

# GRADUATE STUDENT LIFE RESOURCE GUIDE





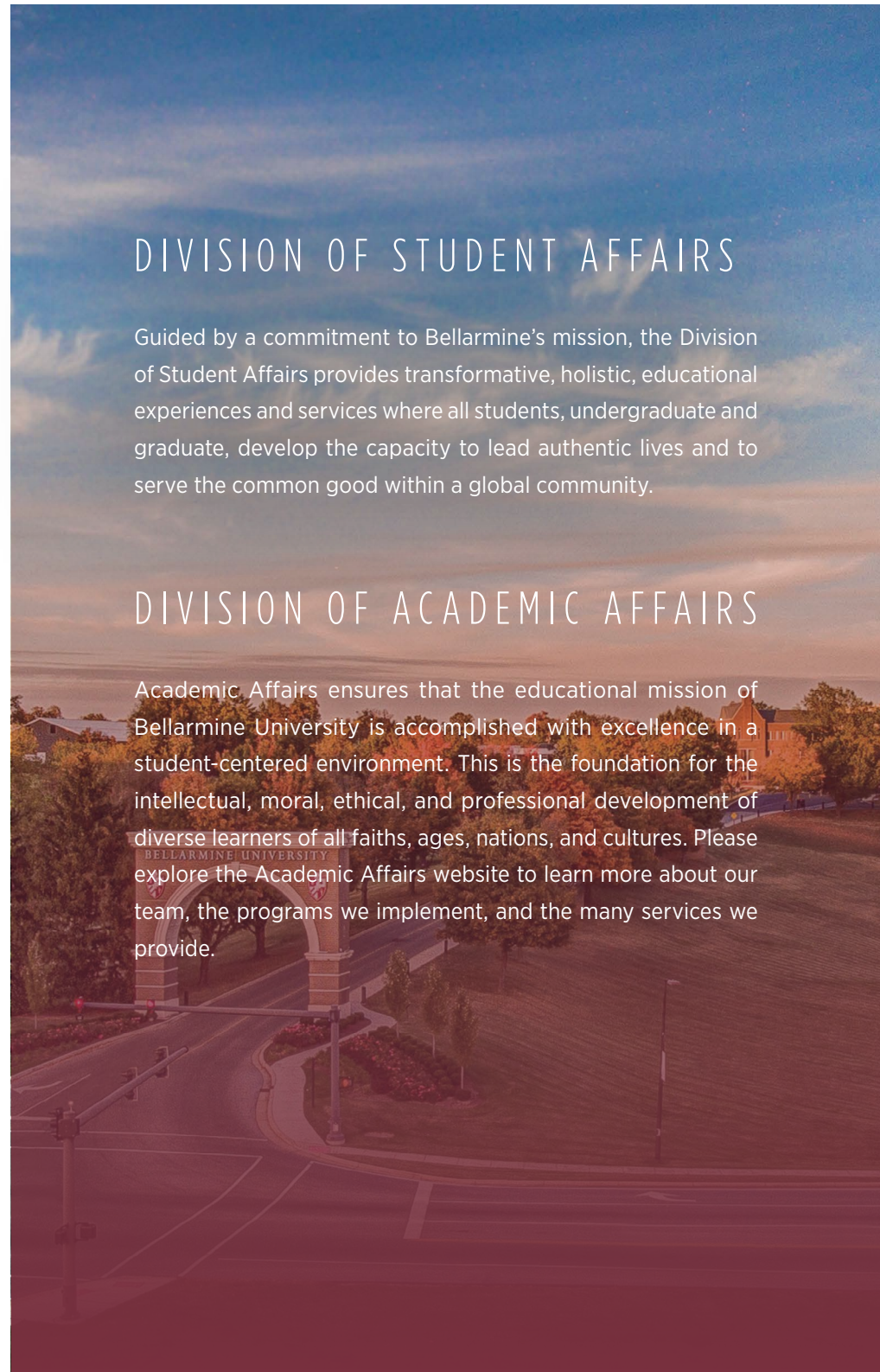


## DIVISION OF STUDENT AFFAIRS

Guided by a commitment to Bellarmine's mission, the Division of Student Affairs provides transformative, holistic, educational experiences and services where all students, undergraduate and graduate, develop the capacity to lead authentic lives and to serve the common good within a global community.

