



Veritas Society Member Code of Conduct

The Veritas Society is a growing community of lifelong learners. To ensure that our atmosphere of learning remains vibrant, members are expected to conduct themselves as outlined below.

General Conduct

- Be aware of the emergency policies on campus including emergency evacuation directions posted in each classroom and what to do if a medical emergency arises.
- Be respectful of Bellarmine University and its facilities, including not impeding or disrupting non-Veritas activities.
- Only attend the classes for which they are registered for, unless given special permission from the Veritas Office. This is for your safety, to keep compliance with fire codes and know who to expect in a room in case of emergency.
- Wear Veritas nametag to identify themselves on campus.
- Keep track of class locations and Zoom links by saving email or printing and keeping in a safe place for use from week to week.

Classroom Conduct

- Be respectful of presenters. Presenters are volunteers who have spent a considerable amount of time preparing an insightful class.
- Respect and support each other's differences in belief, ethnicity, lifestyles, etc., recognizing that being open to such differences allows us to learn from each other.
- Do not engage in disruptive behavior, such as:
 - Bein disrespectful or offensive in speech or action
 - Ignoring classroom protocols established by Veritas or the presenter
 - Interfering, by loud speech or action, with the progress of the class
 - Monopolizing class discussion, thus not respecting that everyone should be able to participate.
- Understand that even though attendance is not mandatory, your presence in the course you registered for enhances the learning environment for your classmates. In some cases, classes may fill quickly, so please register only for classes you plan to attend. We understand that circumstances arise that may not allow you to attend.

ZOOM Conduct

In addition to the above classroom conduct that applies to Zoom courses, the below specifically applies to presentation held virtually on the Zoom platform.

- Always ensure that your name is displayed when you login to a course. This helps with attendance in our courses and is also for your safety.



- Once a class has started, please keep your device muted unless actively speaking during a discussion to cut down on background noise.
- If participating in a Zoom course with discussion, ensure you are in a quiet setting (TV turned off, people not speaking in background) to create the best discussion environment for everyone.
- Decide whether to keep your camera turned on or off. Your presenters would love to have your camera on for engagement purposes, but recognize if the camera is on, everyone can see what you are doing. If you choose to keep your camera on, please refrain from distractions such as exercising, personal hygiene, or wandering around.
- Production Assistants and presenters have the right to mute, turn off camera, or remove you a member from the Zoom, if they feel the class is being disrupted by the member's actions.

Reporting

If you feel that the Code of Conduct is not being upheld by a Veritas Member or Presenter, please report the incident to the Veritas Office by emailing veritas@bellarmine.edu or calling 502.272.8374.

Failure to Comply

If a Veritas Member does not follow the Code of Conduct outlined above, the Veritas Office Staff will communicate with that member to attempt to resolve the situation. If behaviors continue, the Veritas Liaison in conjunction with the Veritas Board of Directors President will decide if membership in the Society can continue.