To our SuRF Center members,

Thank you for being a member of the SuRF Center and for your continued support of Bellarmine University. We are very much looking forward to when we can all be together on-campus again!

We have developed a SuRF Center Reopening Plan. We recognize how important it will be to follow current health guidelines from the CDC and the state health department, so we intend to implement some new practices that will ensure a healthy and safe environment for everyone. You will see new cleaning routines, signage to reinforce physical distancing policies, limited activities, and spaces, and more. Below is a guide to these new policies for our members so you can know ahead of time what to expect when you visit the newly reopened SuRF Center.

*Please keep in mind that these guidelines are subject to change based on new information or additional guidance from government and health officials as well as university administration.*

**Member Reopening Guide: What You Can Expect**

***SuRF Center Opening Dates & Facility Hours***

The SuRF Center is planning to reopen in three phases –

* Phase 1 begins on July 13, 2020
* Phase 2 begins on August 14, 2020
* Phase 3 start date is TBD

SuRF Center operating hours during Phase 1 will be as follows –

* Monday through Friday from 5:00 pm to 9:00 pm
* Saturday from 12:00 pm to 5:00 pm
* The facility will be closed on Sundays

SuRF Center operating hours during Phase 2 will be as follows –

* Monday through Thursday from 9:00 am to 9:00 pm
	+ “Early Hour” from 8:00 am to 9:00 am (reserved for high-risk individuals)
* Friday from 9:00 am to 7:00 pm
	+ “Early Hour” from 8:00 am to 9:00 am (reserved for high-risk individuals)
* Saturday & Sunday from 11:00 am to 7:00 pm

SuRF Center operating hours during Phase 3 will be as follows –

* Monday through Thursday from 8:00 am to 10:00 pm
	+ “Early Hour” from 7:00 am to 8:00 am (reserved for high-risk individuals)
* Friday from 8:00 am to 8:00 pm
	+ “Early Hour” from 7:00 am to 8:00 am (reserved for high-risk individuals)
* Saturday & Sunday from 11:00 am to 7:00 pm

***Limited Capacity***

The ***SuRF Center will have a limited capacity***. At times of peak usage and full capacity, patrons may be asked to –

* ***Reserve cardio machines*** ahead of time
* Sign up for access to the facility during designated time slots
	+ Microsoft Teams ***Bookings*** software will be utilized for sign-ups – <https://tinyurl.com/SURFbookings>

***Important Rule Changes***

1. There will be a ***temperature checkpoint for members upon arrival to the facility***.
2. ***No guests will be allowed at this time***. Facility use will be for the campus community and members only.
3. ***Members will be required to wear face coverings*** when not actively exercising (i.e. walking through the lobby or hallways, going to the restroom, etc.). However, members will still have the option to wear face coverings and gloves in the gym while working out if they choose to do so.
4. ***Certain machines and areas of the gym may be marked as closed***, and group fitness class sizes will be reduced or eliminated to allow for appropriate physical distancing.
5. There will be ***no equipment rental at this time***, including towels and balls.
6. ***All lobby furniture will be removed*** to prevent the potential surface transfer of COVID-19.
7. ***Locker room showers will be closed*** and there will be no usage of personal lockers allowed.

***What about the months when the SuRF Center was closed?***

***Memberships will be extended***. We value all our members and are working hard to extend memberships for the time you were not able to visit our facility and utilize our amenities. For example, if you have an annual membership with an expiration date of July 1st, your membership expiration date will be extended to November 1st to reflect our 4-month closure due to COVID-19. We will work with every paying member individually to achieve this outcome.

If you have any questions regarding your membership, please email Emily Werner at ewerner@bellarmine.edu.

