standards Inc. owns the certification marks CFP®, Certified Financial Planner™, and federally registered CFP (with flame design) in the U.S., which it awards to individuals who successfully complete CFP Board's initial and ongoing certification requirements.

ONLINE CAREER TRAINING

In partnership with Education2Go, Bellarmine offers online programs designed to provide the skills necessary to acquire professional level positions in many in-demand occupations. Program length and prices vary.

- Business – 77 programs
- Computer Applications – 43 programs
- Arts & Design – 11 programs
- Information Technology – 61 programs
- Health & Fitness – 46 programs
- Legal – 9 programs
- Hospitality – 14 programs
- Construction & Trades – 36 programs

For program descriptions, prices and demos, visit careertraining.ed2go.com/Bellarmino

Questions? Call 855.534.3690.

THOMAS MERTON: BEING A CONTEMPLATIVE IN A WORLD OF ACTION

Is your spiritual life first of all a life? For Merton, being contemplative extended past the walls of the Abbey and into the world. His solitude was sustained through his time alone as well as active contemplative engagement with others through his letters, conversations, and books. We'll explore how you can be a contemplative whose spiritual life is first of all a life. Topics include silence, solitude, communion, and relationship.

INSTRUCTOR: Vanessa F. Hurst was Executive Director of The Merton Institute for Contemplative Living. She is a contemplative, Neural Synchrony™ facilitator, and mindful coach.

CEHM 110 / 4 Tuesdays / Oct. 2 - 23 / 6:30 - 8 p.m. / \$69

ART AND MEDICINE: INTIMATE CONNECTION

Illness, healing, and the physician have been subjects intimately connected with art since prehistoric times. The law code of the ancient Mesopotamian leader Hammurabi included rates of reimbursement to physicians and penalties for malpractice! Physicians have been depicted both adoringly and mockingly throughout time. And the portrayal of illnesses have intrigued artists since the first outbreak of plague. We'll explore the continuous influence of medicine and healing on art and architecture to the present day.

INSTRUCTOR: Lynn Meckler, M.A., is a retired art historian who taught undergraduate classes at the University of Louisville and Bellarmine University for over 20 years and has continued teaching through Bellarmine's Veritas Society.

**CEHM 180 / 5 Tuesdays / Sept. 11 - Oct. 9
6:30 - 8 p.m. / \$89**

THE SAVVY TRAVELER - THE BEST SURPRISE IS NO SURPRISE!

Everyone has a "bucket list" of destinations they want to see before they can no longer travel. Learn from a travel professional how to circumvent the maze of options to pinpoint what will best fit your time and budget. Learn about the dos and don'ts of cruising and touring...or whether an all-inclusive resort is right for you.

INSTRUCTOR: Kaelin Rybak, CTC, MCC, was the founding president of Knights Travel. She earned the Certified Travel Consultant designation and Master Cruise Counsellor certification.

CELE 160 / Thursday / Nov. 1 / 6 - 8 p.m. / \$45

INTRO TO DIGITAL PAINTING

Want to learn the foundations of drawing and painting digitally? We'll explore the tools and techniques used by contemporary illustrators and film and gaming concept artists worldwide. All skill levels welcome, no previous experience needed. See list of required materials at www.bellarmino.edu/ce/enrichmentcoursespg.

INSTRUCTOR: John Lee is a career illustrator, designer and web developer whose primary creative tool of choice is a computer.

**CESP 180 / 4 Wednesdays / Oct. 3 - 24
6 - 8 p.m. / \$99**

ITALIAN FOR BEGINNERS AND TRAVELERS

Learn about Italian culture, as well as basic grammar, pronunciation and Italian expressions, through fun, interactive activities. By the end of the course you will be able to communicate well enough to ask for directions, shop at the local stores and markets, order in restaurants, interact with the locals, and enjoy watching Italian movies with subtitles.

INSTRUCTOR: Vesna Alac, M.A. has been teaching Italian for 12 years.

