BELLARMINE UNIVERSITY

The Michael Minger Act Report for 2019

Activity Reported for Calendar Year 2018

Section 1: - *definition at KRS 164.948(2):*

Campus Security Authority - *definition at KRS 164.948(2): means campus police, security officers, and any official at a postsecondary education institution who has significant responsibility for student and campus activities, including student discipline, student housing, student judicial affairs, and student life administration. Professional mental health, pastoral, and other licensed counselors when functioning in that capacity are not considered campus security authorities;*

A CSA is any official of the institution who has a significant responsibility for student and campus activities, including student conduct and student housing. This list below of CSAs is subject to modification and is not intended to be all-inclusive due to changes in titles and responsibilities within the university and serves as an example.

- University President
- Provost and Assistant Provost
- Vice Presidents, Associate Vice Presidents and Assistant Vice Presidents
- Deans and Assistant Deans
- Public Safety Department Officers, Sergeants and Administration Officials
- Residence Hall Director, Residence Assistants and Security Staff for Housing
- Director, Assistant Director, Coaching Staff and Athletic Trainers;
- Advisors for Student Organizations
- Advisors and Assistant Advisors for Academics
- Members of the Student Conduct

Enforcement Authority

The Office of Public Safety officers have the responsibility for enforcing university polices and regulations and for reporting crime violations to local and state authorities. The mission of Bellarmine University's Office of Public Safety is to ensure a safe living, working and learning environment while being sensitive to the needs of a diverse community. We are committed to achieving the highest standards of professionalism and customer service while being dedicated to fostering cooperative relationships with the Bellarmine community.

The Office of Public Safety provides security services to the university in order to maintain a safe environment. Public Safety operates 24 hours a day, 7 days a week, monitoring the campus through a series of automobile and foot patrols and through the video surveillance system. The Office of Public Safety has a security force of up to 18 non-sworn personnel trained to administer CPR and first aid including the use of defibrillators stationed in campus buildings and in the security vehicle.

Relationship with Law Enforcement Agencies_____

The Office of Public Safety works closely with the Louisville Metro Police Department (LMDP) and other local, state and federal law enforcement agencies. The Director of the Office of Public Safety meets regularly with officials to discuss common crime problems and criminal activity on and near campus. The Office of Public Safety aids local law enforcement agencies when they are investigating a university student or employee; however, there is no MOU in place regarding the investigations of alleged criminal offenses. LMPD is the agency of jurisdiction. The Office of Public Safety will aid agencies regarding incidents not related to the Bellarmine community, as needed. There are no non-campus student organizations officially that are recognized by Bellarmine University that require monitoring and recording through local police agencies for criminal activities.

The Office of Public Safety is a non-sworn security office that has no arrest authority, law enforcement or police powers in the geographic areas around campus. The Office of Public Safety has a standing Memorandum of Understanding with Louisville Metro Emergency Services for a Satellite User's Agreement.

Section 2: Description of Campus Safety and Security Information Programs.

Programs to Promote Crime Prevention and Campus Safety Awareness_____

Bellarmine University offers several programs to educate the community to ensure a safe living, working and learning environment. The Office of Public Safety maintains comprehensive crime prevention and campus safety awareness programs. Working with the Director of Public Safety, the Public Safety Coordinator develops and monitors procedures and programs to promote safety, security, and crime prevention. A common theme of all safety awareness programs is to encourage students, faculty and staff members to be aware of their responsibility for their own security and the security of others.

The Office of Public Safety responsibilities include, conducting programs, answering questions about safety and security, responding to inquiries about the Office of Public Safety's role on campus, and encouraging the community to become actively safety conscious. To help students and employees protect themselves and their property, the department develops and makes available to the university community a variety of educational programs and materials including:

Active Aggressor Training: The Office of Public Safety provides an online and/or held Active Aggressor training program throughout the school year to faculty, staff and students focusing on the protocol of Run. Hide. Fight.

Crime Prevention Publicity: Crime prevention articles are provided in student correspondence and e-mails.

Daily Building/Lighting Checks: When patrolling, officers survey exterior lighting, building exterior doors and campus grounds. All maintenance problems are reported to Facilities Management. Checks are conducted daily during patrols.

