

Bellarmine University
Staff Council Meeting Minutes
January 15, 2020

Ms. Calene Baldwin called the meeting to order at 11:00 am and asked if there were any amendments to November's Staff Council meeting: no amendments were requested and the minutes were approved.

Below are the Staff Council positions that will roll off in May 2020 and are needing to be filled for 2020-2022. Ms. Emily Brock, Mr. Bryan Hamann, and Ms. Calene Baldwin are working on a survey that will go out to staff to solicit nominations. It was discussed this might be a better way to handle nominations. Staff members can self-nominate or they can be nominated by others. If there are more nominees than positions, the department will vote for their representatives.

- Academic Affairs – 2 Vacant Positions
- Academic Schools – 2 Vacant Positions
- Enrollment, Marketing and Communication – 3 Vacant Positions
- Office of Senior Vice President – 1 Vacant Position
- Student Affairs – 3 Vacant Positions

The Staff Council is proposing that all regular, full-time staff members will be eligible to roll over unused vacation days (up to a maximum of 40 hours) to use within the next fiscal year. Any rolled-over vacation days will not be paid out at the time of termination. After some discussion, it was decided that the vacation roll over would be left in the proposal to Cabinet.

Ms. Baldwin said that By-Laws have still not been approved. Ms. Angela Rone stated the President has read them. Staff Council then had an open discussion on the By-laws.

Staff Council voted that:

The Senior Vice President of Bellarmine University shall serve as liaison to the University President. This non-voting liaison will not be required to attend scheduled meetings of the Staff Council. Meetings between this liaison and the Staff Council President will be scheduled after a proposal is made by the Staff Council. Liaison will approve such proposals or take to the University President, as needed.

Ms. Abigail Walsh sent Ms. Baldwin and Ms. Rone the update version of the By-laws to be forwarded to Dr. Sean Ryan.

It was discussed about having a Staff Assembly twice a year to give updates and let all staff members know who is on Staff Council and what is on the agenda for meetings. The Communication Committee will be looking at this proposal.