**CEHM 130 / 8 Tuesdays / Sept. 25 - Nov. 13
6 - 7:30 p.m. / \$179**



**REGISTER ONLINE
www.bellarmino.edu/ce**

ADVANCED WINE TASTING

For connoisseurs and beginners alike, learn how to describe wine, smell wine and taste wine like a pro! Understand the influence of climate and winemaking on the taste and flavor of wine. Discover the basic varietal flavors and taste. You will learn the tasting technique of wine professionals by tasting delicious wines. Participants must be at least 21. Classes will be held at Cuvee Wine Table, 3598 Springhurst Blvd.

INSTRUCTOR: Scott Harper is a Master Sommelier and Certified Wine Educator. He works as Corporate Wine and Beverage Director for the Bristol Bar and Grille Inc. and Cuvee Wine Table.

CELE 100 / 3 Tuesdays / Oct. 2 - 16
6:30 - 8:30 p.m. / \$99, plus \$40 materials fee

ETHICAL ISSUES IN HEALTH CARE

Have you struggled with the variety of moral questions that have arisen due to technological developments in the health care field? We'll delve into ethical theory and a method for making moral decisions and then apply that method to specific issues and cases. We'll discuss patient's rights, allowing a person to die, euthanasia, transplantation and health care policy.

INSTRUCTOR: J. Milburn Thompson, Ph.D. is professor emeritus of theology at Bellarmine University. He has served on ethics committees at hospitals and long-term care facilities.

CEHM 190 / 6 Thursdays / Oct. 4 - Nov. 8
6 - 7:30 p.m. / \$99

THE WISDOM-BASED RETIREMENT

Learn about the major areas that impact finances during the retirement years. From the economy to markets and investments, and risk management to taxes and estate distribution, this course will move beyond the basics and into advanced, practical applications. Learn to avoid both fraud and fad while spotting legitimate opportunities.

INSTRUCTOR: Stephen L. Franklin, M.B.A., M.Div., M.R.E., CFP®, specializes exclusively in issues that impact the retired.

CESP 120 (01) / 6 Tuesdays
Oct. 2 - Nov. 6 / 2 - 4 p.m. / \$75

CESP 120 (02) / 6 Wednesdays
Oct. 3 - Nov. 7 / 12:30 - 2:30 p.m. / \$75

SPANISH FOR BEGINNERS AND TRAVELERS

In this fun and interactive course you will learn basic Spanish phrases that will help you ask for directions, shop at local stores and markets, and interact with the locals. We will also explore some aspects of Hispanic culture, such as music and dance.

INSTRUCTOR: Angela Katz, MA, has been teaching Spanish for 20 years. She currently teaches Spanish at Bellarmine University.

CEHM 140 / 8 Mondays / Sept. 24 - Nov. 12
6 - 7:30 p.m. / \$179

IPHONE 101

Do you wish you knew how to utilize all the special features of your phone instead of just using it to carry on a conversation? Learn about texting, browsing the web, taking pictures, emailing and much more.

CESP 160 / 2 Tuesdays / Sept. 11 & 18
6:30 - 8 p.m. / \$59

PLEASE NOTE: Bring your iPhone/iPad to class (must be version iOS 11 or newer).

INSTRUCTOR: Ian Cox trained and worked at the Apple Store for over 4 years as a Genius. He served thousands of customers and worked on over a dozen different products.

IPAD 101

Enjoy learning the basics of how to use your iPad as a replacement for your desktop computer. Learn about texting, browsing the web, taking pictures, emailing and much more.

CESP 170 / 2 Tuesdays / Sept. 25 & Oct. 2
6:30 - 8 p.m. / \$59

enrichment

CONDO & HOA BEST PRACTICES

Review the 'technical issue' basics that you need to know to be a good board member, including: long-range financial reserve studies, creating an annual budget, reading the month-end financial statements, understanding your master deed and bylaws, the most important state laws, preventive maintenance checks lists and emerging sustainability issues. Learn about rule enforcement and the planning, consensus building and communications ground work that precedes it; how to evaluate which rules matter most within your association; and the wisdom of choosing different forms of enforcement for different types of rule violation.

