

**Bellarmine University**  
**Staff Council Meeting Minutes**  
**March 13, 2019**

Mr. Brian Atkinson called the meeting to order at 11:00 am and asked if there was a motion to approve the minutes from February's Staff Council meeting. Ms. Pam Stackhouse motioned to approve the February 13<sup>th</sup> meeting minutes and Ms. Emily Werner seconded the motion.

Ms. Calene Baldwin noted previous meeting minutes included the names of all Council members, which would indicate all current members would complete their two-year term in May. It would not be prudent for all of the Council members to roll off at the same time, so it was determined that half of the members will conclude their term in May and the remaining half would serve one additional year. Mr. Atkinson encouraged Council members to speak with their departments and area Vice Presidents to prepare a list of potential nominations for the 2019-2020 Staff Council. It was determined a list of who would be serving one more year would be compiled at the April Staff Council meeting and individuals would then know which areas and departments had available Council positions to which they could nominate someone. In light of the institution experiencing some restructuring, it was asked whether this would affect the number of Council members a given division was allotted; Ms. Lynn Bynum indicated this should not affect the number of Council members since the Council sought to have representation of distinct areas regardless of their area Vice-President.

Ms. Angela Rone then shared an update on the Faculty and Staff Collegiality Committee, which met Friday, March 15. Ms. Rone shared that faculty members had expressed an interest in bridging the rift between the two groups; this committee would provide opportunities for Faculty and Staff to come together and interact with one another. After discussing potential ideas for opportunities for the Faculty and Staff to gather, it was determined an outing to the Bellarmine Baseball game on April 3 would be appropriate. Ms. Rone would check on the ability to provide hot dogs and drinks to members of the Faculty and Staff in attendance and Ms. Bynum would provide language regarding non-exempt staff members being able to attend and remain on the clock.

Ms. Kate Brabandt reported she was still working on the logistics for Blessing in a Backpack and more information about this summer service opportunity would be made available at a future Council meeting. It was proposed that Blessings in a Backpack could be combined with the Staff Council picnic and individuals could bring an item to donate with them to the picnic.

Mr. Atkinson indicated members of the University's staff had approached him about the possibility of the University having additional summer half-days. Ms. Bynum shared the proposed schedule – pending approval for Dr. Donovan – would provide eight half-days which would begin June 8 and continue through July 26. A discussion about half days, determined beginning the half-days in May was not possible due to the fiscal year's end date and the continuation of half-days into August was difficult due to back to school preparations. After more discussion, the Council proposed closing the University on Friday, July 5 and adding an additional half-day.

Ms. Tammy Uchinda asked if there was any new information on benefits. Ms. Bynum stated Dr. Donovan has alluded to health plans remaining the same, Delta Dental will increase by pennies and all other benefits will remain the same. Ms. Bynum also shared that Humana is providing us with over \$20,000 in incentives for the Go365 program and Human Resources is working on creating a competition around Go365 for VIP tickets to Thunder Over Louisville – more information regarding this competition will be shared with University employees later.

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Mr. Atkinson ended the meeting thanking everyone for their time.

In attendance:

Brian Atkinson  
Bridget Babcock  
Calene Baldwin  
Kate Brabandt  
Lynn Bynum  
Kim Connell  
Sarah Davis  
Jeremy Doyle  
Bryan Hamann  
Walter Parker  
Angela Rone  
Tammy Uchida  
Pam Stackhouse  
Emily Werner