

# International F-1 Transfer Student Timeline



## 1 Apply to Bellarmine

- Complete your application
- Submit contact information for a teacher or counselor who will write a one-page letter of recommendation\*
- Send a picture or scan of your passport and visa

\*Employers may write a letter of recommendation for graduate students

## 5 Financial Review

Provide proof of your ability to pay tuition and living costs for one year. Confirm with Admissions the amount you must show. Scholarships, sponsor funds, and loans may help cover the estimated total. Sponsors (such as a family member) must provide a recent bank statement or letter and sign an affidavit of support (provided by Admissions).

## 2 Send us an official copy of your transcript

Request an official copy of your transcript be sent to Bellarmine by your current university. Electronic copies can be sent to [admissions@bellarmine.edu](mailto:admissions@bellarmine.edu)

## 6 Final Review and I-20 Transfer

International Support will review all documents. Once approved, you and your current school will need to complete the transfer form (provided by Admissions). Your current school will transfer your I-20 in SEVIS to Bellarmine. International Support will then issue a revised I-20.

I-20 transfers must be for the next available semester. I-20s must be transferred while you maintain status and the new I-20 start date cannot be more than 5 months from the last date you attended classes. If you are starting a new program, your I-20 must be transferred before the end of your grace period. If you are on OPT, your authorization ends on the transfer date.

## 3 Submit proof of English proficiency

Scores must be submitted by the test administrator.

TOEFL iBT  
**80**

IELTS  
**6.0**

SAT  
**1060**

ACT  
**21**

Duolingo  
**105**

- If you have attended a full year at a secondary school or university in the U.S., you will not need to submit proof of English proficiency
- Applicants currently attending an ELL school must submit proficiency test scores if the ELL school is not pre-approved by Bellarmine

\*There are stricter proficiency requirements for certain graduate STEM programs.

## 7 Review and sign I-20

Carefully review the I-20 and make sure all information is accurate before signing. If you are under 18, your parent or guardian must sign as well.

## All Materials Are Due:

**August 8** for Fall semester starts

**December 6** for Spring semester starts

**May 1** for Summer semester starts

## 8 Travel to Louisville

If you are traveling out of the country during the transfer process, inform International Support. Remember that your visa must be unexpired to return to the U.S. Make sure you have your passport, visa, I-20, admission letter, and all admissions materials in your carry-on.

## 4 Academic Review

Bellarmino Admissions will review your academic credentials and (if accepted) you will receive a letter of acceptance digitally. Once admitted, you will be able to complete your advising form and undergraduates may apply for housing.

## 9 Attend International Orientation

International Orientation at Bellarmine is mandatory. Housing will not be available on campus before International Orientation, so plan accordingly. You must check in with International Support before classes start, and you will meet with International Support at the beginning of each semester you are enrolled.

## Questions?

Please contact your Admissions counselor or email [admissions@bellarmine.edu](mailto:admissions@bellarmine.edu).