Emergency Telephones: Exterior Emergency Blue Phones are directly linked to the Office of Public Safety's contact line; they are tested monthly.

Escort Services: The Office of Public Safety's escort service to all campus locations is available to the Bellarmine community 24 hours a day, 7 days a week.

LiveSafe: Promotes the concept of "See Something, Say Something" with two-way communication between the user and the Office of Public Safety. Has various information on safety tips including Active Aggressor and Severe Weather.

Ride Systems: Shows shuttle riders where the shuttle is and when it will pick them up. It provides live location of buses, arrival predictions, and other important shuttle route information.

Self-Defense Training: This course teaches practical physical self-defense techniques to members of the Bellarmine community. Training will be held bi-monthly or as requested.

Surveillance Cameras: The Office of Public Safety supports over 200 video cameras placed around the campus.

Event Security: The Office of Public Safety can provide or arrange for professional security, law enforcement and emergency medical personnel to support events on campus.

How to Report a Crime

All students, faculty and staff members within the Bellarmine community are strongly encouraged to report all crimes and safety related issues promptly and as detailed as possible to the Office of Public Safety. It is important to report these crimes for investigations, making necessary timely warnings to the campus community or if assistance is needed from local law enforcement agencies and other first responders. For emergencies, dial 911 then contact the Office of Public Safety on campus telephones at the four-digit number 7777. Off campus, callers can reach The Office of Public Safety at 502-272-7777. To report a crime in person, the Office of Public Safety is located on the ground floor of the Centro Treece Hall in CNTH-054.

Information from crimes reported are used for Bellarmine's annual statistical disclosure of the Clery Act and may be the basis for issuing a campus alert. Crimes may also be reported to the Office of the Dean of Students and Student Affairs. The campus is equipped with eleven outdoor emergency blue phones that are programmed to call the Office of Public Safety automatically when activated. Pressing the red button initiates an emergency call. Public Safety completes monthly testing of the emergency blue phones.

Courtesy phones are in the lobby or inside public areas of most university buildings. Students and employees can use these accessible telephones to call the Office of Public Safety.

The Bellarmine community is also encouraged to download the mobile app 'LiveSafe' that allows users to communicate with the Office of Public Safety through real-time interactions including location-tagged text, calls, photos and videos. LiveSafe also provides emergency protocols and procedures.

Protection of Victim Confidentiality_____

With the individual's permission, the Director of Public Safety, or his/her designee, can file a report of the incident without revealing their identity. The report would not include identifying information such as, but not limited to, name, address, contact information, date of birth or other demographic information that would serve to identify any individual. The purpose of the confidential report is to comply with the individual's desire to keep the matter private while taking steps to ensure the future safety of the individual and others. With this information, the university can keep accurate records of the number of incidents involving students, determine where there may be a pattern of crime with regard to a particular location, method, or assailant, and alert the university community of potential danger when necessary. Reports filed in this manner are counted and disclosed in the annual crime statistics for the university.

Anonymous Reporting _____

Those within the Bellarmine community may voluntarily and anonymously report crimes to the Office of Public Safety at http://www.bellarmine.edu/security/report/. Reporting may also be done through Bellarmine's Red Flag Reporting system. This system allows students, faculty or staff to report a concern in two ways; by calling a toll-free number or via a web site. The toll-free number is operated 24/7 and will allow for dialogue between reporter and the operator so that the University receives enough information to help with the internal investigation. If a student, faculty or staff member is aware of behaviors/conditions that may be harmful to others; they should also contact the Dean of Students at 502-272-8150.

With this information, the university can keep accurate records of the number of incidents involving students, determine where there may be a pattern of crime with regard to a particular location, method, or assailant, and alert the university community of potential danger when necessary. Reports filed in this manner are counted in the annual crime statistics for the university.

Crimes Reported to Confidential Reporting Resources_____

Confidential resources exist in order to provide a safe place for community members to discuss their options, learn about resources and discuss any concerns before deciding to take any further steps. Unless there is imminent risk of serious harm, information provided without express consent cannot be shared.