INSTRUCTOR: Patrick Hohman has been president of his condominium association for more than 20 years. He wrote the book *Condos Townhomes and Home Owner Associations: How to make your Investment Safer*. Guest speakers take your questions on condo law, insurance, finance and long-range engineering reserve studies.

CESP 100 / Saturday / Oct. 6
9 a.m. - 3:30 p.m. / \$89, plus \$10 lunch fee

ANOTHER EVENING WITH ROY: WHY WORLD WAR II STILL MATTERS 73 YEARS LATER

The United States and our allies were victorious on the battlefields of World War II, but more importantly, we "won the peace." The post-World War II world order served the U.S. and the world very well, and lasted from 1945 until 2017. We will discuss how World War II was won, how the outcome shaped the postwar world order, and the important developments and changes in the world in the seven decades following the war. We will also discuss the current challenges and opportunities for American foreign policy moving forward.

INSTRUCTOR: Roy M. Martin, MBA, MA, is a foreign policy consultant and a member of the President's Club of The Chicago Council on Global Affairs. Roy is in his 17th year of teaching in Bellarmine's Continuing Studies program.

CEHM 100 / 4 Tuesdays / Sept. 25 - Oct. 23
(except Oct. 9) / 7 - 9 p.m. / \$109

lifelong learning for seniors

ROAD SCHOLAR

Participants in Road Scholar programs come together from all over the United States to learn together. Invite your out-of-town friends and relatives to experience Road Scholar at Bellarmine University and/or participate yourself. Participants are housed at a local hotel.

OCT. 21 - 26, 2018
A Week with Thomas Merton

MAR. 31 - APR. 5, 2019
A Week with Thomas Merton

For information about prices and schedules, visit www.RoadScholar.org or call 502.272.8161.



The Next Learning Experience

Over 54? Eager to explore new ideas and share your wisdom? Join the Veritas Society – an organization for retired and semi-retired individuals. Membership benefits include: free parking, use of the Bellarmine Library and the Sports, Recreation and Fitness (SuRF) Center and a discount on Bellarmine Continuing Ed courses. Fall and spring memberships are priced at \$60 per 6-week term and each course costs \$15.

The Veritas fall 2018 term begins the week of October 1. For more information, visit www.bellarmine.edu/ce/veritas.

registration information

You must register before attending a class and payment must be received before your enrollment is confirmed. We reserve the right to cancel any class that does not have adequate enrollment. To avoid disappointment, register early!

Registration is ONLINE only*



Click “Enroll Now”
at www.bellarmino.edu/ce

If you have a Bellarmine username and password, click “One Login.”

If you do not have a Bellarmine username and password, click “Continue as a guest.”

There are TWO payment options when checking out:

- If you pay by **credit card/debit card**, you will be charged a **nonrefundable 2.75% convenience fee**.
- There is **no fee** if you pay by **e-Check** (money is electronically withdrawn from your checking account using your routing and account numbers). If you want to take advantage of the “no fee” option, have your checkbook with you when you register.

*Registration for the following four courses is by phone (502.272.8166) or mail:

- SHRM Learning System course
- Certificate in Gerontology
- Certificate in Financial Planning
- CertWise® Learning System for PMP® Exam Prep

Discounts

- Some courses/programs are exempt.
- Discounts subject to space availability.
- Discounts do not apply to materials fees.

Seniors age 60+: 10%

Veritas Society members: 15%

Bellarmino alumni: 15%

Part-time Bellarmine students: 25%

Full-time Bellarmine students: 50%

Part-time Bellarmine employees: 25%

Full-time Bellarmine employees: 50%

Refunds

To withdraw from a course and request a refund, call 502.272.8166.

- 100% if notification is received 7 or more days before first class.
- 50% if notification is received fewer than 7 days before first class.
- No refund after course begins.
- A \$20 administrative fee will be deducted from all refunds.



If you have accessibility questions or other disability-related needs, please contact the Disability Services Coordinator at 502.272.8490 at least two weeks prior.

SCHOOL OF CONTINUING & PROFESSIONAL STUDIES

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