## DIVISION OF ACADEMIC AFFAIRS

Academic Affairs ensures that the educational mission of Bellarmine University is accomplished with excellence in a student-centered environment. This is the foundation for the intellectual, moral, ethical, and professional development of diverse learners of all faiths, ages, nations, and cultures. Please explore the Academic Affairs website to learn more about our team, the programs we implement, and the many services we provide.







## DEAN OF STUDENTS OFFICE

The Dean of Students Office supports the academic and co-curricular mission of the university through student advocacy, services, and programs that promote the general welfare of all students and fosters a campus climate conducive to learning and responsible citizenship. If you have any issues or problems on campus, please do not hesitate to reach out to us for help.

### HELPFUL SITES

- [www.bellarmino.edu/studentaffairs/dean](http://www.bellarmino.edu/studentaffairs/dean)
- [One.Bellarmino.edu](http://One.Bellarmino.edu)
- Rave Text Alerts: [tinyurl.com/RaveTextAlertBU](http://tinyurl.com/RaveTextAlertBU)

### OFFICE LOCATION, CONTACT INFORMATION & HOURS

McGowan Hall 280 • 502.272.7150

[Imaxie@bellarmine.edu](mailto:Imaxie@bellarmine.edu) • Monday - Friday: 8 a.m. - 5 p.m.

## STUDENT BASIC NEEDS

Bellarmino offers resources and support for you while you navigate your college journey. These resources serve to aid those who face non-academic barriers. This includes resources for mental and physical health, housing, clothing, food, finances, transportation, student emergency funding and other additional resources.

For more information regarding Student Basic Needs please visit <https://www.bellarmino.edu/studentaffairs/dean/basic-needs/>.



## CAREER DEVELOPMENT

Career Development provides the knowledge and skills for translating academic experience and opportunities into productive vocations. Programs strive to prepare our graduate students for the job process and transform our graduate students into great leaders in the workplace.


### SEE US FOR:

- Recruitment fairs and job placement
- Résumé preparation and review
- Mock interviews

### OFFICE LOCATION, CONTACT INFORMATION & HOURS

Centro/McGowan Hall 088 • 502.272.8151

careerdev@bellarmine.edu • Monday - Friday: 8 a.m. - 5 p.m.

 To make an appointment, search for jobs or find out more about Career Development events on campus, please visit [Bellarmine.joinhandshake.com](https://Bellarmine.joinhandshake.com).





## SAFETY & SECURITY

The Office of Public Safety and Transportation pledges to enforce Bellarmine University policies, rules and regulations, to enforce the ordinances of the city of Louisville and the statutes of the Commonwealth of Kentucky, to provide fair and impartial law enforcement service to students, faculty, staff, and visitors, to nurture a supportive learning environment for students, and to provide a security team that is sensitive to the needs of a diverse student, faculty, staff and visitor population.

### SEE US FOR:

- Providing security escort services
- Patrolling 24-hours, 7 days a week
- Car jump

### OFFICE LOCATION, CONTACT INFORMATION & HOURS

Centro/Treece Hall 055 • 502.272.7777

security@bellarmine.edu • Public Safety is open and staffed 24 hours a day, 7 days a week.

For information regarding Shuttle Bus Transportation please see

[www.bellarmine.edu/security/shuttlebus](http://www.bellarmine.edu/security/shuttlebus).

Rave Text Alerts: [tinyurl.com/RaveTextAlertBU](http://tinyurl.com/RaveTextAlertBU)

## PARKING ON CAMPUS

The Office of Public Safety and Transportation is responsible for enforcing all parking rules and regulations pursuant to the authority conferred by the university. All university personnel and students must assume responsibility for any citations they receive for improper parking. This responsibility includes payment of fines.

### GRADUATE STUDENTS MAY OBTAIN A STUDENT “S” PASS

Vehicles with a designated “S” permit may not park in the designated faculty and staff lots, the lot in front of Centro Hall (A-Lot), the lot beside the School of Communication (M-Lot), the lot in front of Miles Hall and the lot behind Allen Hall from Monday through Friday from 7 a.m. until 3 p.m. Vehicles with an “S” permit can park in all other lots on campus and the faculty and staff lots after 3 p.m. on weekdays and all day on weekends.

Students who have accessible parking privileges will not be restricted to these areas and may park in any legal space, provided their vehicle displays the proper accessible hangtag or license plate and the Bellarmine issued accessible tag. Learn more [here](#).



