

Bellarmino University
Staff Council August Meeting
 Meeting Minutes

August 19, 2021

<i>Present:</i>	Caitlyn Hulls, Shannon Meiman, Calene Baldwin, Emily Neuhauser, Emily Brock, Kent Jennings, Abigail Walsh, Leah Downs, Julie Benvie, Angela Rone, Cynthia Lally, Tracey Cox, Kevin Rasp, Ken French, Jacqueline McNatt, Julie Benvie, and Shawn Snapp and Dawn Jewell
<i>Not Present:</i>	Shelby Bosi, Dominique Clayton, Kayla Williams, and Elaine Surdyke
<i>Next meeting:</i>	September 15 at 11 am

1. Meeting called to order at 11:04 a.m.

2. Approval of minutes from June 16, 2021.
 - a. Emily Brock motions to approve, second by Kevin Rasp.
 - b. HR implementing once per month meet-and-greet with new hires. September 14th will have afternoon cocktails. The goal is to better integrate new hires into the campus community. The focus will be on the new hires but anyone is welcome to come. There should be two Staff Council representatives at each of these meetings.
 - c. Remind that staff can submit any questions or concerns anonymously online on the Staff Council website.
 - d. Staff Council at other universities:
 - i. University of Pittsburg – possibly offer open staff council meetings each month with an assembly once per year.
 - ii. Maybe use some of our budget to give some sort of professional development grant to one staff member.
 - iii. Angela Rone and DJ Mitchell looking at possible professional development program as part of strategic priority #4 that would depend on the budget.
 - e. Kevin Rasp to provide update at the next meeting regarding supervisor training.
 - f. Employee Benefits Subcommittee – communicate who will be the chair and co-chair by the next meeting. Work on editing the bylaws.
 - g. Social & Community Subcommittee – need to know the chair by the next meeting. Work on adding one more member from Student Affairs. Work on Staff Council sponsored community engagement event. Possibly offer a food pantry in November/December.
 - h. Communications Subcommittee – possible newsletter moving forward
 - i. October 15th: Speed Museum – possibility for staff to get together. Paul Gore to send out email.
 - j. Subcommittees to start submitting monthly minutes
 - k. Emily Brock to review account number with Tracey Cox.

3. Meeting commenced at 11:48 am.