

# CHANGE OF MAJOR/ MINOR FORM



This form is for undergraduate students who are changing or adding majors, minors, degrees, major emphases, and for advisor changes when appropriate. For a listing of majors and minors, see the Bellarmine University Catalog.

Student's Name: \_\_\_\_\_ BU ID: \_\_\_\_\_

Current Standing:  First-Year  Sophomore  Junior  Senior Current Honors Program Student?:  Yes  No

List Your Intended Graduation Semester and Year: \_\_\_\_\_

*Student should consult with their academic advisor to determine graduation timeline.*

Have you already submitted a graduation application (rising seniors)?:  Yes  No

*Students must apply for graduation **one year** prior to intended graduation date.*

List Your Current Advisor(s): \_\_\_\_\_

**Advisor changes only? Skip to Section II on page two.**

## SECTION I: ACADEMIC PROGRAM

Please list all majors, emphases, and minors. Use the Add or Drop check boxes next to each line to clarify the action you want for each major, emphasis, or minor. Use the Keep check box to notate any majors, emphases, or minors you already have on your record that you want to keep.

Major: \_\_\_\_\_  Add  Drop  Keep

Check Degree for Major:  BA  BS  BSN  BHS  BM

Major Track or Emphasis (if applicable): \_\_\_\_\_  Add  Drop  Keep

Major: \_\_\_\_\_  Add  Drop  Keep

Check Degree for Major:  BA  BS  BSN  BHS  BM

Major Track or Emphasis (if applicable): \_\_\_\_\_  Add  Drop  Keep

Major: \_\_\_\_\_  Add  Drop  Keep

Check Degree for Major:  BA  BS  BSN  BHS  BM

Major Track or Emphasis (if applicable): \_\_\_\_\_  Add  Drop  Keep

Minor (if applicable): \_\_\_\_\_  Add  Drop  Keep

Minor (if applicable): \_\_\_\_\_  Add  Drop  Keep

Minor (if applicable): \_\_\_\_\_  Add  Drop  Keep

If needed, clarify any changes:

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MINOR changes **do not** require a signature approval (except for student-athletes)

MAJOR additions **do** require signature approval (Section II)

*Continue to any required approval signatures on page two.*

## SECTION II: REQUIRED APPROVALS

Obtain signatures in the sections below that apply to you.

### STUDENT-ATHLETES

All student-athletes must obtain a signature from the Director or Assistant Director of the Department of Academic Services and Support for Student-Athletes in order to make **any** changes to their degree program.

#### Department of Academic Services and Support for Student-Athletes:

I approve this student's requested changes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### STUDENT SUCCESS ADVISOR (IF APPLICABLE)

Students who currently have a Student Success Center (SSC) advisor must consult them for approval. If necessary, the SSC advisor will give further instructions to students who are transitioning to a faculty advisor in their major department.

#### Student Success Center Advisor:

I approve this student's requested changes.

SSC Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FACULTY ADVISOR (IF APPLICABLE)

Students who currently have a faculty advisor or have consulted with the SSC must request an appointment with the appropriate Department Chairperson(s) who will assign the new advisor(s) below.

#### New Major 1 Department Chair:

I approve this student's change of major request. Please assign \_\_\_\_\_ as the academic advisor for this student in this major.

Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### New Major 2 Department Chair (if applicable):

I approve this student's change of major request. Please assign \_\_\_\_\_ as the academic advisor for this student in this major.

Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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#### Submit completed and signed form to:

Bellarmino University Office of the Registrar  
Centro, Horrigan Hall 205

[registrar@bellarmine.edu](mailto:registrar@bellarmine.edu)

Phone: 502.272.8133