# LIBRARY AND TECHNOLOGY SERVICES

## **W.L. LYONS BROWN LIBRARY**

The W.L. Lyons Brown Library has a welcoming, flexible space for studying. The W.L. Lyons Brown Library is equipped with hundreds of Bellarmine network connections, high-capacity wireless networks, and public computers, all intended to allow students various ways to access the Bellarmine network and online resources. The following computing resources are available with the library:

- Public computers in the library are available when the building is open
- There is a dedicated 24-Hour Study Room, which is open on the weekend and houses several public computers
- Multiple locations throughout the library contain both public computers and wired network ports
- Laptops, funded by SGA, are available for checkout at the Circulation Desk for use both on and off campus

## **TECHNOLOGY SUPPORT CENTER (TSC)**

The Technology Support Center is your one-stop shop for technology questions and issues. Assistance is provided in person (appointments preferred), online, and over the telephone. The TSC is located on Level A of the W.L. Lyons Brown Library and staff members are available to meet computing and technology needs, including user account information, email and One Drive assistance, hardware assistance, internet access, and general troubleshooting.

The TSC may be reached by phone at 502.272.8301 or by email at [tsc@bellarmine.edu](mailto:tsc@bellarmine.edu).

For current hours, please check the TSC website at:

[https://www.bellarmino.edu/TSC/Hours\\_and\\_Location](https://www.bellarmino.edu/TSC/Hours_and_Location)







## HEALTH SERVICES

The focus of The Office of Health Services is on health promotion, disease prevention, and holistic health. Bellarmine students, including graduate students, may use any of the services offered. Most services are free of charge. Health Services is staffed by a full-time Registered Nurse and three part-time Nurse Practitioners.

### SEE US FOR:

- TB Tests, physicals, allergy shot administration
- Referrals to physicians and other medical facilities
- Vaccines (such as flu and TDAP)
- Over-the-counter medications
- Wellness, diet, exercise, and health information
- CPR certification

### OFFICE LOCATION, CONTACT INFORMATION & HOURS

Newman Hall, 121 • 502.272.8313

[healthservices@bellarmine.edu](mailto:healthservices@bellarmine.edu)

Office Hours: Monday - Friday: 8 a.m. - 5 p.m.

Nurse Practitioner hours vary (contact us for availability).

Free Norton eCare visits are available 24/7.

## NORTON ECARE AT BELLARMINE

### ABOUT NORTON ECARE VISITS THROUGH NORTON HEALTH:

- [www.bellarmino.edu/studentaffairs/healthservices/norton-ecare](http://www.bellarmino.edu/studentaffairs/healthservices/norton-ecare)
- Through a generous grant from Norton Healthcare, Bellarmine is offering students 24/7 FREE convenient medical care through Norton eCare video visits. This allows quick, non-urgent care from home with little interruption to a busy schedule. See details on the [website](#).
- The website also has details for other providers in the area.





## COUNSELING CENTER

Many graduate students occasionally experience personal concerns, emotional distress, anxiety, or relationship difficulties. In such situations, it is often very helpful to speak with an objective, caring professional to get back on track and feel better. Services are free of charge. The Counseling Center is staffed by licensed mental health professionals and advanced graduate students supervised by the full-time staff.

### SEE US FOR:

- Crisis intervention, consultation, and referral
- Individual counseling (in-person or telehealth), group, and couples counseling

### OFFICE LOCATION, CONTACT INFORMATION & HOURS

Centro Treece Hall, 225 • 502.272.8480

[counselingcenter@bellarmine.edu](mailto:counselingcenter@bellarmine.edu)

Monday - Friday: 8 a.m. - 5 p.m. (some evening hours available, contact us for more information).