Confidential Reporting Resources include:

Who	Department	Location	Phone Number
Professional Counselors	Counseling Center	Allen Hall, Suite 403	502-272-8480
Medical Staff	Health Services	In Newman Hall, 1st floor, beside Petrik Hall	502-272-8313
Ordained Clergy	Office of Campus Ministry	Centro Horrigan Hall 016	502-272-8051

Confidential Reporting Resources are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, Confidential Reporting Resources are encouraged,

when they deem it appropriate, to inform persons being treated of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. When an alleged sexual assault is reported, campus resource persons will notify the reporting party of the range of resources and alternatives available to him/her both on campus and in the Louisville community (see Sexual Misconduct and Advocacy Resources handout located at http://www.bellarmine.edu/studentaffairs/dean/SexualDiscriminationMisconductPolicy/)

Safety Tips:

Being on a college campus is an exciting experience but it is important to prevent yourself from becoming more vulnerable than necessary or putting yourself into potentially harmful situations. The following tips can help you to avoid possible dangers.

1. **Do not let anyone into your residence hall, room, apartment or house door that you do not know.** Your personal safety is of the upmost importance. Do not allow anyone to make you feel guilty about taking safety precautions or intimidate you into compromising your safety.
2. **Make sure your room is always locked.** A simple precaution to protect your personal items.
3. **Be careful with your keys and identification card.** Do not loan your keys (room or car) out to anyone. If you lose your dorm keys, pay the fine and get a new set.
4. **If you have a car, lock it.** It seems so easy to remember, yet it is so easy to forget. Also, if you live on campus, check on your car multiple times throughout the week.
5. **If you have a bike, properly secure it.** Secure bikes through the wheel and frame with a high-quality lock; the U-Lock is recommended.
6. **Secure your belongings.** Never leave items like your backpack, laptop or cell phone unattended even if it is just for a minute. Make it a habit to take these valuables with you.
7. **Walk with another when out late at night.** There is always safety in numbers. If you do not have any friends available, please call the Office of Public Safety for an escort.
8. **Know the location of the nearest emergency phones on campus.** There are several Blue Phones and Yellow Phones on campus. If needed; please use them in the event of an emergency; they will ring directly to the Office of Public Safety.
9. **If you see something, say something.** If you see something that looks suspicious or dangerous, please contact the Office of Public Safety immediately. If your life (or the life of another) is in imminent danger, call 911 then call the Office of Public Safety.
10. **Stay alert!** Pay attention to what is going on around you and avoid blocking sounds or using distracting devices such as a cell phone. Your ears and eyes are your best defense to being taken by surprise.

Timely Warnings Procedures_____

Bellarmine University is required to issue a timely warning when a Clery Act crime is reported to the Office of Public Safety or law enforcement and constitutes a serious or continuing threat to the Bellarmine community. Bellarmine University will issue a timely warning regarding a Clery Act crime that occurs within the campus' geographical area or immediately adjacent to campus or on non-campus properties as defined in the Clery Act.   The Director of Public Safety, or their designee (in consultation with the Vice President for Student Affairs or their designee), will assess the situation and decide if it warrants the issuance of a campus-wide timely warning.

Although not required by Federal Law, timely warnings may be issued for crimes that occur in areas outside of the defined Clery Act geographic areas or if the crime (even if not classified under Clery Act) are deemed to pose an ongoing threat to the campus community.

The content within the warnings will be developed and written in consultation with the Vice President for Student Affairs and/or the Office of Marketing and Communication to provide, as much needed information to the campus community about the issue at hand. The timely warning will include pertinent information about the crime that will aid in the prevention of similar crimes. Students, faculty and staff members are encouraged to read these reports as soon as they receive them. Timely warnings are not required to be issued for crimes reported to a pastoral or professional counselor.

Timely warnings can be issued through the University's text messaging system to all students, faculty and staff members who have registered their information. There are times when a timely warning will not be issued, if sending would impede an on-going investigation or crime. These situations will be reviewed individually on a case-by-case basis.

