

Bellarmine University
Staff Council March Meeting
Meeting Minutes

May 19, 2021

<i>Present:</i>	Calene Baldwin, Elaine Surdyke, Emily Neuhauser, Emily Brock, Kent Jennings, Abigail Walsh, Shawn Snapp, Shelby Bosi, Emily Prucien, Leah Downs, Chris Cooper, Kristin Earls, Jacqueline McNatt, Dominique Clayton, Kayla Williams, Lee Willingham, Julie Benvie, , Angela Rone, Cynthia Lally, Tracey Cox, Kevin Rasp, and Dawn Jewell
<i>Not Present:</i>	Caitlyn Hulls, Ken French, and Shannon Meiman
<i>Next meeting:</i>	June 16th at 11 am on Microsoft Teams

1. Meeting called to order at 11:01a.m.
2. Approval of minutes from April 21, 2021.
 - a. Emily Brock motions to approve, second by Dawn Jewell.
3. Acknowledged who is rolling off of Staff Council and who will be added.
 - a. Tracey Cox, Ken French, Shannon Meiman, Kevin Rasp, and Caitlyn Hulls are coming on.
 - b. Chris Cooper, Kirsten Earls, Emily Prucien, Lee Willingham, and Christopher Golden are rolling off.
4. Budget:
 - a. Want to wait to do an on-campus event once more staff have returned to on-campus work.
 - b. Can transfer unused funds to next fiscal year.
 - c. Plan to possibly do some sort of welcome back lunch
 - d. Dr. Donovan wants to do some sort of food truck once per month in the summer with or without using specific Staff Council funds.
5. Return to Work Policy:
 - a. Will go into effect either late this summer or early fall.
 - b. June 11th governor says we can be back at full capacity.
 - c. Trying to determine a date that this could be launched. Recommendation is sometime in August.
 - d. Even if you are working an approved flexible schedule now that you prearranged with your supervisor, you should complete a form so that it's official once the form is available.
 - e. Information should be sent out from HR.
6. Staff Council moving forward:
 - a. HR will be developing more policies; Staff Council may not be developing as many.
 - b. Will discuss future role of Staff Council with new members in June.
 - c. No meeting in July.
7. Meeting commenced at 11:38 am.