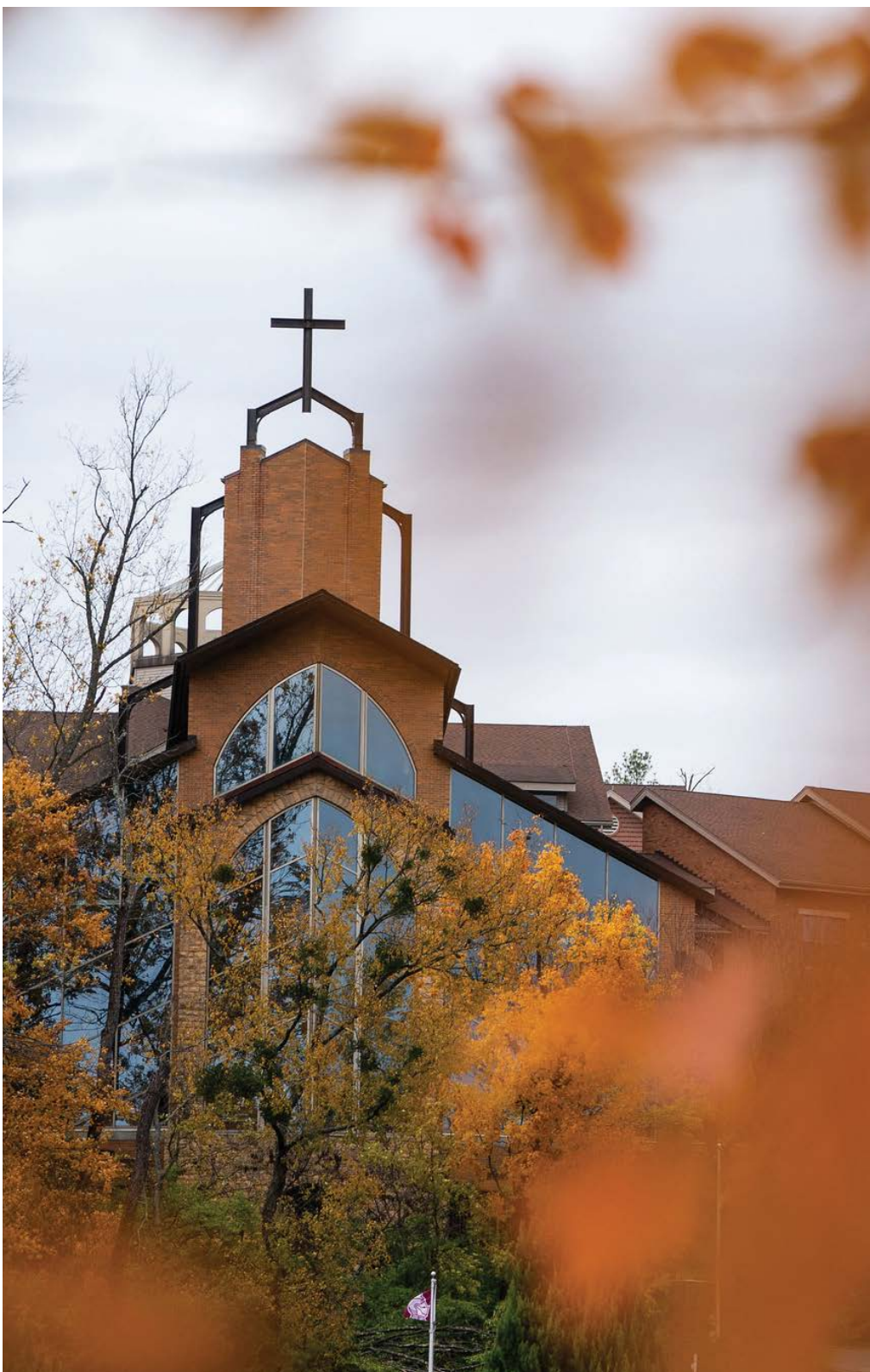
If you experience a mental health crisis during standard hours of operation, call the Counseling Center at 502.272.8480 or Public Safety at 502.272.7777.

After normal office hours or during the weekend, call the Counseling Center and dial #2 on the voicemail menu. This will connect you with an on-call counselor. You may also contact Public Safety at 502.272.7777 or call 911.

### ONLINE SERVICES

- [Togetherall](#) (peer support)
- [TAO Connect](#) (mental health modules and information)
- [Anonymous Mental Health Screening](#)
- Visit our [website](#) for more information about these services.





## ACCESSIBILITY RESOURCE CENTER

The Accessibility Resource Center determines accommodations and provides support services to persons with disabilities to assist them in achieving academic, career and personal goals. For more information, please visit <https://www.bellarmine.edu/studentaffairs/accessibility-resource-center/>.

### SEE US FOR:

- Classroom accommodations or modifications
- Accommodations include, but are not limited to: Note taking assistance, extended testing time, assistance obtaining recorded textbooks and identifying readers/scribes
- Communication with faculty and advisor regarding student accommodations

### OFFICE LOCATION, CONTACT INFORMATION & HOURS

Centro McGowan Hall, CNMH-072 • 502.272.8490  
Monday - Friday: 8 a.m. - 5 p.m.

