

Bellarmine University
Staff Council Meeting Minutes
July 18, 2018

Mr. Brian Atkinson called the meeting to order at 11:00 am and asked for a motion to approve the June Staff Council meeting minutes. Mr. Pat Coons motioned to approve the minutes and Ms. Calene Baldwin seconded the motion.

Ms. Lynn Bynum reported Dr. Donovan would be creating a committee comprised of two exempt staff members, two non-exempt staff members, and two faculty members to review the University's benefits package – inclusive of topics concerning family leave, early retirement, insurance claims experienced, insurance bids, vacation and sick leave. The committee will provide their feedback and any recommendations on topics to the Resource Management Committee and the University's Cabinet. Staff Representatives will be:

- Bridget Babcock – Facilities
- Kim Connell – Admissions
- Lindsey Gilmore – Residence Life
- Lee Willingham – Technology Support Center

Mr. Atkinson provided a summary of the Resource Management Committee's June meeting. He shared that committee members had voiced a concern that the committee was comprised of too many staff members; however, the committee's membership is set to mirror the faculty to staff ratios for University employees – staff account for approximately 66% of the University's employees. Mr. Atkinson reported the University has enrolled six students from Saudi Arabia for the 2018 Fall semester and these students would assist the University's budget since they will be paying full tuition. Additionally, Mr. Atkinson reported Enrollment Management would be switching to a new CRM and new vendors for the Fall 2018 recruitment cycle; this change would result in \$220,000 worth of savings. Lastly, Mr. Atkinson shared that the committee felt the budget would be challenging again this fiscal year, but not nearly as challenging as last year's budget.

Ms. Bridget Babcock provided updates on the 2018 Staff Council Picnic. The menu for the picnic will be hotdogs, hamburgers and cookies with an assortment of sides. In an effort to reduce cost we will not be having any off-campus third party vendors providing desserts.

Mr. Coons reported the University would have a new online portal for Bellarmine employees to utilize as they sought out BU apparel. This new portal would be similar to the former annex store, but would be more cost effective and higher quality. Mr. Coons will be passing out login information for the portal at the Staff Council Picnic.

Mr. Atkinson ended the meeting thanking everyone for their time.

In attendance:

Brian Atkinson
Bridget Babcock
Calene Baldwin
Lynn Bynum

Sean Campbell
Kim Connell
Pat Coons
Sarah Davis
Bryan Hamann
Walter Parker
Tammy Uchida