

**Bellarmino University**  
**Staff Council Meeting Minutes**  
**February 13, 2019**

Mr. Brian Atkinson called the meeting to order at 11:00 am. The January meeting minutes were reviewed. Ms. Bridget Babcock motioned to approve the minutes, and Ms. Tammy Uchida seconded the motion.

Ms. Babcock and Ms. Lynn Bynum informed the Council that the Faculty/Staff Benefit Committee would be meeting later that afternoon to discuss Bellarmine's insurance claims and will update the Council at the March meeting.

Mr. Atkinson shared that at the last Resource Management Advisory Committee meeting, a brief update was given on the budget and that so far all is going well. Over \$600,000 of the fundraising goal has already been raised. Mr. Atkinson also passed around documents pertaining to Bellarmine's retention and enrollment, as well as a document comparing Bellarmine to its peer institutions.

According to the Staff Council Bylaws, each representative is to serve two years on Staff Council. Ms. Calene Baldwin will compile a list of each representative's service, and she, Mr. Atkinson, Ms. Bynum, and Mr. Bryan Hamann will meet regarding representatives due to roll off of the Council.

Ms. Angela Rone shared that she and Mr. Hamann are serving on a committee comprised of both staff and faculty members that are endeavoring to foster better community collaboration through happy hours, various events, informal presentations on research, etc. Staff Council agreed with Ms. Rone's suggestion that the Council might plan more events besides the Summer Picnic to which faculty members would be invited.

Instead of breaking out into sub-committees, the Council decided to discuss both service and event planning as a group. Ms. Kate Brabandt will be collecting additional information from Blessings in a Backpack to bring to the March meeting so that the Council can plan a service project for the summer. Ms. Calene Baldwin will reserve Hilary's for a tentative pre-Derby party to be held on Reading Day (April 25<sup>th</sup>) where staff and faculty members will bring appetizers. The Council will further plan this event at the March meeting. The Council will also begin planning the Summer Picnic at the March meeting.

In conclusion, Mr. Atkinson read an anonymous suggestion from a Bellarmine employee who would like to see the tuition reduction benefit extended to grandchildren of Bellarmine employees who have been working at Bellarmine for at least 15 years.

Mr. Atkinson ended the meeting thanking everyone for their time.

**In attendance:**

Brian Atkinson  
Bridget Babcock  
Calene Baldwin  
Kate Brabandt  
Lynn Bynum  
Kim Connell  
Sarah Davis  
Jeremy Doyle  
Walter Parker  
Angela Rone  
Tammy Uchida