Individuals may add or update their information for the University's text message system by following these steps:
1.   Go to: one-bellarmine
2.   https://one.bellarmine.edu/community/tsc/services/Pages/Emergency-Notification-(RAVE).aspx
3.   Enter your Bellarmine user name and password; click on "Sign In".
4.   Click on "+Add Phone"
5.   Enter your phone number and select your Cell Phone Carrier
6.   Click on "Save"

Bellarmine's community emergency notification system is tested annually.

Disclosure of the existence of fire suppression system in on campus housing_____

In accordance with Senate Bill 63, Residence Life informs all residential students that the University currently has fire suppressant systems in Anniversary, Kennedy, Newman, Petrik, Siena Primo Siena Secondo, Siena Terzo and Siena Quarto Residence Halls. All residence halls are within regulated fire code of the State of Kentucky and fire safety information is covered at required residential floor meetings and in the Bellarmine University Student Handbook.

Fire Drills_____

 A fire drill is a practice exercise entailing the prompt, complete, controlled, orderly, and quiet evacuation of a building. Kentucky law requires a minimum number of fire drills for University buildings each academic year. This trial run familiarizes residents with proper evacuation procedures. A sufficient number of fire drills are held to ensure an efficient evacuation procedure for each residence hall. At the sound of an alarm, it should be assumed that it is an emergency and not a drill or a false alarm. No one is permitted to remain in the building any time a fire alarm is sounded.

Policy for giving students with disabilities priority for first floor housing

Students requesting first floor housing should contact the Disability Services Office at 502-272-8490. The Director of Disability Services provides University's policies and services for students with disabilities. The Director of Disability Services also maintains records of any on campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities.

If students require any assistance evacuating the residence halls in an emergency, they must notify the Director of Residence Life at the beginning of the semester and include the nature of assistance needed. This information will be shared with the Office of Public Safety.

Policy for maintaining a record of any on campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities

If students require any assistance evacuating the residence halls in an emergency, they must notify the Director of Residence Life at the beginning of the semester and include the nature of assistance needed. This information will be shared with the Residence Life, Office of Public Safety and Fire Department personnel.

Section 3: Campus Statistics

CAMPUS SECURITY ACT & CRIME STATISTIC 2016 -2018

CATEGORY	VENUE	2016	2017	2018
Murder and Non-Negligent Manslaughter	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Negligent Manslaughter	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Rape	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Fondling	➢ On Campus**	1	2	0
	➢ In residence halls or conference facilities	1	0	0

	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Incest	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Statutory Rape	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Robbery	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Aggravated Assault	➢ On Campus**	0	0	1
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Burglary	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Arson	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Motor Vehicle Theft	➢ On Campus**	1	1	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Dating Violence	➢ On Campus**	0	0	2
	➢ In residence halls or conference facilities	0	0	2
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Domestic Violence	➢ On Campus**	0	0	0

		2016	2017	2018
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Stalking	➢ On Campus**	1	0	1
	➢ In residence halls or conference facilities	0	0	1
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0

ARREST FOR:

CATEGORY	VENUE	2016	2017	2018
Alcohol Policy Violations	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	4	0	0
Drug Related Violations	➢ On Campus**	0	0	1
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	2	0	0
Weapons Possession	➢ On Campus**	0	0	0
	➢ In residence halls or conference facilities	0	0	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0

DISCIPLINARY REFERRALS FOR:

CATEGORY	VENUE	2016	2017	2018
Alcohol Policy Violations	➢ On Campus**	94	117	42
	➢ In residence halls or conference facilities	92	100	42
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
Drug Related Violations	➢ On Campus**	21	34	11
	➢ In residence halls or conference facilities	20	11	11
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0
	➢ On Campus**	0	3	1

Weapons Possession	➢ In residence halls or conference facilities	0	2	0
	➢ Non-campus building or property	0	0	0
	➢ On public property	0	0	0