***What is Campus Recreation & Wellness as well as Bellarmine University doing to keep me safe?***

* ***Creating an environment that allows for physical distancing****.* Equipment will be either moved or taken offline to accommodate physical distancing. Facility capacity limits will help to maintain physical distancing.
* ***Enhancing facility cleanliness***. Cleaning and equipment sanitization will occur frequently throughout the facility.
	+ All high-traffic surfaces will be disinfected multiple times a day. All gym equipment & machines will be cleaned throughout the day.
	+ Members will be required to wipe down equipment before & after their workout.
	+ Slight adjustments to facility hours will allow for daily, after-hours, facility-wide cleaning.
	+ SuRF Center employees will wear a face covering at all times (alongside other PPE, such as gloves, if required by public health officials).
* ***Increasing the number of health and safety stations****.* Additional new sanitation stations with wipes, hand sanitizer, and other cleaning supplies will be available through the facility for member use.
* ***Supporting and monitoring staff and member wellness.*** There will be daily temperature and health checks for both staff and members to ensure our facility environment remains safe and healthy.

***How can I help keep myself and my campus community healthy?***

* ***Wash/sanitize hands frequently***, especially upon entering the facility.
* ***Wipe down equipment*** before and after use.
* ***Maintain physical distance***. Please exercise only on designated equipment and respect all signage regarding physical distancing. Strive to maintain at least six (6) feet between yourself and others whenever possible.
* ***Face coverings are required*** for all members while inside our facility, especially when entering or exiting and in common areas like the lobby, hallways, and restrooms. Members are not required to wear a face covering while actively exercising.
* ***Please do not come to the SuRF Center if you have a fever, are experiencing flu-like symptoms***, or have been in close contact with someone who is ill.

***What should I bring with me?***

* Please bring your own workout towel, yoga/stretching mat, water bottle, snacks, etc. during this reopening period. Access to all equipment rental and vending machines will be unavailable to reduce touch points.
* Face coverings will be required for members while inside our facility.

***What areas of the facility, programs, and amenities will be available?***

* Fitness center area and workout areas, with proper physical distancing, will be available for use.
* Restrooms, including toilets and sinks, will be available for use.
* Free play courts and tennis courts will be designated for specific usage.

***What areas of the facility, programs, and amenities will not be available?***

* Free play courts will be closed to any group and ball transfer sports.
* Equipment rental, including towel service, will not be available.
* Locker usage, individual locker rentals, and the use of showers will not be available.
* Group fitness class attendance will be limited.

***Who should I contact with questions about the SuRF Center reopening?***

Please check our website and our physical media platforms for the most up-to-date information.

* **Website** – <https://www.bellarmine.edu/studentaffairs/recreationcenter/>
* **Social Media Accounts** – [Twitter](https://nam01.safelinks.protection.outlook.com/?url=https%3A%2F%2Ftwitter.com%2FBellarmineSuRF&data=02%7C01%7Cewerner%40bellarmine.edu%7C0f8750a15aac40b8c73e08d71c2d99e6%7C5290229cd9f145dca0d4263790f731fa%7C1%7C0%7C637008854483619475&sdata=9KT5NBRRdCgVIz5zHiIpbn985qlxFGpU5UxXcSq%2F80o%3D&reserved=0) | [Instagram](https://nam01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.instagram.com%2Fbellarminesurf%2F&data=02%7C01%7Cewerner%40bellarmine.edu%7C0f8750a15aac40b8c73e08d71c2d99e6%7C5290229cd9f145dca0d4263790f731fa%7C1%7C0%7C637008854483629466&sdata=RclfOiizmFEzmWD8zFkJf9JH4ABoBRlEskPbKvClC1o%3D&reserved=0) | [Facebook](https://nam01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.facebook.com%2FBellarmine.SuRF%2F&data=02%7C01%7Cewerner%40bellarmine.edu%7C0f8750a15aac40b8c73e08d71c2d99e6%7C5290229cd9f145dca0d4263790f731fa%7C1%7C0%7C637008854483629466&sdata=7CCLC9TAWhVNJYBiczP7dQr5UXT1NloaZs6leAnEw1M%3D&reserved=0)

For further questions about SuRF Center membership and reopening procedures, you can reach Campus Recreation & Wellness staff via email and phone.

* **Email** – surf@bellarmine.edu
* **Phone** – 502.272.8312

Thank you again for your current membership and support of Bellarmine University. We can’t wait to see you soon!

*- Campus Recreation & Wellness Staff*