## CAMPUS MINISTRY

Campus Ministry fosters the spiritual development of the university community by providing initiatives that allow all students to encounter God, one another, and the true self. Interfaith Reflection Rooms are open to all for silent prayer or meditation, located in Library 202A, ground floor of Anniversary Hall, and the Flynn Building.

### SEE US FOR:

- Mass, prayer, and worship services
- Interfaith dialogue and world-view-sharing events or one-on-one conversations
- Retreats and days of reflection
- Spiritual and vocation exploration
- Support and guidance to start faith-based campus groups (i.e. scripture study).

### OFFICE LOCATION, CONTACT INFORMATION & HOURS

Centro/Horriggan Hall 016 • 502.272.8051  
[campusministry@bellarmine.edu](mailto:campusministry@bellarmine.edu)





## DR. PATRICIA CARVER CENTER

To ensure that Bellarmine students have developed the requisite cognitive and pragmatic skills needed to fully operate as culturally competent citizens, the Dr. Patricia Carver Office of Identity and Inclusion offers a series of educational, cultural, social and community-based programs, open to graduate students, based on the tenets of cultural competency.

### SEE US FOR:

- Cultural celebrations – Latino Heritage Month, Black History Month, Women's History Month
- Dialogue on Diversity
- Film and Book Discussions

### OFFICE LOCATION, CONTACT INFORMATION & HOURS

Centro/Horrigan Hall 113 • 502.272.8302 • [oii@bellarmine.edu](mailto:oii@bellarmine.edu)

<https://www.bellarmino.edu/oii/>

Monday - Thursday: 8 a.m. - 6 p.m. • Friday: 8 a.m. - 5 p.m.





## NON-DISCRIMINATION POLICY

Bellarmino University prohibits discrimination on the basis of age, gender, gender identity, sex, sex stereotypes, sexual orientation, race, disability, color, religion, national or ethnic origin, familial or economic status or any other protected category under applicable local, state, or federal law, in the administration of its educational policies, admission policies, scholarship and loan programs, terms and conditions of employment, and athletic and other school administered programs. Bellarmine University will not tolerate any form of sexual misconduct, which includes, but is not limited to, sexual harassment, sexual assault, dating violence, domestic violence, stalking, or retaliation arising out of any of the above acts, as more fully defined in the Bellarmine Sexual Discrimination and Misconduct Policy. Our Catholic identity and values of intrinsic dignity and hospitality call upon all students, faculty and staff members to live out and promote this statement as they represent the institution on campus and in the community.

Question about this policy can be directed to:  
Bellarmino University Human Resources  
2001 Newburg Road, Louisville, KY 40205  
502.272.8435 • [humanresources@bellarmine.edu](mailto:humanresources@bellarmine.edu)

Desiree Isaac  
Chief Title IX Officer  
502.272.7337 • [disaac@bellarmine.edu](mailto:disaac@bellarmine.edu)





## RAVE GUARDIAN APP

Bellarmine has launched the Rave Guardian app on campus. RAVE Guardian (which replaces LiveSafe) includes features like anonymous tip submission, an emergency call directory, walk timer, an emergency call button that will quickly connect students with 911 or campus security, and more. Look for RAVE Guardian in your phone's app store today.

## OFF CAMPUS HOUSING SERVICES

Bellarmine University Residence Life offers a new off-campus housing website! Bellarmine students, faculty and staff can search, save and compare local listings, set up saved searches/alerts and/or post a listing! Users may also utilize the Roommate Finder to post & search roommate profiles & availability. For more please visit: <https://offcampushousing.bellarmino.edu> and register using your Bellarmine ID.





## DINING SERVICES ON CAMPUS

**SIGN UP IS EASY:** For graduate students, please visit [one.bellarmine.edu](http://one.bellarmine.edu) to sign up for the commuter meal plan or to purchase Declining Balance Dollars. If you have any questions or problems purchasing the commuter meal plan, you may contact the Student Accounts at 502.272.8264 or [studentaccounts@bellarmine.edu](mailto:studentaccounts@bellarmine.edu).

**UNIVERSITY DINING HALL HOURS DURING FALL AND SPRING SEMESTERS ARE:**

Monday – Thursday

Dinner: 4:30 p.m. – 7:30 p.m.

Saturday

Brunch: 9 a.m. – 2 p.m.

Dinner: 4:30 p.m. – 7 p.m.

Sunday

Brunch: 9 a.m. – 2 p.m.