FIRES ON-CAMPUS STUDENT HOUSING FACILITIES

Name of Facility	Summary	2016	2017	2018
Anniversary Hall	➢ Number of Fires	0	0	0
	➢ Cause of each fire	N/A	N/A	N/A
	➢ Number of Injuries	0	0	0
	➢ Number of deaths related to fire	0	0	0
	➢ Value of property damage caused by a fire	$0	$0	$0
Kennedy Hall	➢ Number of Fires	0	0	0
	➢ Cause of each fire	N/A	N/A	N/A
	➢ Number of Injuries	0	0	0
	➢ Number of deaths related to fire	0	0	0
	➢ Value of property damage caused by a fire	$0	$0	$0
Newman Hall	➢ Number of Fires	0	0	0
	➢ Cause of each fire	N/A	N/A	N/A
	➢ Number of Injuries	0	0	0
	➢ Number of deaths related to fire	0	0	0
	➢ Value of property damage caused by a fire	$0	$0	$0
Norris Apartments	➢ Number of Fires	0	0	0
	➢ Cause of each fire	N/A	N/A	N/A
	➢ Number of Injuries	0	0	0
	➢ Number of deaths related to fire	0	0	0
	➢ Value of property damage caused by a fire	$0	$0	$0
Petrik Hall	➢ Number of Fires	0	0	0
	➢ Cause of each fire	N/A	N/A	N/A
	➢ Number of Injuries	0	0	0
	➢ Number of deaths related to fire	0	0	0
	➢ Value of property damage caused by a fire	$0	$0	$0
Siena Primo	➢ Number of Fires	0	0	0
	➢ Cause of each fire	N/A	N/A	N/A
	➢ Number of Injuries	0	0	0
	➢ Number of deaths related to fire	0	0	0

	➢ Value of property damage caused by a fire	$0	$0	$0
Siena Secondo	➢ Number of Fires	0	0	0
	➢ Cause of each fire	N/A	N/A	N/A
	➢ Number of Injuries	0	0	0
	➢ Number of deaths related to fire	0	0	0
	➢ Value of property damage caused by a fire	$0	$0	$0
Siena Terzo	➢ Number of Fires	0	0	0
	➢ Cause of each fire	N/A	N/A	N/A
	➢ Number of Injuries	0	0	0
	➢ Number of deaths related to fire	0	0	0
	➢ Value of property damage caused by a fire	$0	$0	$0
Siena Quarto	➢ Number of Fires	0	0	0
	➢ Cause of each fire	N/A	N/A	N/A
	➢ Number of Injuries	0	0	0
	➢ Number of deaths related to fire	0	0	0
	➢ Value of property damage caused by a fire	$0	$0	$0

**This "On Campus" category includes all on-campus incidents, including those listed in the category, "In residence halls or conference facilities." Therefore, the two categories are not cumulative, but duplicative.

HATE CRIME STATISTICS

Each statistic resulting in bodily injury that is motivated by a type of bias or prejudice will have a superscript notation for the type of bias. Numbers in superscripted parenthesis indicate the number out of the total number of incidents that were motivated by each type of bias.

HATE CRIMES
- 2016 – No hate crimes reported
- 2017 – No hate crimes reported
- 2018 – No hate crimes reported

Fire Safety Systems in Residential Facilities

Name of Residence Hall	Address	Fire Sprinkler Protection (Full or Partial)	Detection Type	Audio/Visual Type	System Monitored by	Fire Extinguisher Devices	Evacuation Plans & Placards	Number of Evacuation Drills Each Calendar Year (How Often)	Fire Safety Inspection (How Often)
Anniversary Hall	2450 Ursuline Drive	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	Annually	Annually
Kennedy Hall	2417 Ursuline Drive	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	Annually	Annually
Newman Hall	2416 Ursuline Drive	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	Annually	Annually
Petrik Hall	2407 Ursuline Drive	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	Annually	Annually
Siena Primo	2552 Thomas Merton Lane	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	Annually	Annually
Siena Quarto	2556 Thomas Merton Lane	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	Annually	Annually
Siena Secondo	2560 Thomas Merton Lane	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	Annually	Annually
Siena Terzo	2554 Thomas Merton Lane	Full	Smoke/Heat	Audio	Public Safety	Yes	Yes	Annually	Annually
1816 Norris Apartments	1816 Norris	N/A	Smoke/Heat	Audio	Public Safety	Yes	Yes	Annually	Annually

Fire Incident Reports for 2016-2018

There are no fires, fire related deaths, fire related injuries or property cost damage to report for 2016-2018.