

Bellarmino University
Staff Council August Meeting
Meeting Minutes

October 20, 2021

<i>Present:</i>	Emily Brock, Abigail Walsh, Leah Downs, Kent Jennings, Shawn Snapp, Shelby Bosi-Linton, Shannon Meiman, Caitlyn Hulls, Kevin Rasp, Julie Benvie, Jackie McNatt, Elaine Surdyke, Deja Robinson, Tracey Cox, Dawn Jewell, Calene Baldwin, Kayla Williams, Angela Rone, Emily Neuhauser
<i>Not Present:</i>	
<i>Next meeting:</i>	October 21 st at 11 am on Microsoft Teams

1. Meeting called to order at 11:10 a.m.
2. Approval of minutes from September 15th
 - a. Emily Brock motion, Kevin Rasp seconded.
3. Call for Nominations & Election of new Secretary/Treasurer
 - a. Shelby Bosi-Linton self-nominated, and was elected with no other nominations
4. Holiday Party Update
 - a. No holiday party in light of budget. Small group met to discuss with Staff Council leadership and social committee.
 - b. Going to push for people to attend Tree Lighting
 - c. Maybe ask for more days off and encourage people to participate with their departments
5. RMAC debrief
 - a. Emily attended RMAC as staff council representative
 - b. How do we reduce expenses? Make money?
 - c. Building a contingency fund for emergencies (chiller replacement)
 - d. Enrollment targets changed – increase in transfers, international, grad students
 - e. New programs & Summer programs
 - f. Retention
 - g. Large spreadsheet created by Daniel – from now through 2025
 - h. Borrow from Quasi endowment
 - i. Meeting tomorrow – October 21st to decide to use Quasi Endowment or not
 - j. Boost the money-making programs
6. Updates on Submitted Suggestion Forms
 - a. Emily will reach out to Jeff Dean about office cleaning
 - b. Maybe have supplies per floor for vacuums, cleaning supplies, etc.
7. Days Off Conversation
 - a. Do we need to keep asking for more days off? With all that Bellarmine is going through.
 - b. How do we appreciate our people this Christmas without asking for more days?
 - c. How to allow people to use their time, without adding up more and more work?
 - d. 4-day work week/long weekends

8. Staff Council & Faculty Council Collaboration
 - a. Work on a joint letter that expresses collateral damage of human beings
9. Standing Committee Updates
 - a. Kevin Rasp has been updating bylaws