Most students now have the ability to add/drop/withdraw from courses via Self-Service in One Bellarmine. First-year and transfer students who are new to Bellarmine this semester cannot change courses online and must do so with their Student Success Advisor.

Students may add and drop courses during the designated add/drop period. After the add/drop period, students may withdraw from courses (grade of W on transcript) by the published withdraw deadline.

If you are attempting to withdrawal from all of your courses, you must submit the Withdrawal Form, located at the bottom of the Forms Page on the Registrar's Office website.

If you are attempting to add a closed course or enroll in a course in which you have not met the required prerequisite and/or restriction, you must complete the <u>Authorization form</u>, and submit it to <u>registrar@bellarmine.edu</u>, along with emailed approvals from the required instructor and department chair.

Please review the <u>Academic Calendar</u> for all registration-related deadlines.

Most non-degree students are not able make registration changes via Self-Service and should contact the Registrar's Office at <u>registrar@bellarmine.edu</u> if assistance is needed.