Dinner: 4:30 p.m. – 7:30 p.m.

In Café Ogle, Einstein Bros is open until 7 p.m. Monday - Friday.





## CAMPUS RECREATION & WELLNESS

The Department of Campus Recreation and Wellness offers various fitness and recreational opportunities to the Bellarmine Community. Our programs and services include Group Fitness, Personal Training, ESports, Intramural Sports, Club Sports, and Outdoor Recreation. Fitness classes are free and drop-in, and all equipment is provided. Our schedule, instructor bios, and class descriptions are on our website. Our training program provides quality one-on-one fitness instruction to help you reach your best. The first training session is free for students. An application and prices are available on our website. We also provide students free access to the Mary T. Meagher Aquatic Center. Students must stop by the SURF Center to register for a pool pass.

Learn more at [www.bellarmino.edu/studentaffairs/recreationcenter](http://www.bellarmino.edu/studentaffairs/recreationcenter).

### **SURF CENTER**

The SuRF Center offers 6 outdoor tennis courts, 3 indoor tennis courts, 2 free-play courts, and a fitness center with cardio machines and free weights. We offer complimentary locker and towel service and daily hammock and bike rentals. Please note that entry into the SuRF Center and program participation require a valid Bellarmine ID.





### **SPORT PROGRAMS**

Our Sports Programs comprise ESports, Intramural Sports, and Club Sports.

- *ESports* - Our ESports program is a competitive team that plays various games (like Valorant, Overwatch, and Smash) within the National Association of Collegiate Esports (NACE). Tryouts for these teams are held at the beginning of each semester. Team members will have access to gaming PCs in the ESports Lab located in Centro.
- *Intramurals* - Students can participate in sports for recreation and fun by joining or creating an Intramural team via IMLeagues. We offer a variety of events throughout the year, from traditional intramural events like 4V4 Flag Football, Sand Volleyball, and 5V5 Basketball to our special events, such as Mud Volleyball, Poker Night, or Mini Masters Putt-Putt Tournament. A full list of events can be found at [www.imleagues.com/bellarmine](http://www.imleagues.com/bellarmine).
- *Club Sports* - Club Sports are competitive student organizations that compete against other schools. We have various teams, from archery and swimming to men's and women's volleyball and soccer. Students can see all of our Club Sports via [www.imleagues.com/bellarmine](http://www.imleagues.com/bellarmine).

### **OUTDOOR RECREATION**

Outdoor Recreation is our newest program, launching in Fall 2024! Students can check out various outdoor equipment, such as tents, sleeping bags, inflatable paddle boards/kayaks, bikes, and rollerblades, to use in the surrounding community. Not sure where to go? "Grab & Go" trips, ranging from a few hours to a few days, will be available for students.

### **CAMPUS WELLNESS**

Campus Wellness promotes holistic wellness in our students and within the broader campus community by providing education and awareness while advocating for students to make healthy decisions about their well-being. Our key signature events include Cookies and Canvas, Fresh Check Day, Be Kind to Your Mind Fest, Tour de Wellness, Finals are Ruff, Mental Health Screening Series, and the Relaxation Station. Find our events on our Engage page - <https://engage.bellarmine.edu/organization/campus-recreation-and-wellness>

Follow us on Instagram - @bellarminesurf, @bellarmineintramurals, @bellarminewellness, @bellarmineclubsports





## FAMILY EVENTS

Bellarmine University's Student Activities Center plans many events and programs each year which are open to graduate students, and where appropriate, their families. A full list of events is available at [engage.bellarmino.edu](https://engage.bellarmino.edu) (log in with your Bellarmine username and password).

### **A FEW ANNUAL EVENTS INCLUDE:**

- Sparks at Knight—A back to school carnival and fireworks on the first Saturday after fall classes begin.
- Family Weekend—A full weekend of events for students and their families occurring during early October.
- Bellaroo—An annual music festival that showcases student talent.

In addition to the events planned by Student Activities, Housing and Residence Life also hosts several family friendly events throughout the year. In the fall, we host our annual Hall-O-Treats event in which approximately 1,000 community members and children attend a safe space to trick or treat, partake in fall snacks and interact with Bellarmine students, faculty and staff. This event generally takes place the Monday evening before Halloween. In the spring, we host our annual Eggstravaganza event in our student staff prepares over 500 eggs stuffed with prizes and candy for community members and children. This event normally takes place around Easter.



